

PROSPECTUS

2021

Vocational Education Programmes



National Institute of Open Schooling

(An Autonomous Institution under Ministry of Education, Govt. of India)

A-24-25, Institutional Area, Sector-62, NOIDA (U.P.) - 201309

Website: www.nios.ac.in

“The Largest Open Schooling System in the World”

Welcome to NIOS



Dear Learner,

I congratulate and welcome you on choosing National Institute of Open Schooling (NIOS) as your preferred option for pursuing vocational education. By joining NIOS, you are now a part of the Largest Open Schooling System in the World.

Skill development is one of the priority agenda of the Government of India. National Skill Development Mission launched by the Government aims to train 400 million Indians by 2022. For achieving this goal, vocational education needs to play an effective part in the changing national context.

Considering the diversity of skill requirements across various levels, NIOS is offering around 100 vocational courses in the areas of Agriculture and Animal Husbandry, Business and Commerce, Computer & Information Technology, Engineering & Technology, Home Science & Hospitality, Health and Paramedical Sciences, Teacher Training etc. The courses are designed and developed with the involvement of academicians and entrepreneurs as per the National Occupational Standards (NOS) provided by the different Sector Skill Councils (SSCs).

NIOS is an institution with a difference, which on the one hand is providing flexibilities to suit the learners' need and on the other hand, is working in close coordination with organizations of national importance such as Ministry of Skill Development, National Skill Development Agency (NSDA), Ministry of Textiles (MoT), Indian Medical Association (IMA), India Tourism Development Corporation (ITDC), Food Safety Standards Authority of India (FSSAI), National Health Mission, Maharashtra and many more for skilling the learners as per market demand.

The National Education Policy 2020 aims to overcome the social status hierarchy associated with

vocational education and envisages integration of vocational education with the mainstream education in all educational institutions in a phased manner. NIOS already has an integrated model wherein a learner can choose a vocational subject along with academic subjects to earn a Secondary or a Senior Secondary certificate. Similarly learners pursuing ITI or pass outs can take two academic subjects along with their three vocational trade certificate of ITI and earn a Secondary or Senior Secondary certificate. NIOS imparts education through Open and Distance Learning (ODL) mode using a media mix of Self-instructional printed material and audio/video programmes that are supported by Personal Contact Programme as well as practical training at the Accredited Vocational Institutes (AVIs). These are further supplemented by Radio broadcasts, live interaction with learners through PM e-Vidya DTH Channels and audio streaming through internet on NIOS website known as Mukta Vidya Vani and via Community Radio Programmes. In order to offer vocational courses online to those learners who want to pursue a vocational course of their interest at the comfort of their home and free of cost, eight vocational courses are currently available on the SWAYAM portal of the Govt of India as MOOCS.

Training schedules have also been prepared for each course to ensure standardization of learning outcomes throughout the country. To bring in industry linkages, NIOS is revising its courses to make them compliant to National Skill Qualification Framework (NSQF) as well as meet the industry requirements.

I wish you all the success in your course and in your career.

Saroj Sharma

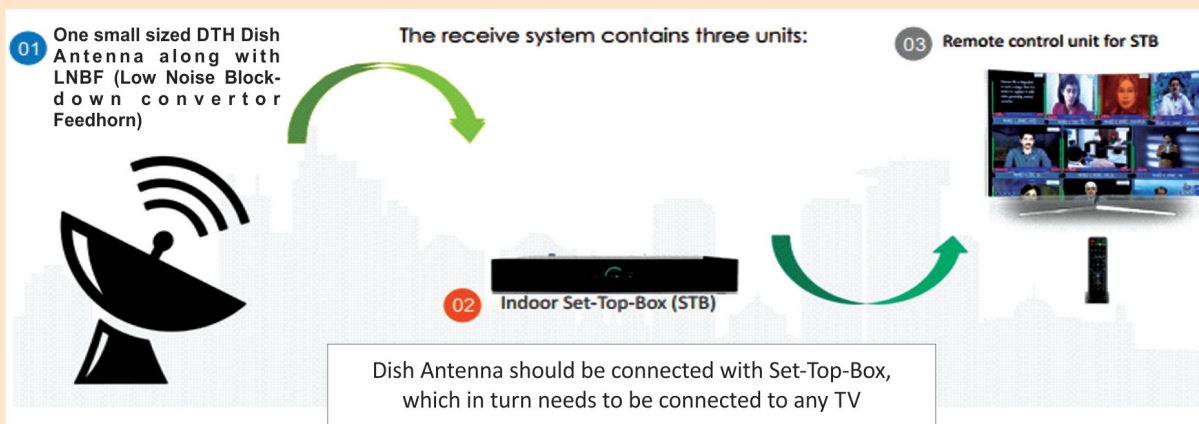
Prof. Saroj Sharma
Chairperson, NIOS

NIOS COURSES ON SWAYAM PRABHA DTH CHANNELS

SWAYAM PRABHA: Free DTH Channels for Education



:How to Install DD Free Dish:



:How to Receive Swayam Prabha Channels:

- ❖ Procure DD Free Dish and Set-Top-Box, which is available with all TV Dealers for less than Rs. 2,000/-
- ❖ Install and Connect the DD Free Dish and Set-Top-Box to any TV as shown above
- ❖ Power On Your Set-Top-Box and Television Set
- ❖ Tune to PM e-VIDYA Channel No. 10
- ❖ No monthly recharge is required to view Swayam Prabha Channels

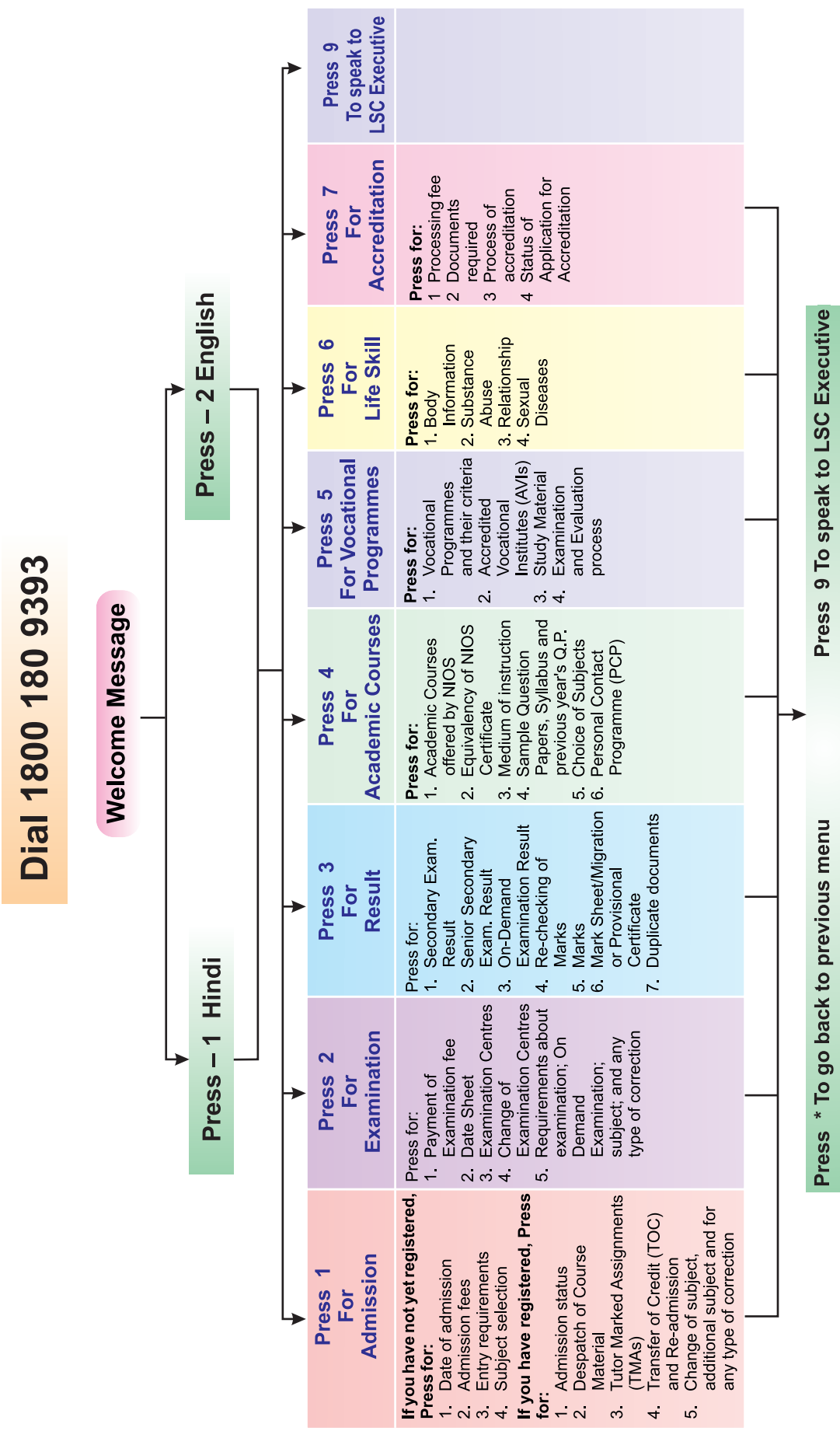
Dedicated High Quality NIOS Education Channels on DTH available for Secondary/Senior Secondary/Vocational Students through Doordarshan Free Dish, Dish TV Set Top Box and JIO TV

Other DTH Operators are also relaying these channels through their system
Tune to PM e-VIDYA Channel No. 10

National Institute of Open Schooling (NIOS)

Learner Support Centre (LSC)

NIOS believes and hopes that learners do not face any problem and do not have any grievance while taking admission and also during their studies. In this context, NIOS has established the Learner Support Centre (LSC) to redress learner's grievances related to various issues through email, Interactive Voice Response System (IVRS) and Toll Free No. A diagrammatic presentation of the framework of the Learner Support Services (LSC) is given below:



National Institute of Open Schooling

*Tune to PM eVIDYA (DTH) Channel 10
for LIVE VIDEO Programmes on
Vocational Education*

*Check out for Vocational MOOCs Courses
on NIOS website*

Courses available on SWAYAM :

*Beauty Therapy, Panchkarma Assistant, Bee Keeping, Yoga Teachers
Training Programme, CRM - Domestic Voice,
Community Health, Hair Care and Styling and
Mushroom Production.*

*Enroll in these Vocational Courses on
SWAYAM Portal - www.swayam.gov.in/nios*



*NIOS Vocational Programmes are not Correspondence
Courses. These courses have essential contact hours which
needs to be covered at the study centres, which is
mandatory for all learners to attend for undertaking
both theory and practical training*

*Around 300 scanned/soft copies of
Self Learning Material pertaining to
Vocational Programmes are available on
NIOS website (www.nios.ac.in)*

Why should I take admission in NIOS Vocational Education Programmes?

1. Freedom to Learn

With the vision to **"reach the unreached"**, the NIOS also follows the principle of freedom to learn; what to learn, when to learn, how to learn and when to appear for the examination. There is no restriction of time, place and pace of learning.



2. Flexibility

The NIOS provides the following flexibilities:

- ❖ **Round the Year Admission:** You can take admission online throughout the year.
- ❖ **Choice of Programmes:** Choose programmes of your choice from the given list keeping the eligibility criteria in mind.
- ❖ **Examination When You Want:** Public Examinations are held twice in a year. NIOS offers nine chances to appear for examinations in five years. You can take any examination during this period, after you have completed the minimum prescribed duration of the course.



3. Relevance

The NIOS Vocational Education Programmes are functional, useful in daily life and also set the pathway for world of work and for further studies. Most of the courses have inbuilt entrepreneurship as well as soft skill and GST components to keep you informed and confident about jobs and business opportunities.



4. Integration of Vocational Courses with Academic Courses

This unique facility helps you to combine identified Vocational courses with regular Academic courses to earn a 10th/12th class certificate. This facility has bridged the gap between different streams of education in its true sense.

5. Quality Education

NIOS takes conscious steps to provide quality education. The Govt. of India has vested NIOS with the authority to conduct Public Examinations and certify its successful candidates.



NIOS has been awarded with Commonwealth of Learning "Award of Excellence" for Institutional Achievement in Distance Education in 2016.

Facts and Figures about NIOS

- ➔ It is the largest Open Schooling System in the world; more than 4 million learners have taken admission since the last five years.
- ➔ NIOS reaches out to its clients through a network of around 1600 Vocational Education centers spread all over the country and abroad. There are also more than 5517 centers for Academic programmes.
- ➔ It imparts education through the distance learning mode using a media mix of self learning print materials, audio, video and CD-ROMs supported by Personal Contact Programmes and Practical Training Sessions. These are further supplemented by radio broadcasts and T.V. Programmes.
- ➔ Besides Vocational Education, NIOS also offers the following:
 - Open Basic Education Programme.
 - Secondary and Senior Secondary Education.

Frequently Asked Questions

1. *Who is eligible to register for Vocational Educational programmes?*

Any learner, who is interested in pursuing a Vocational Education programme can register as per the entry requirements in terms of minimum qualifications, as given at Table I on page 27 onwards. Minimum age for admission varies from 14 years to 18 years depending upon the programme selected. There is no upper age limit for the Vocational Courses.

NIOS does not take any responsibility with regard to employment or the provisions of the Child Labour (Prohibition and Regulation) Act, 1986.

2. *When can I take Admission?*

You can take admission online through out the year.

3. *How do I know which course to register for?*

You can choose a course depending upon your interest and requirement. List of vocational courses is given on page 27 onwards.

4. *How many vocational programmes one can register at a time?*

You can pursue single vocational programme at a time.

5. *From where do I obtain my study material?*

Your Accredited Vocational Institute (AVI)/Special Accredited Institute for Educationally Disadvantaged (SAIED) will give you the study material.

6. *Where can I get my practical training?*

Your AVI/SAIED will organize practical training and Personal Contact Programmes for you, which are compulsory to attend to appear in the public exam.

7. *Can I change my AVI/SAIED or course after admission?*

No. You will not be able to change your AVI/SAIED or course after confirmation of admission. Therefore, choose your AVI/SAIED and course(s) carefully.

8. *When can I appear for the exam?*

You may appear for examination (after paying the required examination fee) as per your convenience after completing the requisite study period. Examinations are conducted twice a year, in April–May and then in October–November. You can avail as many as nine chances to clear your course in five years of the registration period.

9. *What certificate will I get after passing a course?*

The Government of India has vested NIOS with the authority to examine and certify students registered with it in vocational, technical and academic courses upto pre-degree level through Resolution No. F-5-24/90 dated 14th September 1990 published in Gazette of India dated 20 October 1990. A copy of the same is available at Appendix-C. They would be given NIOS Certificate/Diploma, as the case may be on successful completion of the course.

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APPENDICES

- Appendix A** : List of Regional Centres of NIOS
- Appendix B** : Nomenclature of Common Service Centres (CSC) in different states
- Appendix C** : Copy of Resolution of MHRD vesting authority of examination and certification to NIOS
- Appendix D** : Copy of the Circular issued by the Association of Indian Universities regarding equivalence of NIOS courses
- Appendix E** : Copy of the Circular issued by the Pharmacy Council of India regarding equivalence of NIOS Certificates
- Appendix F** : Copy of the Circular issued by the Medical Council of India
- Appendix G** : List of Recognised Boards of Sec.and Sr. Sec. Education

Responsibility of a Learner: At a Glance

- ➔ Do not fill the online Application form for Admission without reading the instructions carefully.
- ➔ Do not leave any column blank in the online Application Form for Admission.
- ➔ Do not submit online Application Form for Admission without scanned supporting documents.
- ➔ Do not get influenced by unauthorized agencies who falsely guarantee your success in the examination.
- ➔ Do not pay anyone extra amount for admission and examination over and above the prescribed fees as mentioned in the Application Form for Admission.
- ➔ Do not miss out the Personal Contact/Training Programme (PCPs & PTP) in your course, which all AVIs mandatorily need to provide to you on compulsory basis.
- ➔ Do not indulge in unfair means such as copying, impersonation etc.
- ➔ Provide valid e-mail ID and mobile number for SMS alerts.

Most information about NIOS that you may need during the course of your study is available on the NIOS website. Please log on at **www.nios.ac.in**

Whenever you communicate with NIOS Study Centres or concerned Regional Centres, please do not forget to mention your reference number, name, enrolment number and complete address.

Abbreviations

- ➔ NSQF - National Skills Qualifications Framework
- ➔ AVI - Accredited Vocational Institute
- ➔ MoT - Ministry of Textiles
- ➔ PCP - Personal Contact Programme
- ➔ MoU - Memorandum of Understanding
- ➔ BPL - Below Poverty Line
- ➔ CSC - Common Service Centre
- ➔ NOS - National Occupational Standards
- ➔ SAIED - Special Accredited Institute for Educationally Disadvantaged

The National Institute of Open Schooling (NIOS) was set up by the Ministry of Human Resource Development, Government of India as an autonomous organization in 1989 by amalgamating Open School project of CBSE that was started in 1979. It was known as National Open School till 2002, when it was rechristened as NIOS.

NIOS provides educational opportunities using distance and open learning methods to learners who wish to study and qualify for a better tomorrow. The mission of NIOS is to provide "**Education for All**" with special concern for girls and women, rural youth, working people, SC/ST, BPL, sports persons, physically and mentally challenged and other disadvantaged groups.

1.1 Functioning of NIOS

- ➔ NIOS operates through a network of 23 Regional Centres, 2 Sub Regional Centres, 2 NIOS Centers, 1 Open Schooling Cell, five departments at Headquarters as well as more than 5,517 Accredited Institutions (AIs) and around 1600 Accredited Vocational Institutes (AVIs) in India, Nepal and the Middle East.
- ➔ NIOS has few Special Accredited Institutions for Education of the Disadvantaged (SAIED) to cater to the needs of the specially abled (Divyang), socially and geographically isolated and disadvantaged sections of the society, such as street children, working children, rural women and SC/ST.
- ➔ Admission in vocational education programmes is open throughout the year. One can seek admission in the vocational programmes directly by registering oneself through on-line mode.
- ➔ Self Instructional Material is provided to the learners.
- ➔ Practical Training Programmes (PTPs) are mandatorily conducted by the AVIs/SAIEDs.
- ➔ Public Examinations are held twice a year in April-May and then in October-November.
- ➔ NIOS also conducts live Personal Contact Programme (PCP) through Mukta Vidya Vani, which is web based radio streaming. Students can listen to

these programmes and also ask questions. The daily schedule for this programme is available on the NIOS website. Live Programme are also conducted for learners on Swayam Prabha Channels.

1.2 Salient Features

- ➔ **No Age Limit:** There is no upper age limit for registration to the NIOS courses, however, the minimum age for enrolment in Secondary courses is 14 years and for Senior Secondary courses is 15 years as well as 16 & 18 years for some selected vocational programmes.
- ➔ **Choice in Medium of Instruction:** NIOS offers its courses mainly in Hindi, English and Urdu mediums. Students may, however, write the examinations in any Indian language scheduled in the Constitution of India.
- ➔ **Choice of Subjects:** You can **choose any course combination from the subjects** offered in the programmes of study.
- ➔ **Combination of Academic and Vocational Subjects:** One stand alone vocational course mentioned at Table - I on page 27-35 can be combined with the academic courses at the Secondary level and Senior Secondary level.
- ➔ **Validity of Registration:** You can complete your course in a maximum period of **five years** from the year of registration.

- ➔ **Flexibility in Examination:** You can avail maximum of **nine chances** to appear in public examinations spread over a period of **five years**.
- ➔ **Credit Accumulation:** You can choose to appear in any one or more courses in an examination and earn credit till all the course(s) required for the certification are successfully completed.
- ➔ **Transfer of Credit:** Under this scheme, you may transfer your pass credits in a maximum of two subjects from CBSE and other selected Boards in the academic courses.
- ➔ **Re-admission:** The ex-students of NIOS who have completed their validity period of five years of admission, but could not complete the course, are eligible to take re-admission. The credit(s) for maximum of four courses may be transferred for fresh admission; if these programmes were passed during the last ten years.

1.3 Courses of Study

NIOS provides education up to pre-degree level to those who for one reason or the other could not make use of the formal education system. NIOS



Certificate Course in Cutting and Tailoring

offers a number of programmes to meet the needs and requirements of such group of learners.

1.3.1 Open Basic Education (OBE)

NIOS has introduced Open Basic Education (OBE) programme as an alternative educational programme to align with the objectives of Ministry of Human Resource Development (MHRD), Government of India, to provide Basic Education

to all the children, youth and adult in the country under its *Sarva Shiksha Abhiyan (SSA)*. OBE programmes of NIOS are equivalent to the Elementary Education Programme of the formal education system. It is offered at three levels:

Level A: Equivalent to standard III of the formal school system.

Level B: Equivalent to standard V of the formal school system.

Level C: Equivalent to standard VIII of the formal school system.

1.3.2 Secondary Course

This course is equivalent to Xth standard of the formal schooling system. One can join this course irrespective of any formal pre-qualification. Successful completion of minimum of five subjects is necessary for obtaining a certificate. Wide range of subjects are available to choose from a basket of courses. The course may be completed in a minimum period of one year to a maximum period of 5 years.

1.3.3 Senior Secondary Course

This course is designed for those who have passed Xth standard or equivalent examination and would like to continue their education towards a Senior Secondary Certification, equivalent to XIIth standard. The course is recognized by many boards of school education and by different universities for admission to higher education. *Details of Secondary & Senior Secondary courses are available in the Prospectus for Academic Courses.*



Certificate Course in Poultry Farming

NIOS offers vocational education programmes at the school level keeping in view the needs of the target groups. Presently, around 100 programmes are on offer in the broad areas of Agriculture and Animal Husbandry, Business and Commerce, Computer and Information Technology, Engineering and Technology, Health and Paramedical, Home Science and Hospitality Management, Teacher Training etc. **Some of the vocational programmes are in collaboration with the industry.**

Revision of courses is being carried out in the light of the National Skills Qualifications Framework (NSQF). The vocational courses are industry driven based upon National Occupational Standards (NOS) set by the Sector Skill Councils (SSCs) in the following sectors -

- (a) Agriculture and Animal Husbandry.
- (b) Business and Commerce.
- (c) Information Technology.
- (d) Health and Paramedical.
- (e) Engineering and Technology.
- (f) Home Science and Hospitality.
- (g) Yoga and Miscellaneous.

1.4 Schooling of ITI Students

ITI learners get an opportunity to earn a Secondary and Senior Secondary Certificate (as per their eligibility) who are pursuing education through ITIs or have cleared their ITI courses. For achieving this, they need to make a small effort. They will receive Secondary and Senior Secondary Certificate from NIOS apart from their trade certificates from ITI. NIOS has signed a Memorandum of Understanding with the Directorate General of Training (DGT) under the Ministry of Skill Development and Entrepreneurship (MSDE), Govt. of India for the same.

Under this scheme, the learners will receive three credits from ITI, and they will need to study two additional academic subjects from the NIOS programme. The following options will be available to the learners to choose from:-

- a) One language subject of NIOS.
- b) One academic subject offered by NIOS.

More details can be seen at the NIOS website at www.nios.ac.in

1.5 Education of the Army Personnel

NIOS Education Project for the Indian Army (NEPIA) has been specially designed to upgrade the educational qualifications of the Indian Army Jawans. NIOS has signed a Memorandum of Understanding with the Army Educational Corps (AEC), Integrated Headquarters of Ministry of Defence (Army), and DHQ PO, New Delhi.

Military Studies, Military History and Physical Education & Yoga courses are specifically designed for in-service army jawans working in various parts of the country. The MoU has been signed to offer these courses through Distance Learning Mode to attain the following objectives:

- a) to provide an opportunity to earn a Senior Secondary Certificate;
- b) to upgrade the educational qualifications of the Indian Army troops;
- c) to provide relevant knowledge, skills and values through this educational effort and
- d) to enable them to serve the society at large by becoming better equipped to seek employment after retirement.

1.6 Vocational Streams at Secondary and Senior Secondary Level

In a path breaking initiative, NIOS has made available Vocational Stream at Secondary and Senior Secondary level, where concerted efforts will be put on the development of skill training in one or related areas in a particular field alongwith taking academic subjects to qualify for certification. Many combinations of the subjects are available in the selected areas i.e., Agriculture and Animal Husbandry, Ayurveda and Yoga, Beauty & Wellness and IT & ITES. Details of these streams are available on page no.19-21.

In the scheme of study, there will be three groups i.e., (a) language subjects (minimum one), (b) 3 core vocational subjects (NSQF aligned) from one area and (c) subjects (minimum one) consisting of a relevant subject from

academics. The students will have a choice to select a minimum of five courses for certification, and can opt for a maximum of seven subjects as per their need and/or interest. More details of the streams and courses are available at the NIOS website and Chapter 5 of Prospectus.

1.7 Education of Weavers

To empower the weavers and enable them and their families for career progression, NIOS has entered into a MoU with Ministry of Textiles (MoT) to impart education and training to the *Handloom Weavers and their children*

through open schooling. Secondary level course in Handloom Weaving is meant to give an opportunity to the general learners and handloom weavers to earn a Secondary and Vocational Certificate including skills such as Entrepreneurship and Soft Skills.

1.8 Education of Handicraft Artisans

NIOS and MoT entered into an MoU to train Handicraft Artisans belonging to the Scheduled Caste category. The Artisans are trained on Indian Embroidery and other aspects including Functional Hindi, English and Entrepreneurship.

NIOS is an Open Learning Institution for school level and pre-degree programmes as well as examining and certifying authority by itself.

NIOS is one of the National Boards like CBSE.

IMPORTANT INFORMATION

As far as the certificates issued by NIOS are concerned, these are accepted for higher education, Govt. jobs and all other purposes. The certificates issued by NIOS are accepted by all National/State Boards and Universities. However, in certain cases, various Boards/Universities have fixed eligibility criteria based on their specific requirements. Hence, the learners seeking admission in NIOS must go through the latest eligibility criteria of concerned/desired Boards/Universities.

Admission to the Vocational Education Programmes is open throughout the year. Entry requirements for various courses are given at Table I from page 27 onwards. The lower age limit for most courses is 14 years and for some courses, the minimum age is 18 years. Looking into the safety aspects for Secondary level courses and for courses where eligibility is 10th pass, the lower age limit is 15 years. There is no upper age limit. Seats are limited and admission is given on **First Come First Serve** basis. The admission to Vocational Programmes is now online. The details and procedure for online admission is given below:

2.1 Procedure for Online Admission

For all the learners intending to register for vocational courses online, they need to visit the NIOS website www.nios.ac.in and see the Admissions link. Under this scheme, the learner has four options:

- (i) Register Online directly by following the procedure laid down in **Section 2.3**.
- (ii) Visit nearest AVI (study centre) and take their help for Online registration. The list of Accredited Vocational Institutions (AVIs) is available on NIOS website.
- (iii) Visit the concerned Regional Centre of NIOS and take its help for online-registration. The list of Regional Centres is placed at **Appendix-A**.
- (iv) Visit a Common Services Centre (CSC) of the Ministry of Information and Technology, Govt. of India. List of CSCs with the name they are known in different states is placed at **Appendix-B**.

2.2 Documents Required for Admission

The learner must be ready with the scanned copy/soft copy (jpg or jpeg files) of the original documents, which will be required to be uploaded while registering on-line for admission to vocational programmes.

<i>Items</i>	<i>Documents required</i>
Educational Qualifications	Highest qualification marksheet (i.e. class 5, class 8, class 10 or class 12th) or Self Certificate (in case of literate)*.
Age Proof	Valid proof for Date of Birth (such as Aadhaar Card with date of birth printed on it in the dd/mm/yyyy format, Passport, Voter Id, Driving License and Birth Certificate etc.).
Proof of Permanent Address	A valid proof of Residence (such as Aadhaar Card with complete address printed on it/ Water Bill/ Electricity Bill/Voter ID/Ration Card/Indian Passport/Statement of Operational Bank Account/ Appointment Letter from the Employer on Printed Letter Head, if living in rented accommodation, copy of any recognised proof of permanent address along with present rent agreement).
Other Important Documents	<ul style="list-style-type: none"> ➤ Recent passport size color photograph. ➤ Signature on a white paper (preferably in Black Ink). ➤ Valid identity proof (such as Aadhaar Card or passport or ration card or voter-id card etc.). ➤ Social category/caste certificate (in case the learner belongs to SC/ST/OBC category). ➤ BPL certificate (in case the learner belongs to the BPL category). ➤ Ex-serviceman certificate (in case he/she is an Ex-serviceman). ➤ Disability certificate (in case he/she is having any kind of disability).

* A student who possesses a High School/Secondary Certificate from a Foreign Board/University, seeking admission to NIOS Vocational Education courses will be required to produce a certificate that the examination passed by him/her is equivalent to the Indian High School/Secondary School Examination. Equivalency certificate may be obtained from the Association of Indian Universities, Kotla Road, New Delhi 110002.

Note: (i) In case of Orphan/Juvenile/Street Children, the Medical Legal Certificate may be provided as proof of Date of Birth.
(ii) Please state the correct date of birth. **Date of birth once given in the Admission Form can not be changed.**

2.3 Procedure for Online Admission

Read the instructions carefully on various topics such as How to Register for Admission, Eligibility Criteria, Date of Examination, Admission Fee Details, Documents Required etc.

(A) Before you start registering for online admission to vocational programmes, you need to ensure that one valid mobile number and email id will be required. If you do not have valid email id, then create an email id. These will be required in the admission process for authentication.

(B) The learner has to be ready with the scanned copy (jpg, jpeg files) of the original documents, which will be required to be uploaded while registering for Admission to Vocational courses:

- Recent Passport size color Photograph
- Signature on White Paper (preferably in Black Ink)
- Valid identity proof (such as Aadhaar Card or Passport or Ration card etc.)
- Valid proof of Date of Birth (such as Aadhaar Card with date of birth printed on it in the dd/mm/yyyy format, Birth Certificate, passport etc.)
- A valid proof of residence (such as Aadhaar Card with complete address printed on it, valid Passport/ Water Bill/Electricity Bill/Voter ID/Ration Card/ Statement of Operational Bank Account/ Appointment Letter from the Employer on Printed Letter Head, if living in rented accommodation; copy of any proof of permanent address along with present Rented Agreement)
- Highest qualification marks sheet (i.e. class 5, class 8, class 10 or class 12th) or Self Certificate (in case of literate).
- Social Category/Caste Certificate (in case the learner belongs to SC/ST/OBC social category).

- BPL Certificate (in case the learner belongs to BPL category).
- Ex-Serviceman Certificate (in case he/she is an Ex-Serviceman)
- Disability Certificate (in case he/she is having any kind of disability) issued by Government Hospitals under Central or State Governments or issued by institutes at national level such as Spastic Society, National Association for the Blind or certificate issued by non-governmental organizations/practioners registered with Rehabilitation Council of India/Central Government /State Government of the respective state.

"A valid mobile number and email address will be required for authenticating both modes of communication before registration".

NOTE: One email address can be used only by one and same mobile number and same address can be used for registration of maximum three learners.

Given below are the steps to be followed to fill the Application form online:

- Step 1 Visit NIOS website www.nios.ac.in and click on the Admissions icon, and then click on Vocational.
- Step 2 After reading the instructions, click on the **“Register”** button and then follow the instructions on the screen to fill the registration form. There will be two choices, first regular Vocational Programmes and second Govt./other funded Projects.
- Step 3 Select sector such as Agriculture and Animal Husbandry, Home Science and Hospitality, Business and Commerce, Health and Paramedical, Engineering and Technology and few miscellaneous courses. Select the duration of the program, type of programme and courses in which the admission is required.

- Step 4 Fill students name, father name, mother name, date of birth (as specified in class 10th or Birth Certificate), Gender and Aadhaar Number (optional). Along with these details, provide valid mobile number and email address.
- Step 5 The provided mobile number and email address will be used for authentication through OTP. Both mobile number and e mail verification will be carried out. The registered mobile number and email address will also be used for sending login details and for various other communications from NIOS.
- Step 6 After authentication, an email will be sent to the registered email id having user name and password.
- Step 7 After successful authentication of the mobile number and email address, the learner will be allowed to fill other details such as permanent address and postal address,
- Step 8 Details about social category/caste, medium of study and subjects etc. also need to be filled in.
- Step 9 Select the AVI where you want to attend the PCP/Practicals.
- Step 10 The selected AVI will be displayed on the basis of selected programme, medium and availability of seats in the AVI.
- Step 11 The learner will need to upload the required documents.

NOTE: The learner is not required to send/submit the hard copy of the form and the documents, but it is mandatory to upload the required documents online. If any discrepancy is found in the submitted online application form/ documents, the learner shall be required to submit the printed application form along with the documents and photograph to Regional Centre NIOS/HQ. If asked for, this requirement will be communicated to him/her through email and SMS.

- Step 12 After filling in details and after uploading the required documents, review the entire form including Fee Details in the **REVIEW SECTION**. In case, the learner wants to change any of the information filled by him/her then he/she can click on the **EDIT** button/icon of each section. After changing the information, the learner needs to again click on **NEXT** button to reach the **REVIEW SECTION**.
- Step 13 If all the information, given by the learner in the registration process is correct, then the learner can continue to make online payment by selecting the available Payment Gateways like IDBI, UBI, ICICI Bank etc. CSC wallet can also be used by CSC Village Level Entrepreneur (VLE) for making admission fee payment online. Payment will include the programme fees as applicable and **Rs. 50/- as online processing charges.**

NOTE: Kindly note that the fee payment is to be made online only. No Bank Draft/Demand Draft/Cash/Cheque or any other mode of fee payment is acceptable. All CSC and NIOS AVIs (Study Centres) are authorized for facilitating the learners to take admission online. There are no other Agencies/ Cybercafe/any other institutions recognized by NIOS for doing Online Admission.

Every AVI is provided a panel on the portal with student registration, fee payment and many more features. In case the registration is done by the AVIs and the payment is made by AVIs through the AVI panel, the AVI can pay the NIOS share only for each individual student. In such case, the feature of paying the registration fee in two equal installments will be disabled for the AVIs. In case the learner pays the fees himself by choosing the AVI, the programmes/course fees would need to be paid by him/her online.

- Step 14 If you want to pay later, then click on pay later button.

Step 15 To make the payment later, you have to login again to the portal using the user name & password sent on the registered email address while registration.

Step 16 After successful transaction, the learner will receive the Fee Payment Receipt in the learner's registered email and also through SMS on his/her registered mobile number.

Step 17 After successful transaction, a Reference Number will be generated which can be used for communicating with NIOS until your admission is confirmed. Once the payment is done successfully, the learner will be allowed to see the dashboard in his/her login.

If the transaction fails then the learner needs to make the transaction again.

Step 18 For any correction in the filled in data such as name correction, father name correction, mother name correction, date of birth correction etc., student can login to the dashboard and use e-services on payment basis.

Step 19 After successful verification of the documents, payment details and the information submitted by the learner while registration, his/her admission will be confirmed and an Enrolment Number will be generated. Appropriate communication will be sent to the learner through email and SMS after the admission is confirmed by NIOS team. **Admission fee share as appropriate (AVI 60% NIOS 40% or otherwise specified) will be transferred to the AVI after the admission is confirmed. After confirmation of admission, the details of the learner along with the programme and courses selected will be reflected in the AVI's panel.**

If the candidate registers on his own then he/she has to pay full fees to NIOS, and if the candidate registers through the AVI, then only 40% of the fee share i.e. only NIOS share has to be paid.

However switching is not allowed i.e. the candidate registered on his own and then goes to the AVI, in this case 100% fee has to be paid by the learner to NIOS.

Step 20 The dashboard in the learner's login will provide the feature to manage all student related activities such as Printing the Fee Payment Receipt, Printing the Identity Card/ID Card, checking the status of the study material, which will be sent to the learner from the NIOS free of cost, registering for exams, examination fee payment and other e-services.

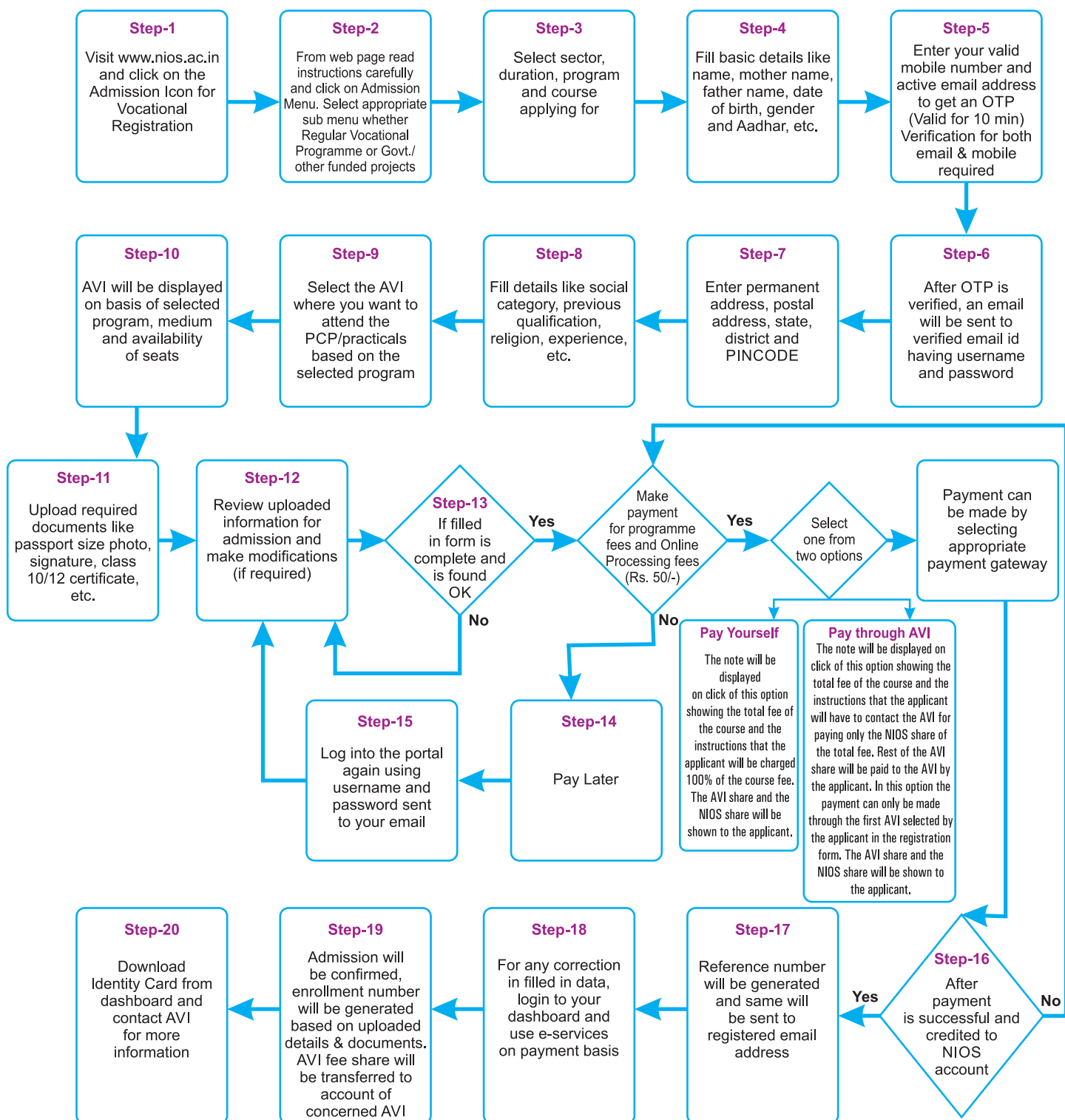
AVIs will be provided a panel to view the list of confirmed students, which are allotted to their AVI.

The learner is suggested to furnish correct and authentic information and should upload valid, authentic and relevant photo/documents in the respective sections in the application form. No changes shall be permitted in the application form after the payment is done. Furnishing incomplete/wrong information or uploading irrelevant photo/documents will make NIOS liable to cancel the registration/admission at any point of time.

For queries regarding online admission, the learner can always send an e-mail to voonline@nios.ac.in

National Institute of Open Schooling (NIOS)

Diagrammatic Presentation of the Process of Online Admission for Vocational Courses



Mobile Number and email address both will be used for authentication, for sending login details and for various other communications from NIOS. Admission fee share will be transferred to AVI as per norms after admission is confirmed. Confirmed admission will be displayed on AVI panel.

2.4 Cut off Dates

To regulate the eligibility for the purpose of examination, the cut-off dates will be: **30th June 2021 and 31st December 2021**. This means that the students admitted till these dates will be eligible to take the forthcoming examinations as per their eligibility.

2.5 Minimum Age

Cut off dates are applicable for age criteria as well. As on 30th June, 2021 you should be 14 years of age for vocational courses up to secondary level and 15 years of age for taking up vocational courses up to senior secondary level.

If admission taken between 1st January to 30th June 2021, then minimum age should be 14 years for secondary level courses.

If admission taken between 1st July to 31st December 2021, then minimum age should be 15 years for senior secondary level courses. For the courses given in the table, the minimum age as mentioned against it will be applicable.

Name of Courses & Code	Min. Age in yrs.
➤ House Wiring and Electrical Appliance Repairing (601)	15
➤ Motor and Transformer Rewinding (602)	15
➤ Construction Supervision (Civil) (620)	18
➤ Fire Prevention and Industrial Safety (626)	16
➤ Electrical Technician (701 & 702)	15
➤ Yoga Teachers Training Programme (495-497)	18
➤ Diploma in Naturopathy & Yogic Science	18

2.6 Contact Hours

To bring uniformity in vocational programmes and make teaching and learning more effective, essential contact hours have been mentioned at **Table No.-I (Pages 27 to 35)**. **AVIs need to issue a certificate of completion of pre-defined hours of theory and practical classes that learner is necessarily required to complete before he/she becomes eligible to appear in the examinations. Day wise training schedules for all the courses based on learning outcomes have been provided to the AVIs. The learner is advised to fully utilize these contact hours in their respective AVIs and complete their Theory and Practical classes.**

CANCELLATION OF ADMISSION

Learner's admission may be cancelled in case :

- Online Admission Form is incomplete,
- the fee paid is short,
- the supporting documents are not complete,
- false documents have been submitted or if incorrect or wrong information is given,
- required educational qualifications are not fulfilled,
- the minimum age criterion is not fulfilled,
- the secondary examination is not passed from a recognised board.
- residential proof is not attached,
- required documents of age, qualification and experience are not attached,
- any other discrepancy.

- Note:**
- (1) Admission once cancelled will not be re-considered.
 - (2) Fee once paid will not be refunded on any account.

2.7 Confirmation of Admission

Admission to a particular course is confirmed by NIOS by issuing an online **Identity Card** having learners admission particulars as per the record available in NIOS. **In case any discrepancy is noticed at any stage of admission and even if the Identity Card has been issued, the admission will be cancelled and result will not be declared even if he/she has appeared in the examination.**

Do check the particulars given in the Identity Card.

In case, there is any discrepancy in learner's personal details, address, photo etc., the same should be corrected **through e-service** immediately. The learner should retain his/her Identity Card carefully till he/she completes his/her study in NIOS.

The **correction in the Admission Record will be made as per rules only (which are available on NIOS website).**

The learners appearing in NIOS external public examination will be required to produce the Identity Card issued by NIOS at the time of appearing in examinations failing which they will not be allowed to appear in the examination.

2.8 Other Facilities after Admission through e-services

2.8.1 e-services can be availed for correction in the admission record, required for any reason, for the following -

- (a) Issue of duplicate documents,
- (b) Requisition for course material,
- (c) Minor corrections in spelling of Father's Name, Mother's Name and/or Guardian's Name,
- (d) Change of learner's name,
- (e) Correction of Date of Birth and
- (f) TOC, change of medium.

Use of e-services can be made by paying appropriate fees as mentioned at the table.

2.9 About AVI/Study Centre of the Learner

The Accredited Vocational Institute (study centre) chosen by the learner at the time of online admission will provide the following services **without any additional charges:**

- (i) To conduct Training Programmes as per day wise Training Schedule Provided by the Vocational

Education Department of NIOS. **The learner should visit the Study Centre to know the Time Table of the conduct of theory and practicals training.** However, the learners can also get response to their course related queries through e-mail to: voconline@nios.ac.in

- (ii) Evaluation of assignments and projects by instructors.
- (iii) Counselling to solve learner's problems/queries related to the course.
- (iv) Informing dates of payment of fees, examination date sheet, examination centre and other key information.
- (v) AVIs will mandatorily follow day wise training schedule for both theory & practical training.
- (vi) **AVI and subject once selected will not be changed. So choose your AVI and subjects carefully.**

2.10 Procedure for Correction in the Admission Records Through e-services only

➤ The admission to a particular course is confirmed by NIOS by issuing an online Identity Card having details of Learner's Name, Date of Birth Course opted etc. These details are the same as filled in by the learner at the time of admission in NIOS. The learner is requested to check the details immediately on:-

- (i) website in learners corner,
- (ii) receiving E-mail for confirmation of admission and
- (iii) receiving online I-card.

In case, there is any discrepancy in learner's personal details, address, photo etc., the same should be corrected through e-services.

➤ Correction in admission record will be considered prior to appearing in the first examination and within three years from the date of registration upon uploading supporting documents. However, correction, may be requested in such a manner that the same may be done before the issue of Admit Card for appearing in first examinations so that pass documents are issued with correct details.

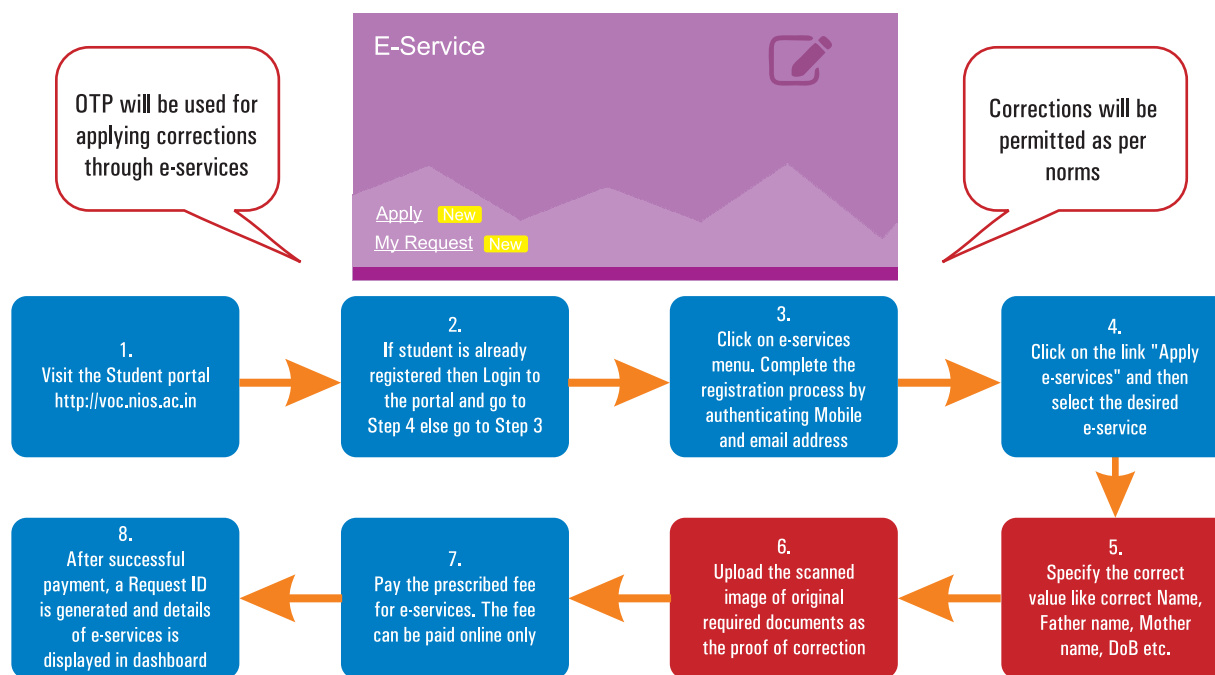
- No request for correction will be accepted after three years from the date of registration or after completion of the first examination.
- Applicable fee for corrections, in addition to fee for revised document as per NIOS norms, will be charged online. In addition to the fee applicable for making corrections, if a document needs to be revised, then additional fees would be charged.
- **'Latest correction rules'** will be applicable at the time of making request for correction in the record.
- Please note that the revised corrected documents will be issued only after you have submitted the Original Documents (Marksheet, Migration Certificate or Provisional Certificate or Final Certificate) with incorrect details issued to you by NIOS and requisite fee.

Fee for Correction in Admission Record

S. No.	Type of Correction	Amount
1	Correction in Learner's name / Father's name / Mother's name / Guardian's name after admission (only spelling correction)	100/-
2	Correction in the Date of Birth of the learner (only minor correction)	100/-
3	Change in Learner's name / Mother's name / Father's name / Guardian's name	200/-
4	Change in the Date of Birth of the learner (as per rule)	200/-
5	Change in learner's address	100/-
6	Internet Handling Charges	50/-
7.	Change of Examination Centre for Public Examination before commencement of Practical/Theory examination	1500/-

Request for any of the above corrections may be made online on NIOS website.
No DD/Cheque/Cash will be accepted.

Process flow of applying for corrections in the vocational admission data through online e-services



Mobile number and email address will be used for authentication, for sending various communications from NIOS.

CONTACT ADDRESS FOR GRIEVANCES/PROBLEMS

All efforts have been made to provide user friendly learning environment to NIOS fraternity through our Study Centres. However, in case a learner faces problems, he/she may contact his/her Study Centre (AVI) or the concerned Regional Centre (See Appendix-A).

In case any problem/grievance is not redressed by the Study Centre or the Regional Centre, please write to

Chief Grievance Officer

National Institute of Open Schooling

A-24-25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh

or send email to: voconline@nios.ac.in

OR

Call at Toll Free No. 1800-180-9393

Learners may take the help of Frequently Asked Questions already available on NIOS website as well as mentioned on the pre-pages of the Vocational Prospectus

3

Instructions and Training Process

NIOS offers flexibility of learning at your own pace and at your own convenience. The instructional process in NIOS comprises of self instructional print material, personal contact programmes, practical training programmes, audio-visual programmes and undertaking assignments wherever applicable.

3.1 Self Instructional Study Material

NIOS provides Self Instructional Study Material specially designed by experts in the field. It will help you learn on your own.

- You will receive the study material from your AVI/ at your residence.
- Do not pay for the study material.

In case of non-receipt of study materials please contact:

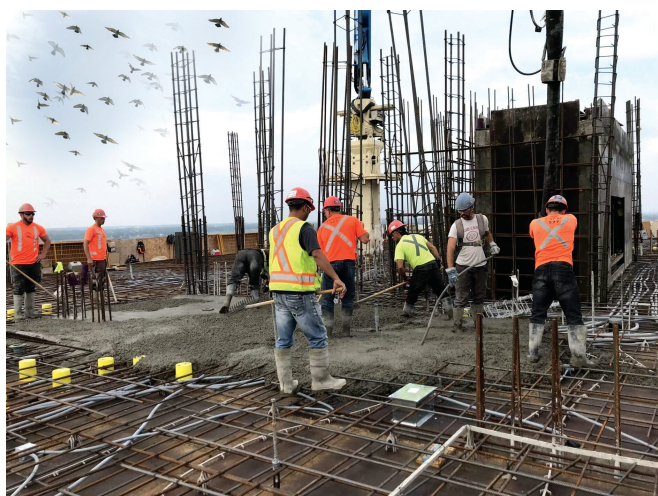
**Incharge,
Material Distribution Unit
Rana Pratap Bagh, New Delhi-110007
Ph.No. 011-27416329, 27240012
E-mail:mpdd@nios.ac.in**

3.2 Personal Contact and Practical Training Programmes

Your AVI/SAIED will organize required number of Personal Contact Programmes and Practical Training Programmes for you to help you develop your skills. Number of essential hours to be devoted for each course



Diploma in Naturopathy and yogic science



Certificate Course in Construction Supervision

for this purpose is given at Table I (pages 27-35). In these programmes, you are required to:

- Perform practicals to develop required skills and competencies;
- Whilst following daywise training schedules, clear your doubts and problems that you face while learning on your own;
- Get your Practical Portfolios/tasks/projects/ assignments corrected by the AVI/SAIED Instructors;
- Discuss your doubts etc., with other students;
- View relevant video films and CDs, if available at your AVI/SAIED;
- Explore possibilities for on the job training or apprenticeship facilities.

You are advised to attend all the contact programmes and training programmes to help you develop your skills. Day wise training schedules forwarded by NIOS need to be followed by the AVIs meticulously.

3.3 Audio and Video Programmes

NIOS produces several audio and video programmes to supplement your study. You may visit the NIOS website

and participate in live programmes. A weekly schedule of the programmes for webcast is available on the NIOS website.

How to Study in NIOS

1. *You should clearly understand that NIOS is not a kind of regular school that you might have attended earlier.*
2. *In NIOS, you have to learn on your own through self learning material provided by NIOS.*
3. *Read your study material carefully. This has been especially prepared for self learning. Make your notes, mark sections which you do not understand and follow the instructions given in the material.*
4. *Please note that PCPs are not the kind of classes that you might have attended in your schools. Here, you may clarify your doubts, ask for guidance, and get your assignments/projects/practical/records book corrected. You will also meet your peer group for taking support in learning. You will also undertake practical training to hone your skills.*
5. *Your AVI/SAIED will organize Theory and Practical Training Programmes for you. Here, you get practical training in your course of study. Please check with the AVIs for your day wise training schedules and make sure that the AVIs are following those schedules. If not satisfied with their training, contact the concerned Regional Centre, NIOS.*
6. *Please make use of the library, audio-video programmes and other facilities at your AVI/SAIED.*
7. *NIOS conducts Live PCP in all Vocational Sectors, as per the schedule uploaded on the NIOS website.*
8. *Internal Assessment (if any) and your practical examinations will be conducted at your AVI/SAIED.*
9. *Deposit your examination fee online, on time so that you do not miss your examination.*
10. *Date-Sheet for examination will be available on the NIOS website.*
11. *Your result and certificates will be sent to your Home Address / AVI / SAIED after declaration of the result.*

NIOS evaluation system has many flexibilities to help you complete your studies as per your convenience. The evaluation system has been devised to test your understanding and skills in a comprehensive manner giving more emphasis on the practical component.

4.1 Freedom of Taking Examinations

You need not hurry to take your examination. Instead, you should master your learning and take examination when you are ready for it. You will have the opportunity

to avail a maximum of 9 chances in a five year time period to complete your course. You are free to choose any examination without any condition after completing requisite study period and practical training.

Eligibility to appear for the first time in external/public examinations

<i>Courses</i>	<i>For those admitted from 1st January 2021 to 30th June 2021 are eligible to appear for public examination in</i>	<i>For those admitted from 1st July 2021 to 31st December 2021</i>
(i) Six months courses	October–November 2021	April–May 2022
(ii) One year package courses: First Module of the Course with the following codes: 701, 703,705, 707,709,723, 461 Second Module of the Course with the following codes : 702, 704, 706,708, 710, 724, 462, 463, 494	October–November 2021 April–May 2022	April–May 2022 October–November 2022
(iii) One year courses	April–May 2022	October–November 2022
(iv) Two years Diploma in A. Radiography course a) First 3 Modules with codes 430, 431, & 432 b) Remaining 3 Modules with codes 433, 434, & 435 B. Diploma in Medical Imaging Technology with codes 471-473 C. Diploma in Medical Laboratory Technology with codes 474-477 D. Diploma in Basic Rural Technology Course a) First 2 modules with codes 452 & 453 b) Remaining 2 modules with codes 454 & 455 E. Diploma in Naturopathy and Yogic Sciences a) First year - Modules with codes 811, 812, 813, 814, 815 & 816 b) Second year - Modules with codes 817, 818, 819, 820, 821 & 822	April–May 2022 April–May 2023 April–May 2022 April–May 2023 April–May 2022 April–May 2023	October–November 2022 October–November 2023 October–November 2022 October–November 2023 October–November 2022 October–November 2023

For Vocational Stream Evaluation Strategy, kindly see page 19-21, chapter 5 of the prospectus.

4.2 Medium of Evaluation

The question papers for the theory examinations may be bilingual i.e., in Hindi and English. You may, however, write your examinations in Hindi, English or a scheduled regional language irrespective of the medium opted for study at the time of admission.

4.3 Evaluation : Some Highlights

NIOS has devised a suitable method of evaluation considering the practical nature of Vocational Courses where more emphasis is laid on evaluation of skills acquired during the course of study. In many cases, the component of internal assessment has also been introduced to ensure continuous evaluation. Thus, there may be three components of evaluation:

- Practical Examination
- Theory Examination
- Internal Continuous Assessment (if any)

Practical and Theory Examinations

Both the Practical and Theory Examinations are conducted twice in a year in April–May and in October–November. Practical Examinations are organized at the AVI/SAIED only.

Internal Assessment

NIOS has a provision of Internal Assessment in different courses as detailed in Table-II from pages 36 to 44. This is based on Periodical Tests, Viva-Voce, Assignments, Projects, etc. It will be conducted by AVI/SAIED. Passing in Internal Assessment, wherever applicable, is a necessary condition for passing the examination.

Results are declared approximately eight weeks after the last paper of the Public Examination.

The details about the duration of Theory and Practical examinations and the maximum marks for each paper are given at Table II from pages 36 to 44.

4.4 Registration for Examination

For **April–May Examination:**

1st January to 15th January

For **October–November Examination:**

1st July to 15th July

There will be no registration for examination after the prescribed dates.

4.5 Examination and other Fees

You have to contact your AVI/SAIED within the specified time to register for the public examinations and pay the examination fee. Examination fee for all types of Vocational Education courses is **Rs. 370 per subject/paper** (together for Theory, Practical, and Internal Assessment, if any).

All candidates have to pay the examination fee. Payment for examination fee is to be made online.

Please note that the fees paid for examination cannot be refunded or adjusted under any circumstances.

Other Miscellaneous Fees:

- | | |
|---|---|
| ➤ Duplicate copy of the Certificate | Rs. 200/- |
| ➤ Duplicate Marks Statement | Rs. 200/- |
| ➤ Duplicate Identity Card | Rs. 100/-
(for Offline Admission only) |
| ➤ Amanuensis (Writer) | Rs. 100/-
(per session) |
| ➤ Scrutiny of Marks/
Rechecking of Answer Scripts | Rs. 300/-
(per subject) |
| ➤ Verification of NIOS
Certificate (for private company
and individual learner) | Rs. 500/-
(per document) |
| ➤ Issue of urgent duplicate
Statement of Marks | Rs. 400/- |
| ➤ Revised Mark statement,
Provisional and Pass Certificate
after correction | Rs. 200/-
(per document) |
| ➤ Re-evaluation of Answer scripts | Rs. 800/-
(per subject) |
| ➤ Processing fees for issue of
photocopy of Answer Scripts to
learner | Rs. 700/-
(per Answer
Script) |

4.6 Pass Criteria

The pass criteria in different courses is given at Table III on pages 45 to 50. Please note that passing separately in all the components i.e. Theory, Practical and Internal Assessment (if any) is necessary.

If you pass in a component (practical, theory, or internal assessment), your marks in that component will be retained. You need not appear in that component again. You have to appear only in the remaining component(s). However, you have to pay the complete examination fee.

4.7 Credit Accumulation

You can avail multiple chances to take examinations. NIOS will keep and accumulate your pass credits in a particular course till you clear all the required courses for certification.

4.8 Combination of Credits in Academic Courses

If you pass a stand alone Vocational Course (only one) listed at Table I on page 27-35, its credit can be combined with the credits of the academic courses for the purpose of certification as Secondary/Senior Secondary level. The request for this may be sent on a plain paper to:

The Director (Evaluation), NIOS
A-24/25, Institutional Area, Sector-62
NOIDA, Uttar Pradesh-201309
or
The Concerned Regional Centre

Please enclose your original Secondary/Senior Secondary mark sheet and the photocopy of the mark sheet of the vocational subject for this purpose.

4.9 Improvement of Performance

NIOS will allow you to apply again in a course, which you have already passed for improvement of performance. **This facility is given only once.**

4.10 Scrutiny of Marks (Theory)

If you are not satisfied with your result of a public examination, you may apply for scrutiny of marks **within 30 days** from the date of declaration of results. You may apply in the prescribed proforma or on a plain paper with prescribed fees (through a bank draft) to the concerned Regional Centre of NIOS.

4.11 Issue of Certificates

You may receive your mark sheet from your AVI/SAIED after declaration of the result. Your certificate will be sent to the AVI/SAIED after three to four months.

Please note that NIOS does not issue any migration certificate to its learners of Vocational Education Courses.

You should do the following

- Read the Prospectus carefully. Preserve it for future reference.
- Select course/subject(s) carefully as per your need and future plans i.e., higher studies or job requirements etc.
- Ensure that you fulfill the eligibility criteria given in the Prospectus for the course you are applying for.
- Fill in the online application form yourself giving correct information about your name, address, date of birth etc.
- Ensure that all the scanned supporting documents are uploaded with the application form.
- Pay the prescribed amount of fee for admission and examination.
- Collect your Study Material from your AVI/SAIED after confirmation of admission, without paying any extra money, if not received at your residential address.
- Attend Personal Contact Programmes and Practical Training Sessions at your AVI/SAIED as per the Time Table finalized by it and following the daywise training schedules.
- Register for examination at the appropriate time.

In our country, the dropout rate after primary schools is high, perhaps due to economic and cultural reasons. Hence, it is important that an option be provided for locally relevant education to such learners. Some illustrative sectors, where vocational education can make meaningful contribution to the developmental efforts are Agriculture and Animal Husbandry, Handlooms, Handicraft, IT & ITES, Beauty and Wellness etc. The students at the Secondary and Senior Secondary level must be fully equipped with basic knowledge, technical skills, appropriate attitude and entrepreneurship ability so that they can undertake self employment or skilled wage work.

It is also visualised that many students would like to go in for Vocational Courses at Secondary and Senior Secondary level through the open learning system as it provides freedom to combine subjects in the scheme of examination. Open learning system is increasingly becoming popular because of its capacity to provide

academic and vocational education in a flexible and learner friendly manner, particularly to those learners who could not get access to the formal education system.

NIOS has introduced Vocational Stream at **the Secondary and Senior Secondary Level**, whereby concerted efforts will be put on skill training in the same or related areas combining it with two academic subjects to earn a Secondary or Senior Secondary certificate alongwith individual certificates for each vocational course.

The Vocational Stream is available in the areas of Agriculture and Animal Husbandry, Home Science and Hospitality at Secondary level and Computer and IT & ITES and Ayurveda and Yoga at Senior Secondary level.

Choice of subjects

The list of subjects in different areas for the Vocational Stream are given below:

Secondary Level Vocational Stream Programmes

<p>(i) Beauty and Wellness</p> <ul style="list-style-type: none"> ➔ Beauty Therapy ➔ Hair Care and Styling ➔ Hand and Foot Care 	<p>These three Vocational subjects alongwith one Academic subject (non-science) and one language being offered at the Secondary level shall lead to Secondary certification.</p>
<p>(ii) Agriculture and Animal Husbandry</p> <ul style="list-style-type: none"> ➔ Bee Keeping ➔ Paddy Farming ➔ Poultry Farming 	<p>These three Vocational subjects alongwith one Academic subject (non-science) and one language being offered at the Secondary level, shall lead to Secondary certification.</p>
<p>(iii) Handloom Weaving</p> <ul style="list-style-type: none"> ➔ Fibre to Fabric ➔ Handloom Weaving* ➔ Design Development* ➔ Dyeing and Printing* ➔ Entrepreneurship for Handloom Weavers <p>(* Mandatory subjects)</p>	<p>Of the five Vocational subjects, three are mandatory (Handloom Weaving, Design Development and Dyeing and Printing) and one out of the other two (Fibre to Fabric or Entrepreneurship for Handloom Weavers) may be chosen. In addition, one language being offered at the Secondary level needs to be chosen.</p>

Senior Secondary Level Vocational Stream Programmes

(i) Ayurveda and Yoga <ul style="list-style-type: none"> ➔ Ayurveda Assistant ➔ Panchkarma Assistant ➔ Yoga Assistant 	These three Vocational subjects along with one Academic subject and one language can be taken for Senior Secondary certification.
(ii) IT and ITES <ul style="list-style-type: none"> ➔ Web Development ➔ Computer Hardware Assembly and Maintenance ➔ CRM Domestic Voice 	These three Vocational subjects along with one Academic subject and one language can be taken for Senior Secondary certification.

In the scheme of study, the courses will be offered in three areas such as (a) language subjects (b) core courses (NSQF aligned) and (c) elective subjects consisting of any relevant subject from the academic pool (non-science). The learner will have a choice to select minimum five and can opt for maximum seven subjects as per individual career needs.

Instructional Time: 240 hours per subject (including self-study, Personal Contact Programmes (PCP), audio-video, teleconferencing and practicals).

Scheme of Studies

Theory weightage	-	30 %
Practical or hands on training	-	70 %

Instructional Strategy

The courses will be offered through a variety of approaches comprising the following:

- ➔ Self-instructional printed material, face to face counselling
- ➔ Hands on Experience/Practical facilities at the Study centre
- ➔ Project work, On the job training/internship
- ➔ Assignment, Portfolio development etc.

Eligibility Criteria

Secondary level

- ➔ For Stream I - 14 years as on 31st July 2021 (born on or before 31/07/2007),
- ➔ For Stream II - 14 years as on 31st January 2022 (born on or before 31/01/2008),
- ➔ Certificate of Class VIIIth pass, or

These three Vocational subjects along with one Academic subject and one language can be taken for Senior Secondary certification.

These three Vocational subjects along with one Academic subject and one language can be taken for Senior Secondary certification.

- ➔ Self Certificate (as mentioned at the back of Admission Form)

Senior Secondary level

- ➔ For Stream I - Block-I - 15 years as on 31st July 2021 (born on or before 31/07/2006),
- ➔ For Stream I - Block-II - 15 years as on 31st January 2022 (born on or before 31/01/2007),
- ➔ Certificate of Matriculation/Secondary Examination having are card of the Date of Birth. (No other proof of age will be accepted for Senior Secondary admission).

Course Fee

For the complete package of Vocational Stream consisting of two academic subjects and three core vocational subjects the fee is Rs 10,000 /-including the cost of study material and practical facilities that will be provided by the study centres. The share between the study centre and NIOS is 60% and 40% respectively.

Admission Procedure

Admission to the courses will be done through online mode. A soft copy of the prospectus is available on NIOS website at www.nios.ac.in. Students can submit their application form throughout the year as per the cut off dates given below:

- ➔ 1st Block 1st March to 31st August.
- ➔ 2nd Block 1st September current year to 28th February next year.

Evaluation Strategy

The evaluation strategy will be as follows:

- a) Learner will be required to secure minimum 33% marks for passing an Senior Secondary academic



Education for Weavers

NIOS has entered into a MoU with the Ministry of Textiles to impart education and training to the *Handloom Weavers and their Children* through open schooling. Secondary level Course in Handloom Weaving is meant to give an opportunity to the general learners and handloom weavers to earn a Secondary and Vocational Certificate including skills like Fibre to Fabric, Design Development, Dyeing & Printing, Handloom Weaving and Entrepreneurship.

6.1 Scheme of Studies

Education of Handloom Weavers shall be done at the Secondary level. Of the five Vocational subjects, three are mandatory (Handloom Weaving, Design Development and Dyeing and Printing) one out of the other two (Fibre to Fabric or Entrepreneurship for Handloom Weavers), any one may be chosen. In addition, one language being offered at Secondary level needs to be chosen. The proposed scheme of studies is as follows:

Courses	Total Study Hrs.	PCP (in hours)		PCP (RPL)* (in hours)	
		Theory	Practical	Theory	Practical
Any one Language (to be taken from the secondary academic pool) (Compulsory)					
Fibre to Fabric	240	30	90	NA	NA
Handloom Weaving*	240	30	90	12	18
Design Development*	240	30	90	NA	NA
Dyeing and Printing*	240	30	90	12	18
Entrepreneurship for Handloom Weavers (*Mandatory subjects)	240	30	90	NA	NA

For all the subjects, the distribution of weightage will be as under:

- ➔ Theory- 30%
- ➔ Practical- 30%
- ➔ OJT/RPL-20%
- ➔ Student Portfolio- 20%

6.2 Fee

The fee structure for this vocational stream is Rs. 10,000/- with 60:40 fee sharing between AVI and NIOS.

6.3 Batch Size: The batch size for this programme is 50 X 2 batches

6.4 Fee Concession

75% of course fee is waived off by the Ministry of Textiles for the Handloom Weavers and their Children belonging to the SC/ST, BPL and Women categories.

NIOS will provide 25% fee concession to the Handloom Weavers and their Children belonging to the SC/ST, BPL and Women categories.

Note: Currently, RPL assessment is for two courses only i.e. Handloom Weaving and Dyeing and Printing. This would be expanded later to other vocational courses too.



General and Specific Provisions (Disability wise) during NIOS Examinations

Learners with disabilities such as blindness, low vision, speech impairment, locomotor disability and any other disability, which causes difficulty in writing the examinations are to be provided with need based provisions such as amanuensis, technological devices etc. The provisions shall be according to their disabilities as per the procedure notified by NIOS from time to time.

The provisions made have been precisely defined in the clauses and sub-clauses for clarity.

7.1 Procedural Requirements

Learners with disabilities as defined in the Persons with Disabilities Act 1995 and the National Trust Act, 1999 and those with specific learning difficulties who wish to avail certain facilities or need some reasonable accommodations in the examination are required to submit an application in the given format to the concerned Regional Centre of NIOS. A learner should clearly indicate the support required by him/her along with a certificate issued by an appropriate authority indicating the nature of his/her disability and the extent of the disability. This application will be submitted along with the Examination Registration Form by the parent or guardian of the learner.

A medical certificate issued by any of the following agencies is required for specific provisions to learners with disability:

- i) Disability Certificate(s) issued by Government Hospitals under Central or the State Governments.
- ii) Disability Certificate(s) issued by recognized institutes at national level such as National Association for the Blind, Spastic Society of India etc.
- iii) Disability Certificate(s) issued by non-governmental organizations/practitioners registered with Rehabilitation Council of India/ Central Government/State Government of the respective States.

While appearing in the examination, the learner will write his/her disability on top of the answer book as mentioned in the certificate. This will be authenticated by the

concerned Centre Superintendent of the Examination Centre.

7.2 General Provisions

7.2.1 Provision of Additional Time

The condition of all learners with disabilities will need to be certified as per the approved procedure as mentioned at para 7.1 for determining the requirement of additional time.

- i) *An additional 20 minutes per hour of examination for each of the subject will be provided to compensate for additional time required for reading by the amanuensis, understanding the questions, fatigue while dictating to the Amanuensis, sitting continuously etc.*
- ii) *If the condition indicated in the Medical Certificate specified at para 7.1 requires short break, a break of not more than ten minutes per hour will be permitted in addition to above.*

7.2.2 Provision of Amanuensis

The services of an amanuensis, reader or lab assistant can be availed as per the requirement of the subject concerned.

The following categories of learners will be eligible for this facility:

- a. Learners with Autism;
- b. Cerebral Palsy;
- c. Intellectual Disability including Mental Retardation;
- d. Multiple Disabilities;
- e. Blindness, Low Vision;
- f. Speech Impairment or Hearing Impairment, and
- g. Any other disability such as learners with specific learning disabilities like dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia certified as per procedure mentioned at para 7.1.

- i) Learners with poor hand function and speech and hearing impairments may be provided amanuensis who can understand their communication including sign language.
 - ii) Learners with hand injury may be provided with the facility of amanuensis.
 - iii) In case of sudden illness resulting in temporary disability, services of amanuensis will be allowed on furnishing duly certified Medical Certificate specified at section 7.1
 - iv) The learners with disabilities who may choose to use the amanuensis may be permitted to draw the diagrams etc., themselves if they so desire.
 - v) Learners with disabilities may be provided with Lab Assistant as per requirement of the particular subject.
 - vi) Learners with disabilities may be provided with the service of a Reader as and when required.
 - vii) In case the learner needs a Care Giver inside the Examination Hall during the examination, a prior application in the given format is required to be submitted along with the Application Form and permission has to be obtained.
 - viii) In case the learner needs the Care Giver to help him/her reach the examination room and find his/her particular seat, a prior application in the given format is required to be submitted along with the Application Form and permission has to be obtained.
 - ix) In specific cases, near relatives, Care Giver or concerned teacher may also be present in the examination hall only for the purpose of motivation and support to the candidate. Prior permission of which will have to be obtained from the concerned Regional Director, Regional Centre, NIOS.
- learner will have to clearly specify the language in which the Amanuensis is required.
- iii) The format of application for the entry of the Care Giver inside the premises of the Examination Centre is available in the Examination Centre and on the NIOS website.
 - iv) Amanuensis/scribe can be arranged by the learner and can also be provided by the Centre Superintendent. The procedure of approval and eligibility of amanuensis is subject to provisions indicated in this chapter.
 - v) Lab Assistant is to be provided by the Centre Superintendent only.

7.2.2 (a) Eligibility to be an Amanuensis

- i) The Amanuensis, Reader, Lab Assistant should not be related to the examinee.
- ii) The amanuensis may be a student of any age or class.
- iii) The amanuensis should not be from the same subject(s) in which the learner shall be appearing for the examination. However, if the learner and the amanuensis, reader, lab assistant are from the same stream, then the educational qualification of the amanuensis, reader, lab assistant should be at least one class lower than that of the learner with disability appearing for examination.
- iv) There will be flexibility in accommodating any change in amanuensis, reader, lab assistant in case of emergency. More than one amanuensis, reader, lab assistant for writing different papers as per the requirement of the learner will be allowed.
- v) The learner shall also have the option of meeting the amanuensis a day before the examination in presence of the Centre Superintendent.
- vi) The Centre Superintendent will ensure that the provisions are granted to the learner and inform compliance to the Regional Director, Regional Centre, NIOS. The Centre Superintendent of the Examination Centre concerned may choose a suitable person from the school as far as possible and forward his/her name with photograph immediately to the concerned Regional Director with a report giving full particulars of the learner and of the amanuensis, reader, lab assistant for consideration and approval.

Note:

- i) The terms **scribe** and **amanuensis** are synonymous and any other term signifying the same can be used for this purpose. In this document, the term **amanuensis** has been used.
- ii) The learner is allowed to opt for different amanuensis for different subjects, if necessary. The

7.2.2 (b) Fee for amanuensis, reader, lab assistant, interpreter using sign language:

- (i) A fee of Rs. 100/- per session of examination will be given to the amanuensis per learner with disability by the Superintendent of the Examination Centre. The remuneration of the categories such as reader, lab assistant and interpreter using sign language will be as per Section 3.2.1 (payment norms of the staff as mentioned in the Guidelines for the Centre Superintendents). The learners under the category at Section 7.2.2 (except for iv) will not be required to pay any charge/fee.
- (ii) The learners with temporary disabilities using the facility of amanuensis will have to pay the fee themselves.

7.2.3 Use of Computers

Learners with minimal hand function, blindness and low vision and learners with learning disability, cerebral palsy, autism and any other disability will be allowed to use computer if he/she makes a request in advance to the concerned Regional Director.

- i) The learners may bring their own computers along with assistive devices if they so wish.
- ii) The learner may also bring the required software (including the Text Reading Software) to enter responses to the questions.
- iii) The Centre Superintendent would ensure adequate power supply and a printer to print the answer scripts of the learners using computers.

Note: The Centre Superintendent will have the right to check the machines for no pre-fed information. *Learners will need to report one hour in advance to complete these formalities.*

The Centre Superintendent may ensure requisite number of computers with hardware, software, and removable storage devices.

7.2.4 Seating Arrangements and Other Support

- a. Wheel Chair user and mobility impaired learners will be given facility to write the examination on the ground floor in case the examination room is inaccessible.
- b. The building should be accessible and proper ramps and other support should be available. The Centre

Superintendent will ensure availability of an accessible toilet for learners with disability.

- c. The Centre Superintendent will make arrangements to seat maximum of four learners in separate Examination Room with a separate Invigilator for supervision.
- d. However, a single room with an invigilator may be made available for learners with specific disability, if so required.
- e. The examination room should be well lit, ventilated and away from noise and distraction.

7.2.5 The Centre Superintendent(s) will print and pack the answer scripts of the learners with disabilities as per the serial number in a separate envelope and send to the concerned Regional Office of NIOS. The envelope should be superscribed with “Answer Sheets of Learners with Disabilities”. A separate column will be provided on the title page of the answer book for indicating the category of the disability as per **Table 7.1**.

Table 7.1 Code for marking Different Disabilities

S.No	Category of Disability	Code
1.	Blindness	B
2.	Low Vision	LV
3.	Locomotor Disability	L
4.	Hearing and Speech Impairment	HI
5.	Leprosy cured	LC
6.	Mental Illness	MI
7.	Mental Retardation	MR
8.	Autism	Aut
9.	Cerebral Palsy	CP
10.	Multiple Disabilities	MD
11.	Specific Learning Disabilities	SLD

7.2.6 The learners with Specific Needs registered under the Special Accredited Institution for Education of the Disadvantaged (SAIED) will have their Study Centre as Examination Centre also. During examination, the invigilators deputed by NIOS will monitor the examination proceedings. To facilitate easy access, a few selected

schools will be made Examination Centres for learners with disabilities. However, NIOS reserves the right to allot any centre other than SAIED in the larger interest of the learner and feasibility. However, all necessary support will be provided to the learners with disability appearing in examinations in centres other than the SAIED centres.

7.3 Specific Provisions¹

These are specific provisions in addition to the general provisions mentioned under Section 7.2

7.3.1 Learners with blindness and low vision

- i. Learners with blindness and low vision will be provided with alternate questions in the theory papers in place of questions related to marking and labelling of maps, construction of geometrical figures and diagrams/ graphs etc., wherever applicable at the Secondary and Senior Secondary levels.
- ii. Visually Impaired learners may be allowed to use amanuensis/take examination using Braille Typewriter or Computer. The learners should arrange to bring their own Braille Typewriter, etc., for examination purposes.
- iii. Equipment such as Taylor Frame and Geometry Drawing Kit will be allowed in the Examination Hall. Prior permission for the same may be obtained from the concerned Regional Director, Regional Centre, NIOS.

7.3.2 Learners with Hearing Impairment

- i. Interpreter using sign language may be allowed in the Examination Room to help the learner with hearing impairment to understand the instructions.
- ii. One interpreter may be adequate for each Examination Room. The Centre Superintendent may take decision regarding arrangement of an Interpreter.

Note: The learner is allowed to opt for different scribes for different subjects, if necessary. The learner will need to clearly specify the language in which the scribe is required.

7.3.3 Learners with Autism, Cerebral Palsy, Intellectual Disability (Mental Retardation), Multiple Disabilities

- i. Computers with adapted hardware like trackball instead of mouse, augmentative communication boards (illustrative and not exhaustive) may be allowed.
- ii. Intellectual disability (Mentally Retarded) learners may opt for Project Work as an alternative for Practicals.
- iii. Adapted chair, table, bed, etc., may be allowed in the Examination Room in case of learners with specific disabilities.
- iv. Provision may also be made for reading the questions, wherever necessary.

Note: The learners may arrange for their own tools and equipment.

7.3.4 Learners with Learning Disability

Provision of amanuensis, use of computer and additional time is permitted as per the procedure specified under section 7.1 and also as mentioned under general conditions.

7.3.5 Leprosy-Cured Learners

General provisions will be applicable to leprosy cured learners on submitting Medical Certificate as mentioned under Section 7.1.

Note: Any learner with disability, who is not covered under the above provisions, should approach the concerned Regional Director, Regional Centre, NIOS, at least four weeks prior to the commencement of the examination for availing certain facilities/accommodation during the examination.

or to

Director (Evaluation)

NATIONAL INSTITUTE OF OPEN SCHOOLING
A-24-25, Institutional Area, Sector-62,
NOIDA-201309, Uttar Pradesh

¹ Many learners with disability now request for question papers in alternative format. This involves policy decision and advance preparation. NIOS will announce it as and when the mechanism is in place.



Programmes/Courses of Study

NIOS offers a number of vocational education programmes in different sectors. These have been carefully selected and designed to meet the prevailing demands of the job market and interest of the learners. A list of the courses on offer is given at Table I below together with course code, essential contact hours, medium of study, duration, entry requirements and course fee. You can take only one Vocational Programme at a time.

Table I : Programmes Offered by Vocational Education Department

Sl. No.	Name of the Programme <i>Medium & Batch Size</i> <i>(Number of students × Number of batches)</i>	Courses/Modules	Course Code	Essential Contact Hrs		Entry Level	Programme Fee* (in Rs.) (60% AVI Share+ 40% NIOS Share)
				Theory	Practical		
A. Agriculture and Animal Husbandry							
Six Months Certificate Programmes							
1.	Mushroom Production (Revised) <i>(English) (25 × 2)</i>		618	80	160	8 th pass	3000 (1800+1200)
2.	Vermicomposting <i>(Hindi/English) (25×2)</i>		621	100	200	Literate	3000 (1800+1200)
3.	Bee Keeping (Revised) <i>(English/Hindi) (30×2)</i>		650	80	160	Literate	3000 (1800+1200)
4.	Paddy Farming <i>(English/Hindi) (30×2)</i>		652	80	160	Literate	3000 (1800+1200)
5.	Poultry Farming (Revised) <i>(English/Hindi) (30×2)</i>		653	80	160	Literate	3000 (1800+1200)
6.	Bamboo Cultivation <i>(English) (30×2) (New Course)</i>		673	80	160	Literate	2500 (1500+1000)
One Year Stand Alone Certificate Programmes							
Senior Secondary Level Courses (12th Standard)							
6.	Plant Protection <i>(Hindi/English) (30 × 2)</i>		351	100	200	10 th pass	3000 (1800+1200)
7.	Soil and Fertilizer Management <i>(Hindi/English) (30 × 2)</i>		362	100	200	10 th pass	3000 (1800+1200)
B. Business and Commerce							
I. One Year Certificate & Diploma Programmes							
8.	Diploma in Modern Secretarial Practice <i>(Hindi/English) (25 × 2)</i>	(i) Secretarial Procedures	412	40	20	12 th pass	6000 (3600 + 2400)
		(ii) Computer Applications in Office	413	50	100		
		(iii) Business Communication	414	40	–		
		(iv) Shorthand Writing	415	50	100		

*Programme fee once deposited will not be refunded or adjusted under any circumstances.

Sl. No.	Name of the Programme <i>Medium & Batch Size</i> (Number of students × Number of batches)	Courses/Modules	Course Code	Essential Contact Hrs		Entry Level	Programme Fee (in Rs.) (60% AVI Share+ 40% NIOS Share)
				Theory	Practical		
9.	Secretarial Practice (PA/PS) (English/Hindi) (25 × 2)	(i) e-Typewriting (Hindi) Or	483	30	70	10 th pass	5000 (3000 + 2000)
		e-Typewriting (English) Or	484	30	70		
		Typewriting (Urdu)	464	20	100		
		(ii) Stenography (Hindi) Or	424	30	100		
		Stenography (English)	425	30	100		
(iii) Secretarial Practice	426	50	20				
10.	Diploma in Insurance Services (English/Hindi)(25x2) (being revised as per IRDA guidelines)	(i) Business Environment	456	60	40	12 th Pass	7000 (4200 + 2800)
		(ii) Principles of Insurance	457	60	40		
		(iii) Practice of Life Insurance	458	60	40		
		(iv) Practice of General Insurance	459	60	40		
		(v) Legal Framework	460	70	30		
One Year Stand Alone Certificate Programmes							
Secondary Level Courses (10th Standard)							
11.	Typewriting (Hindi) (20 × 5)		217	20	80	8 th Pass	3000 (1800+1200)
12.	Typewriting (English) (20 × 5)		218	20	80	8 th Pass	3000 (1800+1200)
13.	Typewriting (Urdu)(20 × 5)		221	20	80	8 th Pass	3000 (1800+1200)
Senior Secondary Level Courses (12th Standard)							
14.	e-Typewriting (Hindi) (20 × 5)		383	30	70	10 th Pass	3500 (2100+1400)
15.	e-Typewriting (English) (20 × 5)		384	30	70	10 th Pass	3500 (2100+1400)
16.	Typewriting (Hindi) (20 × 3)		322	20	100	10 th Pass	3000 (1800+1200)
17.	Typewriting (English) (20 × 3)		323	20	100	10 th Pass	3000 (1800+1200)
18.	Typewriting (Urdu) (20 × 5)		364	20	100	10 th Pass	3000 (1800+1200)
19.	Secretarial Practice (Hindi/English) (20 × 5)		326	50	200	10 th Pass	3000 (1800+1200)
20.	Stenography (Hindi) (20 × 5)		324	30	100	10 th Pass	3000 (1800+1200)
21.	Stenography (English) (20 × 5)		325	30	100	10 th Pass	3000 (1800+1200)
22.	Stenography (Urdu) (20 × 5)		329	30	100	10 th Pass	3000 (1800+1200)
C. Computer and Information & Communication Technology							
Six Months Certificate Programmes							
23.	Basic Computing (Hindi/English/Urdu) (25 × 2)		608	80	160	Literate	3000 (1800+1200)
24.	Desk Top Publishing (DTP) (English) (10 × 2)		613	40	100	10 th Pass	6000 (3600+2400)
25.	Web Designing and Development (English) (10 × 3)		622	60	100	10 th Pass	7000 (4200+2800)
26.	Computer & Office Applications (English) (10 × 2)		631	40	100	10+2 Pass or CCA from NIOS	6000 (3600+2400)

Sl. No.	Name of the Programme <i>Medium & Batch Size</i> (Number of students × Number of batches)	Courses/Modules	Course Code	Essential Contact Hrs		Entry Level	Programme Fee (in Rs.) (60% AVI Share+ 40% NIOS Share)
				Theory	Practical		
27.	Data Entry Operations (English) (25×2)		632	30	70	10 th pass	3000 (1800+1200)
28.	IT Essentials: PC Hardware and Software in collaboration with CISCO(<i>On-line Course</i>) (English)		651	40	80	10 th pass	4000 (2400+1600)
29.	Web Development (English/Hindi) (10×3)		660	80	160	10 th pass	3000 (1800+1200)
30.	CRM Domestic Voice (English/Hindi) (10×3)		661	80	160	10 th pass	3000 (1800+1200)
31.	Computer Hardware Assembly & Maintenance (English/Hindi) (10×3)		663	80	160	10 th pass	3000 (1800+1200)
One Year Certificate Programmes							
32.	Certificate in Computer Applications (CCA) (English) (20×3)	(i) Basic Computing Skills (ii) Computer Applications	711 712	80 80	160 160	10 th pass	6000 (3600+2400)
D. Engineering and Technology							
Six Months Certificate Programmes							
33.	House Wiring and Electrical Appliance Repairing (Hindi /English) (25 × 2)		601	100	400	10 th pass	5000 (3000+ 2000)
34.	Motor and Transformer Rewinding (Hindi / English) (25 × 2)		602	100	300		3000 (1800+ 1200)
35.	TV Repairing (Hindi/English / Urdu) (25 × 2)		604	100	400		7000 (4200+ 2800)
36.	Plumbing (English/Urdu/Hindi) (20 × 2)		611	100	200	8 th Pass	5000 (3000 + 2000)
37.	Construction Supervision (Civil) (English/Hindi) (25×2)		620	60	240	10 th Class Pass	12,500 (7,500 + 5000)
38.	Four Wheeler Chassis Technician (Hindi/English/Urdu) (25 × 2)		623	100	300	8 th class pass	4000 (2400 + 1600)
39.	Four Wheeler Engine Technician (Hindi/English/Urdu) (25 × 2)		624	100	300	8 th class pass	4000 (2400 + 1600)
One Year Package Programmes							
40.	Electrical Technician (Hindi/English) (25 × 2)	(i) House Wiring & Electrical Appliances Repairing (ii) Motor and Transformer Rewinding	701 702	100 100	400 300	10 th pass	8000 (4800 + 3200)

Sl. No.	Name of the Programme <i>Medium & Batch Size</i> (Number of students × Number of batches)	Courses/Modules	Course Code	Essential Contact Hrs		Entry Level	Programme Fee (in Rs.) (60% AVI Share+ 40% NIOS Share)
				Theory	Practical		
41.	Radio and T.V. Technician (Hindi/English/Urdu) (25 × 2)	(i) Radio and Tape Recorder Repairing	703	100	200	10 th pass	8000 (4800 + 3200)
		(ii) TV Repairing	704	100	400		
42.	Refrigeration and Air Conditioning (Hindi/ English) (25 × 2)	(i) Refrigeration	709	100	300	8 th Pass	8000 (4800 + 3200)
		(ii) Air Conditioning	710	100	400		
43.	Certificate in Two Wheeler Technician (English/Hindi/Urdu) (25 × 2)		713	100	300	5 th Pass	6000 (3600 + 2400)
44.	Certificate in Footwear Design and Production (CFDP) Hindi/English (10 × 2)	Footwear Design and Production	716	200	600	10 th pass	12,500 (7,500 + 5000)
45.	Certificate in Four Wheeler Technician (Hindi/English/Urdu) (25 × 2)	(i) Four Wheeler Chassis Mechanism	723	100	300	8 th pass	8000 (4800 + 3200)
		(ii) Four Wheeler Engine Mechanism	724	100	300		
One Year Stand Alone Certificate Programmes							
Secondary Level (10th Standard)							
46.	Carpentry (English / Hindi) (25 × 2)		252	100	200	8 th pass	5000 (3000+ 2000)
47.	Solar Energy Technician (English/ Hindi) (25 × 2)		253	100	200	8 th pass	5000 (3000+ 2000)
48.	Bio-Gas Energy Technician (English/Hindi) (25 × 2)		254	100	200	8 th pass	5000 (3000+ 2000)
49.	Welding Technology (English/ Hindi / Urdu) (25×2)		257	100	200	8 th pass	5000 (3000+ 2000)
Senior Secondary Level (12th Standard)							
50.	Furniture and Cabinet Making (Hindi / English) (30 × 2)		354	100	200	10 th pass	5000 (3000+ 2000)
51.	Electroplating (Hindi/English) (30 × 2)		355	100	200	10 th pass	5000 (3000+ 2000)
E. Health and Paramedical Sciences							
Six Months Certificate Programmes							
52.	Yoga (Hindi / English) (50 × 2)		614	50	150	8 th pass	1000 (600 + 400)
53.	Ayurveda Assistant (English / Hindi) (25 × 2)		665	80	160	10 th pass	3000(1800+1200)
54.	Yoga Assistant (English) (25 × 2)		667	80	160	10 th pass	3000(1800+1200)
55.	Panchkarma Assistant (English / Hindi) (25 × 2)		666	80	160	10 th pass	3000(1800+1200)
One Year Certificate Programmes							
56.	Care of Elderly (CCE) (English/Hindi) (25 × 2)	(i) Basic Life Sciences	445	25	75	10 th pass	6000 (3600 + 2400)
		(ii) Aspects of Aging	446	25	75		
		(iii) General Care and Specific Needs of Elderly	447	25	75		
		(iv) Yoga for Elderly	448	25	75		

Sl. No.	Name of the Programme <i>Medium & Batch Size</i> (Number of students × Number of batches)	Courses/Modules	Course Code	Essential Contact Hrs		Entry Level	Programme Fee (in Rs.) (60% AVI Share+ 40% NIOS Share)
				Theory	Practical		
57.	Community Health (For Health Workers) (English/ Hindi) (25 × 2)	i) Basic Life Sciences ii) Maternal and Child Health Care iii) Prevention & Management of Diseases & Emergency	449 450 451	34 33 33	100 100 100	10 th pass	5000 (3000 + 2000)
58.	Homeopathic Dispensing (Hindi/English/Urdu) (25 × 2)	(i) Introduction to Homeopathy (ii) Introduction to Homeopathy Dispensing	718 719	90 90	105 105	10 th pass	18000 (10800 + 7200)
59.	Ayurvedic Therapy (For Panchkarma Technician) (Hindi/ English) (25 × 2)	(i) Introduction to Fundamentals of Ayurveda (ii) Introduction to Different Therapies in Ayurveda	721 722	50 70	80 100	12 th pass with Science	15,000 (9000+ 6000)
60.	Yoga Teachers Training Programme (Hindi/ English) (25×4)	(i) Philosophy & Physiology of Yoga (ii) Human Body, Diet and Cleansing (iii) Applied Yoga (iv) Yogic Practice and Training (v) Yoga Teaching Skill	495 496 497 498 499	100 100 100 – –	– – – 300 120	12 th Pass	10000 (6000+4000)
III. Two Year Diploma Programmes							
61.	Diploma in Radiography (English) (10 × 1)	(First Year) (i) Orientation to X-ray Department (ii) Radiation Physics (iii) Human Anatomy and Physiology (Second Year) (iv) Dark Room Layout and Practices (v) Regional Radiography and Contrast Media (vi) Advanced Imaging and Special Diagnostic Procedures	430 431 432 433 434 435	90 120 120 80 90 100	110 80 80 120 110 100	12 th pass in Science subjects with Biology	14000 (8400 + 5600) (For two years)
62.	Diploma in Medical Imaging Technology* (English) (25 X 2) (In Collaboration with Indian Medical Association)	(i) Basic Human Anatomy and Physiology Orientation to X-ray Department, Dark Room Procedures (ii) Basic and Radiation Physics Regional Radiography Radiation Hazards and Protection Contrast Media (iii) Recent Advance Imaging Special Diagnostic Procedures	471 472 473	100 300 200	300 340 240	12 th Pass in Science subjects with Biology with 40%	45000 (31500+6750+6750) (AVI + NIOS + IMA)
63.	Diploma in Medical Laboratory Technology* (English)(25 × 2) (In Collaboration with Indian Medical Association)	(i) Hematology & Blood Bank Techniques (ii) Histology and Cytology (iii) Microbiology (iv) Biochemistry	474 475 476 477	100 100 100 100	300 300 300 300	12 th pass in Science subjects with Biology with 40%	45000 (31500+6750+6750) (AVI + NIOS + IMA)

* The accreditation fees for these two courses is Rs. 22,000/-.

Sl. No.	Name of the Programme <i>Medium & Batch Size</i> (Number of students × Number of batches)	Courses/Modules	Course Code	Essential Contact Hrs		Entry Level	Programme Fee (in Rs.) (60% AVI Share+ 40% NIOS Share)	
				Theory	Practical			
64.	Diploma in Naturopathy & Yogic Science (Hindi) (25 × 2)	(First Year)				12 th pass or One year Yoga & Naturopathy Diploma holders from any NIOS recognised institution/ university can take direct admission in the second year of the course, but must pass the first year examination.	15000 (9000 + 6000) (For one year)	
		(i) Basic Knowledge of Yoga	811	60	—			
		(ii) Basic Knowledge of Naturopathy	812	60	—			
		(iii) Human Anatomy, Physiology & Effect of Yoga	813	60	—			
		(iv) Yoga Practices (Practical)	814	—	100			
		(v) Practical Training of Naturopathy (Practical)	815	—	100			
		(vi) Human Anatomy, Physiology and Effect of Yoga (Practical)	816	—	100			
		(Second Year)						
		(i) Yoga Therapy	817	60	—			
		(ii) Naturopathy	818	60	—			
		(iii) Others Ancient Natural Therapies	819	60	—			
		(iv) Yoga Therapy (Practical)	820	—	100			
(iv) Naturopathy (Practical)	821	—	100					
(iv) Others Ancient Natural Therapies (Practical)	822	—	100					

F. Home Science and Hospitality

Six Months Certificate Programmes

65.	Cutting and Tailoring (Hindi/English/Urdu) (25 × 2)	605	40	160	Literate	2000 (1200 + 800)
66.	Dress Making (Hindi/English/Urdu) (30 × 2)	606	40	160	Literate	2000 (1200 + 800)
67.	Beauty Culture and Hair Care (Hindi/English/Urdu) (20×2)	612	100	270	8 th pass	3000 (1800+1200)
68.	Certificate in Indian Embroidery (Revised) (English/Hindi) (25x 2)	628	80	160	Literate	2500 (1500+1000)
69.	Beauty Therapy (English/Hindi) (20 X 2)	640	80	160	8 th pass	3000 (1800 + 1200)
70.	Hair Care and Styling (English/Hindi) (20 X 2)	641	80	160	8 th pass	3000 (1800 + 1200)
71.	Hand and Foot Care (English/Hindi) (20 X 2)	642	80	160	8 th pass	3000 (1800 + 1200)

One Year Package Programmes

71.	Cutting, Tailoring and Dress Making (Hindi/English/Urdu) (25 × 2)	(i) Cutting and Tailoring	705	40	160	Literate	4000 (2400+1600)
		(ii) Dress Making	706	40	160		
72.	Certificate in Children's Wear (Hindi/English) (25 × 2) *	(i) Basic Stitching Skills	461	40	160	8 th Pass	4000 (2400 + 1600)
		(ii) Children's Wear	462	40	160		
73.	Certificate in Ladies Wear (Hindi/English) (25×2) *	(i) Basic Stitching Skills	461	40	160	8 th Pass	4000 (2400 + 1600)
		(ii) Ladies Wear	463	40	160		
74.	Certificate in Men's Wear (Hindi/English) (25 × 2) *	(i) Basic Stitching Skills	461	40	160	8 th Pass	4000 (2400 + 1600)
		(ii) Men's Wear	494	40	160		

Sl. No.	Name of the Programme <i>Medium & Batch Size</i> (Number of students × Number of batches)	Courses/Modules	Course Code	Essential Contact Hrs		Entry Level	Programme Fee (in Rs.) (60% AVI Share+ 40% NIOS Share)
				Theory	Practical		
One Year Stand Alone Certificate Programmes							
Secondary Level (10th Standard)							
75.	Laundry Services (English / Hindi) (25 × 2)		255	40	260	8 th Pass	3000 (1800 + 1200)
76.	Bakery and Confectionery (English/Hindi/Urdu) (25 × 2)		256	80	320	8 th Pass	6000 (3600+2400)
Senior Secondary Level (12th Standard)							
77.	House-Keeping (Hindi/English/Urdu) (30 × 2)		356	40	260	10 th Pass	5000 (3000+2000)
78.	Catering Management (Hindi/English/Urdu) (30 × 2)		357	40	260	10 th Pass	6000 (3600+2400)
79.	Food Processing (Hindi/English/Urdu) (30 × 2)		358	40	260	10 th Pass	5000 (3000+2000)
80.	Hotel Front Office Operations (Hindi/English) (30 × 2)		360	40	260	10 th Pass	5000 (3000+2000)
81.	Preservation of Fruits and Vegetables (Hindi/English/Urdu) (30 × 2)		363	40	260	10 th Pass	5000 (3000+2000)
Two Year Diploma Programmes							
82.	Diploma in Dress Designing (Hindi/English) (25 X 2)	i) Basic Stitching Skills ii) Children's Wear iii) Ladies Wear iv) Men's Wear	461 462 463 494	40 40 40 40	160 160 160 160	8 th Pass	8000 (4800 + 3200)
G. Teachers Training							
One Year Certificate Programmes							
83.	Certificate in Early Childhood Care and Education (ECCE) (Hindi/English/Urdu) (25 × 2)	(i) Understanding the Child (ii) Early Childhood Care and Education : Principles and Processes (iii) Organising and Managing an Early Childhood Care and Education Centre	439 440 441	190 190 220	110 110 80	10 th pass	3000 (1800 + 1200)
84.	Certificate in Toy Making and Joyful Learning (Hindi/English/Urdu) (30×1)	(i) Learning through Toys (ii) Art of Toy Making (iii) Toy Making as an Industry	416 417 418	120 120 120	180 180 180	10 th class pass	3500 (2100+1400)

Sl. No.	Name of the Programme <i>Medium & Batch Size</i> (Number of students × Number of batches)	Courses/Modules	Course Code	Essential Contact Hrs		Entry Level	Programme Fee (in Rs.) (60% AVI Share+ 40% NIOS Share)
				Theory	Practical		
H. Vocational Stream							
Secondary Level							
85.	Agriculture and Animal Husbandry (English/Hindi) (30×2)	(i) Bee Keeping (ii) Paddy Farming (iii) Poultry Farming	850 852 853	80 80 80	160 160 160	Literate	10000 (6000+4000)
86.	Beauty and Wellness (English/Hindi) (20×2)	(i) Beauty Therapy (ii) Hair Care and Styling (iii) Hand and Foot Care	840 841 842	80 80 80	160 160 160	8 th Pass	10000 (6000+4000)
87.	Handloom Weavers (*Mandatory subjects) (English/Hindi) (25×2)	(i) Fibre to Fabric (ii) Handloom Weaving* (iii) Design Development* (iv) Dyeing and Printing* (v) Entrepreneurship for Handloom Weavers	868 869 870 871 872	30 30 30 30 30	90 90 90 90 90	8 th Pass	10000 (6000+4000)
Senior Secondary Level							
88.	Ayurveda and Yoga (English / Hindi) (25×2)	(i) Ayurveda Assistant (ii) Panchakarma Assistant (iii) Yoga Assistant	865 866 867	80 80 80	160 160 160	10 th Pass	10000 (6000+4000)
89.	IT and ITES (English) (English/Hindi) (10×3)	(i) Web Development (ii) CRM Domestic Voice (iii) Computer Hardware Assembly and Maintenance	860 861 863	80 80 80	160 160 160	10 th Pass	10000 (6000+4000)
I. Miscellaneous Programmes							
Six Months Certificate Programmes							
91.	Security Service (English/Hindi) (50 × 4)		615	100	200	8 th pass	6000 (3600+2400)
92.	Fire Prevention and Industrial Safety (English/Hindi) (25 × 2)		626	90	210	8 th pass	9000 (5400+3600)
93.	Diamond Grader & Assorter (Gujarati) (25 x 2)		639	60	140	10 th Pass	10000 (6000+4000)
One Year Package Programmes							
94.	Certificate in Library Science (CLS) (English/Hindi) (25 × 4)	(i) Library and Society (ii) Library Resources (iii) Library Records (iv) Computer Application in Libraries	436 437 438 478	50 50 50 40	50 50 Nil 50	10 th pass	3000 (1800+1200)
Two Year Diploma Programmes							
95.	Diploma in Basic Rural Technology (English/Hindi) (25 × 2)	First Year i) Our Health ii) Agriculture & Animal Husbandry Second Year iii) Rural Engineering iv) Our Home Environment	452 453 454 455	50 70 50 50	80 100 100 100	8 th Pass	8000 (4800 + 3200)

Sl. No.	Name of the Programme <i>Medium & Batch Size</i> (Number of students × Number of batches)	Courses/Modules	Course Code	Essential Contact Hrs		Entry Level	Programme Fee (in Rs.) (60% AVI Share+ 40% NIOS Share)
				Theory	Practical		
Collaborative Programmes with ITDC** (1 Year Courses) (In English)							
96.	Diploma in Food Production Management (Cookery)		725	220	500	10 th Pass	60000 (54000+6000)
97.	Diploma in Food and Beverage Operations		726	220	500	10 th Pass	36000 (32400+3600)
98.	Diploma in Housekeeping and Maintenance		727	220	500	10 th Pass	36000 (32400+3600)
99.	Diploma in Front Office Operations		728	220	500	10 th Pass	36000 (32400+3600)
100.	Diploma in Bakery and Confectionery		729	220	500	10 th Pass	60000 (54000+6000)

New Courses to be launched shortly:

1.	Diploma in Yogic Science (Hindi) (25 × 2)	First Year						
		(Theory Paper)						
		(i) Yoga Philosophy & Physiology	823	100	–	10+2 pass from any recognized board	15,000/- (5,000/- only for YTTP pass outs of NIOS students)	
		(ii) Human Body, Diet & Cleansing	824	100	–			
		(iii) Applied Yogic Science	825	100	–			
		(Practical Papers)						
		(iv) Yogic Practices & Training	826	–	200	or		
		(v) Yoga Teaching Skill Development	827	–	140	NIOS YTTP		
		Second Year						
		(Theory Papers)						
(vi) Yoga & Life	828	100	–	pass outs may take admission directly in 2nd year for getting Diploma				
(vii) Applied Psychology & Yoga	829	100	–					
(viii) Health Management & Yoga Therapy	830	100	–					
(Practical Papers)								
(ix) Yogic Effect on Human Body	831	–	140					
(x) Yoga Therapy	832	–	200					

* After getting certificate of 1 year, the learner will have the option to pursue another optional module for securing another certificate in six months. For example, if a learner does one year course on "Certificate in Children's Wear" and then wants to take "Certificate in Ladies Wear" he/she has to do only six months module on "Ladies Wear" and credits of the compulsory Module "Basic Stitching Skills" will be automatically transferred. After completion of 1 year certificate programme, for taking additional modules the learner will have to fill the admission form again and has to fill his/her previous enrolment number. Only the module on Basic Stitching Skills (461) is compulsory.

** A separate prospectus is available for these collaborative programmes at Ashok Institute of Hospitality and Tourism Management, C-12/A, Qutab Institutional Area, Delhi-110016

AVIs cannot charge anything above than the programme/course fee that the learner is paying online.

TABLE II : SCHEME OF EXAMINATIONS

Code No.	Name of the Programme	Time (in hrs.)		Marks			Total
		Theory	Practical	Theory	Practical	Internal Assessment	
1. Agriculture and Animal Husbandry							
Six Months Certificate Programmes							
618	Mushroom Production (Revised)	1 ½	3	30	70	–	100
621	Vermicomposting	2 ½	3	60	100	40	200
650	Bee Keeping (Revised)	1 ½	3	30	70	–	100
652	Paddy Farming	1 ½	3	30	70	–	100
653	Poultry Farming (Revised)	1 ½	3	30	70	–	100
673	Bamboo Cultivation (New Course)	1 ½	3	30	70	–	100
One Year Stand Alone Certificate Programmes							
Senior Secondary Level (12 th Standard)							
351	Plant Protection	2	3	60	40	–	100
362	Soil and Fertilizer Management	2	3	60	40	–	100
2. Business and Commerce							
One Year Certificate & Diploma Programmes							
Diploma in Modern Secretarial Practice							
412	Secretarial Procedures	3	2	70	30	–	100
413	Computer Applications in Office	2	2½	30	70	–	100
414	Business Communication	3	–	100	–	–	100
415	Shorthand Writing (English)	1½	1½	30	70	–	100
Secretarial Practice (PA/PS)							
483	e-Typewriting (Hindi)	1½	1½	30	70	–	100
484	e-Typewriting (English)	1½	1½	30	70	–	100
464	Typewriting (Urdu)	1½	1½	30	70	–	100
424	Stenography (Hindi)	1½	1½	30	70	–	100
425	Stenography (English)	1½	1½	30	70	–	100
426	Secretarial Practice	3	1½	70	30	–	100
Diploma in Insurance Services							
456	Business Environment	3	2	80	20	–	100
457	Principles of Insurance	3	2	80	20	–	100
458	Practice of life Insurance	2½	2	60	40	–	100

Code No.	Name of the Programme	Time (in hrs.)		Marks			Total
		Theory	Practical	Theory	Practical	Internal Assessment	
459	Practice of General Insurance	2½	2	60	40	–	100
460	Legal Framework	3	2	80	20	–	100
One Year Stand Alone Certificate Programmes							
Secondary Level (10th Standard)							
217	Typewriting (Hindi)	1½	1	30	70	–	100
218	Typewriting (English)	1½	1	30	70	–	100
221	Typewriting (Urdu)	1½	1	30	70	–	100
Senior Secondary Level (12th Standard)							
383	e-Typewriting (Hindi)	1½	1½	30	70	–	100
384	e-Typewriting (English)	1½	1½	30	70	–	100
322	Typewriting (Hindi)	1½	1½	30	70	–	100
323	Typewriting (English)	1½	1½	30	70	–	100
364	Typewriting (Urdu)	1½	1½	30	70	–	100
326	Secretarial Practice	3	1½	70	30	–	100
324	Stenography (Hindi)	1½	1½	30	70	–	100
325	Stenography (English)	1½	1½	30	70	–	100
329	Stenography (Urdu)	1½	1½	30	70	–	100
3. Computer and Information & Communication Technology							
Six Months Certificate Programmes							
608	Basic Computing	2	2	40	60	–	100
613	Desk-Top Publishing (DTP)	2	2	40	60	–	100
622	Web Designing and Development	3	3	80	70 + 30	20	200
631	Computer and Office Applications	2	2	40	60	–	100
632	Data Entry Operations	2	3	30	70	–	100
651	IT Essentials: PC Hardware and Software in Collaboration with CISCO	Online	2	40	60	–	100
660	Web Development	1½	3	30	70	–	100
661	CRM Domestic Voice	1½	3	30	70	–	100
663	Computer Hardware Assembly and Maintenance	1½	3	30	70	–	100
One Year Certificate Programmes							
Certificate in Computer Applications (CCA)							
711	Basic Computing Skills	2	2	40	60	–	100
712	Computer Applications	2	2	40	60	–	100

Code No.	Name of the Programme	Time (in hrs.)		Marks			Total
		Theory	Practical	Theory	Practical	Internal Assessment	
4. Engineering and Technology							
Six Months Certificate Programmes							
601	House Wiring and Electrical Appliance Repairing	1 ½	3	30	90	80	200
602	Motor and Transformer Rewinding	1 ½	3	30	90	80	200
604	TV Repairing	1 ½	3	30	90	80	200
611	Plumbing	1 ½	3	30	90	80	200
620	Construction Supervision (Civil)	2	2½	30	70	–	100
623	Four Wheeler Chassis Technician	3	4	80	150	20T + 50Pr	300
624	Four Wheeler Engine Technician	3	4	80	150	20T + 50Pr	300
One Year Package Programmes							
Electrical Technician							
701	House Wiring & Electrical Appliances Repairing	1 ½	3	30	90	80	200
702	Motor & Transformer Rewinding	1 ½	3	30	90	80	200
Radio and TV Technician							
703	Radio & Tape Recorder Repairing	1 ½	3	30	90	80	200
704	T V Repairing	1 ½	3	30	90	80	200
Refrigeration and Air Conditioning							
709	Refrigeration	1 ½	3	30	90	80	200
710	Air Conditioning	1 ½	3	30	90	80	200
Certificate in Two Wheeler Technician							
713	Two Wheeler Technician	2	3	30	70	–	100
Certificate in Footwear Design and Production							
716	Footwear Design & Production	3	5	100	200	–	300
Certificate in Four Wheeler Technician							
723	Four Wheeler Chassis Mechanism	3	4	80	150	20T + 50Pr	300
724	Four Wheeler Engine Mechanism	3	4	80	150	20T + 50Pr	300

Code No.	Name of the Programme	Time (in hrs.)		Marks			Total
		Theory	Practical	Theory	Practical	Internal Assessment	
One Year Stand Alone Certificate Programmes							
Secondary Level (10th Standard)							
252	Carpentry	2	3	30	70	–	100
253	Solar Energy Technician	2	3	30	70	–	100
254	Bio-gas Energy Technician	2	3	30	70	–	100
257	Welding Technology	2	3	30	70	–	100
Senior Secondary Level (12th Standard)							
354	Furniture and Cabinet Making	2	3	30	70	–	100
355	Electroplating	2	3	30	70	–	100
5. Health and Paramedical Sciences							
Six Months Certificate Programmes							
614	Certificate in Yoga	2	2	40	60	–	100
665	Ayurveda Assistant	3	3	80	100	20	200
666	Panchkarma Assistant	3	3	80	100	20	200
667	Yoga Assistant	3	3	80	100	20	200
One Year Certificate Programmes							
Care of the Elderly							
445	Basic Life Sciences	2	3	40	50	10	100
446	Aspects of Aging	2	3	40	50	10	100
447	General Care and Specific Needs of Elderly	2	3	40	50	10	100
448	Yoga for Elderly	2	3	40	50	10	100
Community Health (For Health Workers)							
449	Basic Life Sciences	3	4	70	100	10T+20Pr	200
450	Maternal & Child Health Care	3	4	70	100	10T+20Pr	200
451	Prevention & Management of Diseases & Emergency	3	4	70	100	10T+20Pr	200
Homeopathy Dispensing							
718	Introduction to Homeopathy	2½	3	60	40	–	100
719	Introduction to Homeopathy Dispensing	2½	3	60	40	–	100
Ayurvedic Therapy(Panchkarma Technician)							
721	Introduction of Fundamentals of Ayurveda	3	3	80	100	20	200
722	Introduction to Different Therapies in Ayurveda	3	3	80	100	20	200
Yoga Teachers' Training Programme							
495	Philosophy & Physiology of Yoga	3	–	50	–	–	50
496	Human Body, Diet and Cleansing	3	–	50	–	–	50

Code No.	Name of the Programme	Time (in hrs.)		Marks			Total
		Theory	Practical	Theory	Practical	Internal Assessment	
497	Applied Yoga	3	–	50	–	–	50
498	Yogic Practice and Training	–	5	–	200	–	200
499	Yoga Teaching Skill	–	3	–	150	–	150
Two Year Diploma Programmes							
Diploma in Radiography							
430	Orientation to X-ray Department	3	–	50	–	–	50
431	Radiation Physics	3	6	50	100	–	150
432	Human Anatomy and Physiology	3	–	50	–	–	50
433	Dark Room Layout and Practices	3	6	50	100	–	150
434	Regional Radiography and Contrast Media	3	6	50	100	–	150
435	Advanced Imaging and Special Diagnostic Procedures	3	6	50	100	–	150
Diploma in Medical Imaging Technology Viva							
471	Basic Human Anatomy & Physiology Orientation of X-Ray Department Dark Room Procedures	3	–	75	150 (100 P + 50 Viva)	25	100
472	Regional Radiography Basic & Radiation Physics Radiation Hazards & Protection Contrast Media	3	3	75		25	100
473	Recent Advances Imaging Special Diagnostic procedures	3	–	75		25	100
Diploma in Medical Laboratory Technology Viva							
474	Hematology & Blood Bank Techniques	3	3	75	45+20 = 65	60 (30+30)	200
475	Histology & Cytology						
476	Microbiology	3	3	75	45+20 = 65	60 (30+30)	200
477	Biochemistry	3	3	75	45+20 = 65	60 (30+30)	200
Diploma in Naturopathy and Yogic Science							
(First Year)							
811	Basic Knowledge of Yoga	3	–	70	–	–	70
812	Basic Knowledge of Naturopathy	3	–	70	–	–	70
813	Human Anatomy, Physiology & Effect of Yoga	3	–	70	–	–	70
814	Yoga Practices (Practical)	–	3	–	100	30	130
815	Practical Training of Naturopathy (Practical)	–	3	–	100	30	130
816	Human Anatomy, Physiology and Effect of Yoga (Practical)	–	3	–	100	30	130

Code No.	Name of the Programme	Time (in hrs.)		Marks			Total
		Theory	Practical	Theory	Practical	Internal Assessment	
(Second Year)							
817	Yoga Therapy	3	–	70	–	–	70
818	Naturopathy	3	–	70	–	–	70
819	Others Ancient Natural Therapies	3	–	70	–	–	70
820	Yoga Therapy (Practical)	–	3	–	100	30	130
821	Naturopathy (Practical)	–	3	–	100	30	130
822	Others Ancient Natural Therapies (Practical)	–	3	–	100	30	130
6. Home Science and Hospitality							
Six Months Certificate Programmes							
605	Cutting and Tailoring	1 ½	3	30	90	80	200
606	Dress Making	1 ½	3	30	90	80	200
612	Beauty Culture and Hair Care	1 ½	3	30	90	80	200
628	Certificate in Indian Embroidery	1 ½	3	30	70	100	200
640	Beauty Therapy	1½	3	30	70	–	100
641	Hair Care and Styling	1½	3	30	70	–	100
642	Hand and Foot Care	1½	3	30	70	–	100
One Year Package Programmes							
Cutting, Tailoring and Dress Making							
705	Cutting and Tailoring	1 ½	3	30	90	80	200
706	Dress Making	1 ½	3	30	90	80	200
Certificate in Children's Wear							
461	Basic Stitching Skills	1 ½	3	30	90	80	200
462	Children's Wear	1 ½	3	30	90	80	200
Certificate in Ladies Wear							
461	Basic Stitching Skills	1 ½	3	30	90	80	200
463	Ladies Wear	1 ½	3	30	90	80	200
Certificate in Men's Wear							
461	Basic Stitching Skills	1 ½	3	30	90	80	200
494	Men's Wear	1 ½	3	30	90	80	200
One Year Stand Alone Certificate Programmes							
Secondary Level (10th Standard)							
255	Laundry Services	2	3	40	60	–	100
256	Bakery and Confectionery	2	3	40	60	–	100
Senior Secondary Level (12th Standard)							
356	House-Keeping	2	3	40	60	–	100
357	Catering Management	2	3	40	60	–	100
358	Food Processing	2	3	40	60	–	100
360	Hotel Front Office Operations	2	3	40	60	–	100
363	Preservation of Fruits and Vegetables	2	3	40	60	–	100

Code No.	Name of the Programme	Time (in hrs.)		Marks			Total
		Theory	Practical	Theory	Practical	Internal Assessment	
Two Year Diploma Programmes							
Diploma in Dress Designing							
461	Basic Stitching Skills	1 ½	3	30	90	80	200
462	Children's Wear	1 ½	3	30	90	80	200
463	Ladies Wear	1 ½	3	30	90	80	200
494	Men's Wear	1 ½	3	30	90	80	200
7. Teachers Training							
One Year Certificate Programmes							
Certificate in Early Childhood Care and Education (ECCE)							
439	Understanding the Child	3	2	70	30	–	100
440	Early Childhood Care and Education : Principles and Processes	3	2	70	30	–	100
441	Organising and Managing an Early Childhood Care and Education Centre	3	2	70	30	–	100
Certificate in Toy Making and Joyful Learning							
416	Learning through Toys	2	2	40	60	–	100
417	Art of Toy Making	2	2	40	60	–	100
418	Toy Making as an Industry	2	2	40	60	–	100
8. Miscellaneous Programmes							
Six Months Certificate Programme							
615	Security Service	2	2	40	60	–	100
626	Fire Prevention and Industrial Safety	3	4	80	150	20T+50P	300
639	Diamond Grader & Assorter (Gujarati)	1 ½	3	30	50	20	100
One Year Package Programme							
Certificate in Library Science (CLS)							
436	Library Society	2	–	40	60	–	100
437	Library Resources	2	–	40	60	–	100
438	Library Records	2	–	40	60	–	100
478	Computer Application in Libraries	2	–	40	60	–	100
Two Year Diploma Programme							
Diploma in Basic Rural Technology							
452	Our Health	1	2	30	50	20	100
453	Agriculture & Animal Husbandry	1	2	30	50	20	100
454	Rural Engineering	1	2	30	50	20	100
455	Our Home Environment	1	2	30	50	20	100

Code No.	Name of the Programme	Time (in hrs.)		Marks			Total
		Theory	Practical	Theory	Practical	Internal Assessment	
9. Vocational Streams							
Secondary Level (10 th Standard)							
Agriculture and Animal Husbandry							
850	Bee Keeping	1 ½	3	30	70	–	100
852	Paddy Farming	1 ½	3	30	70	–	100
853	Poultry Farming	1 ½	3	30	70	–	100
Beauty and Wellness							
840	Beauty Therapy	1 ½	3	30	70	–	100
841	Hair Care and Styling	1 ½	3	30	70	–	100
842	Hand and Foot Care	1 ½	3	30	70	–	100
Handloom Weavers							
868	Fibre to Fabric	1 ½	3	30	50	20	100
869	Handloom Weaving	1 ½	3	30	50	20	100
870	Design Development	1 ½	3	30	50	20	100
871	Dyeing and Printing	1 ½	3	30	50	20	100
872	Entrepreneurship for Handloom Weavers	1 ½	3	30	50	20	100
Senior Secondary Level (12 th Standard)							
Ayurveda and Yoga							
865	Ayurveda Assistant	3	3	80	100	20	200
866	Panchakarma Assistant	3	3	80	100	20	200
867	Yoga Assistant	3	3	80	100	20	200
IT and ITES							
860	Web Development	1 ½	3	30	70	–	100
861	CRM Domestic Voice	1 ½	3	30	70	–	100
863	Computer Hardware Assembly and Maintenance	1 ½	3	30	70	–	100

Code No.	Name of the Programme	Time (in hrs.)		Marks			Total
		Theory	Practical	Theory	Practical	Internal Assessment	
Collaborative Programmes with ITDC (1 year course) (In English)							
725	Diploma in Food Production Management (Cookery)	2	4	60	140	–	200
726	Diploma in Food and Beverage Operations	2	4	60	140	–	200
727	Diploma in Housekeeping and Maintenance	2	4	60	140	–	200
728	Diploma in Front Office Operations	2	4	60	140	–	200
729	Diploma in Bakery and Confectionery	2	4	60	140	–	200
New Courses to be launched shortly:							
Diploma in Yogic Science							
(First Year)							
823	Yoga Philosophy & Physiology	3	–	50	–	–	50
824	Human Body, Diet & Cleansing	3	–	50	–	–	50
825	Applied Yogic Science	3	–	50	–	–	50
(Practical Papers)							
826	Yogic Practices & Training	–	5	–	200	–	200
827	Yoga Teaching Skill Development	–	3	–	150	–	150
(Second Year)							
(Theory Papers)							
828	Yoga & Life	3	–	50	–	–	50
829	Applied Psychology Yoga	3	–	50	–	–	50
830	Health Management & Yoga Therapy	3	–	50	–	–	50
(Practical Papers)							
831	Yogic Effect on Human Body	–	3	–	150	–	150
832	Yoga Therapy	–	3	–	200	–	200

TABLE III : PASS CRITERIA

Course Code	Name of the Programme	Certification Criteria (in percentage)			
		Theory	Practical	Internal Assessment	Aggregate (in each Paper/Module)
1. Agriculture and Animal Husbandry					
Six Months Certificate Programmes					
618	Mushroom Production (Revised)	50	50	–	–
621	Vermicomposting	40	60	60	–
650	Bee Keeping (Revised)	50	50	–	–
652	Paddy Farming	50	50	–	–
653	Poultry Farming (Revised)	50	50	–	–
673	Bamboo Cultivation (New Course)	50	50	–	–
One Year Stand Alone Certificate Programmes					
Senior Secondary Level Course (12 th Standard)					
351	Plant Protection	33	33	–	33
362	Soil and Fertilizer Management	33	33	–	33
2. Business and Commerce					
One Year Certificate & Diploma Programmes					
412-415	Diploma in Modern Secretarial Practice	40	50	–	–
424-426, 464, 483,484	Secretarial Practice (PA/PS)	33	33	–	33
456-460	Diploma in Insurance Services	40	50	–	50
One Year Stand Alone Certificate Programmes					
Secondary Level Courses (10 th Standard)					
217, 218, 221	Typewriting (English/Hindi/Urdu)*	–	–	–	33
Senior Secondary Level Courses (12 th Standard)					
383, 384	e-Typewriting (Hindi /English)	33	33	–	33
322, 323, 364	Typewriting (Hindi /English/ Urdu)	33	33	–	33
326	Secretarial Practice (Hindi & English)	33	33	–	33
324,325,329	Stenography (Hindi /English /Urdu)	33	33	–	33
3 Computer and Information & Communication Technology					
Six Months Certificate Programmes					
608	Basic Computing	50	50	–	50
613	Desk Top Publishing (DTP)	50	50	–	50
622	Web Designing and Development	50	50	50	50
631	Computer and Office Applications	50	50	–	50
632	Data Entry Operations	50	50	–	50
651	IT Essentials: PC Hardware and Software	50	50	–	50
660	Web Development	50	50	–	–

Course Code	Name of the Programme	Certification Criteria (in percentage)			
		Theory	Practical	Internal Assessment	Aggregate (in each Paper/Module)
661	CRM Domestic Voice	50	50	–	–
663	Computer Hardware Assembly and Maintenance	50	50	–	–
One Year Stand Alone Certificate Programmes					
Certificate in Computer Applications (CCA)					
711	Basic Computing Skills	50	50	–	50
712	Computer Applications	50	50	–	50
4. Engineering and Technology					
Six Months Certificate Programmes					
601	House Wiring and Electrical Appliance Repairing	40	50	40	50
602	Motor and Transformer Rewinding	40	50	40	50
604	TV Repairing	40	50	40	50
611	Plumbing	40	50	40	50
620	Construction Supervision (Civil)	50	50	–	50
623	Four wheeler Chassis Technician	40	60	40T + 60P	–
624	Four wheeler Engine Technician	40	60	40T + 60P	–
One Year Package Programme					
Electrical Technician					
701	House Wiring & Electrical Appliances Repairing	40	50	40	50
702	Motor and Transformer Rewinding	40	50	40	50
Radio and T.V. Technician					
703	Radio and Tape Recorder Repairing	40	50	40	50
704	TV Repairing	40	50	40	50
Refrigeration and Air Conditioning					
709	Refrigeration	40	50	40	50
710	Air Conditioning	40	50	40	50
Certificate in Two Wheeler Technician					
713	Certificate in Two Wheeler Technician	40	50	–	–
Certificate in Footwear Design and Production (CFDP)					
716	Certificate in Footwear Design and Production (CFDP)	50	50	–	50
Certificate in Four Wheeler Technician					
723	Four Wheeler Chassis Mechanism	40	60	40T + 60P	–
724	Four Wheeler Engine Mechanism	40	60	40T + 60P	–
One Year Stand Alone Certificate Programme					
Secondary Level (10th Standard)					
252	Carpentry*	–	–	–	33
253	Solar Energy Technician*	–	–	–	33
254	Bio-Gas Energy Technician*	–	–	–	33
257	Welding Technology*	–	–	–	33

Course Code	Name of the Programme	Certification Criteria (in percentage)			
		Theory	Practical	Internal Assessment	Aggregate (in each Paper/Module)
Senior Secondary Level (12th Standard)					
354	Furniture and Cabinet Making	33	33	–	33
355	Electroplating	33	33	–	33
5. Health and Paramedical Science					
Six Months Certificate Programmes					
614	Yoga	50	50	50	50
665	Ayurvedic Therapy	40	50	–	–
666	Panchkarma Assistant	40	50	–	–
667	Yoga Assistant	40	50	–	–
One Year Certificate Programmes					
445-448	Care of Elderly (CCE)	40	60	60	–
449-451	Community Health (for Community Health Workers)	40	60	40T+ 60P	–
718-719	Homeopathic Dispensing	40	50	–	–
721-722	Ayurvedic Therapy (For Panchakarma Technicians)	40	50	50	–
495-499	Yoga Teachers' Training Programme	50	50	–	–
Two Year Diploma Programmes					
430-435	Diploma in Radiography	50	50	–	50
471-473	Diploma in Medical Imaging Technology	40	40	40	40
474-477	Diploma in Medical Laboratory Technology	40	40	40	40
Two Year Diploma Programme in Naturopathy					
811-822	Diploma in Naturopathy & Yogic Science)	50	50	50	–
6. Home Science and Hospitality					
Six Months Certificate Programmes					
605	Cutting and Tailoring	40	50	40	50
606	Dress Making	40	50	40	50
612	Beauty Culture and Hair Care	40	50	40	50
628	Certificate in Indian Embroidery	33	50	50	–
640	Beauty Therapy	50	50	–	–
641	Hand and Foot Care	50	50	–	–
642	Hair Care and Styling	50	50	–	–
One Year Package Programmes					
705-706	Cutting, Tailoring and Dress Making	40	50	40	50
461, 462	Certificate in Children's Wear	40	50	40	50
461, 463	Certificate in Ladies Wear	40	50	40	50
461, 494	Certificate in Men's Wear	40	50	40	50

Course Code	Name of the Programme	Certification Criteria (in percentage)			
		Theory	Practical	Internal Assessment	Aggregate (in each Paper/Module)
One Year Stand Alone Certificate Programmes					
Secondary Level (10th Standard)					
255	Laundry Services*	–	–	–	33
256	Bakery and Confectionery*	–	–	–	33
Senior Secondary Level (12th Standard)					
356	House-Keeping	33	33	–	33
357	Catering Management	33	33	–	33
358	Food Processing	33	33	–	33
360	Hotel Front Office Operations	33	33	–	33
363	Preservation of Fruits and Vegetables	33	33	–	33
Two Year Diploma Programme					
Diploma in Dress Designing					
461	Basic Stitching Skills	40	50	40	50
462	Children's Wear	40	50	40	50
463	Ladies Wear	40	50	40	50
494	Men's Wear	40	50	40	50
7. Teachers Training					
One Year Certificate Programmes					
439-441	Certificate in Early Childhood Care and Education (ECCE)	33	33	–	33
416-418	Certificate in Toy Making and Joyful Learning	40	50	–	–
8. Vocational Stream					
Secondary Level (10th Standard)					
Agriculture and Animal Husbandry					
850	Bee Keeping	50	50	–	–
852	Paddy Farming	50	50	–	–
853	Poultry Farming	50	50	–	–
Beauty and Wellness					
840	Beauty Therapy	50	50	–	–
841	Hair Care and Styling	50	50	–	–
842	Hand and Foot Care	50	50	–	–
Handloom Weavers					
868	Fibre to Fabric	33	50	–	–
869	Handloom Weaving	33	50	–	–
870	Design Development	33	50	–	–

Course Code	Name of the Programme	Certification Criteria (in percentage)			
		Theory	Practical	Internal Assessment	Aggregate (in each Paper/Module)
871	Dyeing and Printing	33	50	–	–
872	Entrepreneurship for Handloom Weavers	33	50	–	–
Senior Secondary Level (12th Standard)					
Ayurveda and Yoga					
865	Ayurveda Assistant	40	50	–	–
866	Panchakarma Assistant	40	50	–	–
867	Yoga Assistant	40	50	–	–
IT and ITES					
860	Web Development	50	50	–	–
861	CRM Domestic Voice	50	50	–	–
863	Computer Hardware Assembly and Maintenance	50	50	–	–

*Courses being offered in combination with Academic subjects

Course Code	Name of the Programme	Certification Criteria (in percentage)			
		Theory	Practical	Internal Assessment	Aggregate (in each Paper/Module)
9. Miscellaneous Programmes					
Six Months Certificate Programmes					
615	Security Service	50	50	–	50
626	Fire Prevention and Industrial Safety	40	60	40T+ 60P	–
639	Diamond Grader & Assorter (Gujarati)	50	50	–	–
One Year Package Programme					
436-438, 478	Certificate in Library Science (CLS)	50	50	–	50
452-455	Diploma in Basic Rural Technology	40	50	40	50
Collaborative Programmes with ITDC (1 year courses) (In English)					
725	Diploma in Food Production Management (Cookery)	40	50	–	–
726	Diploma in Food and Beverage Operations	40	50	–	–
727	Diploma in Housekeeping and Maintenance	40	50	–	–
728	Diploma in Front Office Operations	40	50	–	–
729	Diploma in Bakery and Confectionary	40	50	–	–
New Courses to be launched shortly:					
823-832	Diploma in Yogic Science	50	50	–	–

List of the Regional Centres of NIOS

Name of the Region	Address of the Regional Centre	Jurisdiction
1. ALLAHABAD	National Institute of Open Schooling Regional Centre 19/17, Kasturba Gandhi Marg, Kachahari Road Allahabad - 211002 (Uttar Pradesh) Ph.: (O) 0532-2548154 (Fax) 0532-2548149 e-mail: rcallahabad@nios.ac.in	Uttar Pradesh
2. AMETHI	National Institute of Open Schooling Regional Centre Lakhara House, Munshiganj Road, Sarvanpur-227405, Amethi, (Uttar Pradesh) Email: rcamethi@nios.ac.in	Amethi & Gauriganj
3. BENGALURU	National Institute of Open Schooling Regional Centre Office of the Director (Vocational Education) 3rd Floor, PUE Bhawan, 18th Cross Sampige Road, Malleswaram, Bengaluru - 560012, Karnataka, Ph.: 080-23464223 Fax: 080-23464222 Email: rcbengaluru@nios.ac.in	Karnataka
4. BHOPAL	National Institute of Open Schooling Regional Centre Manas Bhawan, Shyamla Hills, Bhopal - 462002 (M.P.) Ph.: 0755-2661842, 2660331 Fax : 0755-2661842 e-mail: rcbhopal@nios.ac.in	Madhya Pradesh
5. BHUBANESHWAR	National Institute of Open Schooling Regional Centre ELTI Campus Maitrivihar, Chandrashekhar Pur, Bhubaneswar-751023 Ph. No. 0674-2302688 Email.: rcbbbsr@nios.ac.in Website: http://rcbbsr.nios.ac.in	Odisha
6. CHANDIGARH	National Institute of Open Schooling Regional Centre YMCA Complex, Sector-11C, Chandigarh-160 001 Ph.:(O) 0172-2744915, 3950979 Fax : 0172-2744952 e-mail: rcchandigarh@nios.ac.in	Haryana (Excluding Gurgaon, Faridabad Palwal & Jhajjar) Punjab and Chandigarh
7. CHENNAI	National Institute of Open Schooling Regional Centre Lady Willington Campus, Kamrajai Salai, Triplicane, Chennai-600005, Tamilnadu Ph. no. 044-28442237 Fax: 044-28442239 e-mail: rcchennai@nios.ac.in	Tamil Nadu, Pondicherry
8. DEHRADUN	National Institute of Open Schooling Regional Centre Amrit Plaza Building, Near Bengali Kothi Chowk Moth Rowala Road, P.O. Ajapur Kalan, Dehradun - 248001 Ph.: (O) 0135- 2532566; 2532592; Fax : 0135-2629166 e-mail: rcdehradun@nios.ac.in	Uttarakhand, Meerut, Bagpat Saharanpur , Muzaffar Nagar, Moradabad and J.P. Nagar (Amroha) districts of U.P.
9. DELHI	National Institute of Open Schooling Regional Centre A-31, Institutional Area, NH-24, Sector-62, NOIDA- 201309 Distt. - Gautam Buddha Nagar (U.P.) Ph: (O) 0120-2404914-15, Fax : 0120-2404916 e-mail: rcdelhi@nios.ac.in	NCT of Delhi and bordering Distts. of NCT in Uttar Pradesh and Haryana comprising of Distts. of Gautam Buddha Nagar (Noida and Greater Noida), Ghaziabad, Gurgaon, Palwal, Faridabad and Jhajjar
10. DHARAMSHALA	National Institute of Open Schooling Regional Centre 2nd Floor, Chamunda Complex, (Near Income Tax Office) Dari Road Dharamshala, Distt. Kangra-176057, Himachal Pradesh, Ph. (O) 001892-222251 e-mail: rcdharamshala@nios.ac.in	Himachal Pradesh

<i>Name of the Region</i>	<i>Address of the Regional Centre</i>	<i>Jurisdiction</i>
11. GANDHINAGAR	National Institute of Open Schooling Regional Centre Multi Storied Building, D Wing, 7th Floor, Sector-11, Near Pathikaashram, Gandhinagar-3820011, Gujarat, Ph.: 079-23220410, Fax: 079-23220411 Email: rcgandhinagar@nios.ac.in	Gujarat
12. GANGTOK	National Institute of Open Schooling Regional Centre Teacher's Guest House, Upper Syari Gangtok - East Sikkim-737102 email: srcgangtok@nios.ac.in	Sikkim and Bordering Dist. of West Bengal Comprising of Distt. Silliguri and Darjling
13. GUWAHATI	National Institute of Open Schooling Regional Centre Building of Assam Publication Board, (Near Assam Board of Secondary Education) 1st Floor, Bamunimaidan, Guwahati-781021 (Assam) Ph. (O): 0361-2650541, 2651201 (Fax) 0361-2650542 e-mail: rcguwahati@nios.ac.in	Nagaland, Arunachal Pradesh, Assam, Manipur, Mizoram and Tripura
14. HYDERABAD	National Institute of Open Schooling Regional Centre IV Floor, Sri Krishna Devaraya, Telugu Basha Nilayam, Trust, No 4-4-8, Sultan Bazar, Hyderabad - 500095. Ph.: (O) 040-24162859, Fax : 040-24060712	Telangana
15. JAIPUR	National Institute of Open Schooling Regional Centre Sri Krishnan 5-6, Padmavati Colony, Near Mansarovar Metro Station, Kings Road, Nirman Nagar, Jaipur (Rajasthan) – 302006 Ph.: (O) 0141-2812418, Fax.: 0141-2812519 e-mail: rcjaipur@nios.ac.in	Rajasthan
16. JAMMU	National Institute of Open Schooling Regional Centre, 105, Karan Nagar, Opposite Trikuta Yatri Niwas, Ved Mandir Road, Ambphala, Jammu-180005 rcjammu@nios.ac.in	Jammu and Kashmir
17. KOCHI	National Institute of Open Schooling Regional Centre 6th Floor, Kerala State Housing Board Building, Panampilly Nagar, Ernakulam, Kochi-682036 Ph.: 0484-2310032, 4035540 (T/F) 0484-2310033 e-mail: rckochi@nios.ac.in	Kerala
18. KOLKATA	National Institute of Open Schooling Regional Centre CL-18A, Sector-2, Salt Lake City, (Near C.K. Market, Tank No. 9 and Karuna Moyee Bus Stand) Kolkata-700 091 (W.B.) Ph.: (O) 033-24797714, Fax : 033-24797707 e-mail: rckolkata@nios.ac.in	West Bengal (Excluding Silliguri and Darjling) and Andaman and Nicobar Island
19. PATNA	National Institute of Open Schooling Regional Centre Lalit Bhawan, Ground Floor, Jawahar Lal Nehru Marg, Bailey Road, Patna - 800001 (Bihar) Ph.: (O) 0612-2545051, 0612-2545470 e-mail: rcpatna@nios.ac.in	Bihar
20. PUNE	National Institute of Open Schooling Regional Centre C/o Indian Institute of Education Campus, 128/2 JP Naik Road, Sriniketan Society, (Near Solaris Club) Kothrud, Pune-411029 (Maharashtra) Ph. (O) 020-25444667, 25439763 (Fax) 020-25456496 e-mail: rcpune@nios.ac.in	Maharashtra, Goa and Daman & Diu

<i>Name of the Region</i>	<i>Address of the Regional Centre</i>	<i>Jurisdiction</i>
21. RAIPUR	National Institute of Open Schooling Regional Centre B.T.I Ground, DIET Campus, Shankar Nagar Ph: (O) 0771-2442147, 2442167 Raipur-492001, Chhatisgarh e-mail: chhatisgarh@nios.ac.in	Chhatisgarh
22. RANCHI	National Institute of Open Schooling Regional Centre Schooling, Hostel Premises, Amar Shahid Thakur Vishavanath Shahdev Zila School, Zilla School Parishad, Ranchi Phone No.: 0651-2217030; Fax: 0651-2217060 e-mail: rcranchi@nios.ac.in	Jharkhand
23. VISAKAPATNAM	National Institute of Open Schooling Regional Centre 5th Floor, B Block, VUDA Complex, Siripuram, Visakapatanam, Andhra Pradesh Ph.: 0891-2564584, E-mail : srcvisakhapatnam@nios.ac.in	Andhra Pradesh
24. KOTA	SUB REGIONAL CENTRE	
	Sub Regional Centre Kota 2nd Floor, 2-PA-1, Vigyan Nagar Main Road, Kota-324005 E-mail : srckota@nios.ac.in Ph. No. 0744-2428555	
25. DARBHANGA	Sub Regional Centre Darbhanga Mohalla Kadirabad, Near Bus Stand (West of Pashu Palan Vibhag) Beside Churi Market Distt. Darbhanga-846004	
26. SHILLONG	NIOS CELLS	
	NIOS Cell Shillong Directorate of Educational Research & Training Campus (DERT), Laithumkhram Shillong, Meghalaya-793011 e-mail: trilokes@gmail.com	Meghalaya
27. PORT BLAIR	NIOS Cell Port Blair Adult Education in the Directorate A&N Administration Shiksha Sadan A&N Island, Port Blair	Port Blair

Nomenclature of Common Service Centres (CSCs) in Different States

S. No.	State	CSC Name
1.	Andhra Pradesh	Rajiv Citizen Service Centre
2.	Andaman and Nicobar Islands	eDweep
3.	Arunachal Pradesh	Common Services Centres (CSCs)
4.	Assam	Arunodoy Kendra
5.	Bihar	Vasudha
6.	Chandigarh	Gram Sampark Centres
7.	Chhattisgarh	Grameen Choice Centres
8.	Delhi	Jeevan Centres
9.	Goa	Lok Seva Kendras
10.	Gujarat	e-Gram
11.	Haryana	e-Disha
12.	Himachal Pradesh	Lok Mitra Kendra
13.	Jammu & Kashmir	Khidmat Centre
14.	Jharkhand	Pragya Kendra
15.	Karnataka	Nemmadi Kendra
16.	Kerala	Akshaya Centres
17.	Lakshadweep	Aashraya
18.	Madhya Pradesh	Nagrik Suvidha Kendra
19.	Maharashtra	Maha e Seva Kendra
20.	Manipur	Common Service Centres
21.	Meghalaya	Rainbow Centres
22.	Mizoram	Mizoram Online Centres (MOC)
23.	Nagaland	Nagaland One, Common Service Centre
24.	Odisha	Common Services Centre
25.	Puducherry	Common Services Centre
26.	Punjab	Gram Suvidha
27.	Rajasthan	e-Mitra
28.	Sikkim	Common Services Centre
29.	Tamil Nadu	People's Computer Centre
30.	Tripura	e-Pariseva Kendra
31.	Uttar Pradesh	Jan Seva Kendra
32.	Uttarakhand	e-Uttara
33.	West Bengal	Tathya Mitra Kendra

**MINISTRY OF HUMAN RESOURCE DEVELOPMENT
(Department of Education)
New Delhi, the 14th September 1990**

RESOLUTION

Subject: Vesting of authority in the National Open School Society for holding certain examinations through distance and open learning system at the school stage and for certification thereof.

No. F5.24/90 Sch.3 -The Government of India had setup the National Open School Society. an autonomous and registered body on 23rd November. 1989 to cater to the educational needs of school dropouts, working adults, housewives and socially disadvantaged sections, through distance education at the school stage. The Society runs the management of the National Open School which, through distance and open learning system, has been offering courses, preparing students for the Secondary and Senior Secondary School Examinations and also offers Bridge (Preparatory) Courses

It has now been decided that in pursuance of Section 3 (ii) of the Memorandum of Association of the National Open School Society, the Society shall conduct the above examinations at the school stage of education upto predegree level, whether academic, technical or vocational, which are developed either by the National Open School itself or in collaboration with other agencies, subject to the approval of the Society's Executive Board or as it may be called upon to conduct by the Government of India, Ministry of Human Resource Development, Department of Education. The Society shall also be the certifying authority for such courses and programmes and do such acts ancillary to these objects as may be necessary. The Central Board of Secondary Education which was the certifying and examining authority on behalf of the National Open School Society, will cease to be so with effect from the date of issue of this Notification in the Gazette of India.

ORDER

Ordered that a copy of the Resolution be sent to all State Governments, Union Territory Administrations, all Ministries Departments of the Government of India, University Grants Commission. Prime Minister's Office, National Council of Educational Research and Training. Council of Boards of Secondary Education, Association of Indian Universities, Central Board of Secondary Education, Council for the Indian School Certificate Examinations and the State Boards of Education.

Ordered also that the Resolution be published in the Gazette of India for general information.

Sd/-
D.M.DE. REBELLO
Jt. Secy.

Published in part I Sec. OF No. 42 of the Gazette of India on Saturday the 20th October, 1990

**ASSOCIATION OF INDIAN UNIVERSITIES
AIU HOUSE, 16 KOTLA MARG, NEW DELHI - 110002**

NO.EV 11/(354)/91/
25 July, 1991

**The Secretary
National Institute of Open Schooling
Community Centre, Delhi - 110052**

Re : National Open School-Equivalence of Senior Secondary Certificate Examination

Dear Sir.

We have noted that Govt. of India have set up the National Open School on 23 November, 1989. The 'NOS' offers courses preparing students for the Secondary and Senior Secondary School Examinations, apart from other courses. The Govt. of India, through a Resolution, vide No. F5/23/90 dated 14 September 1990, vested the National Open School with authority to examine and certify its students.

The Association of Indian Universities, at their recent meeting has granted equivalence of the courses of NOS with those of other examinations of recognized boards for purposes of admission to higher studies at Indian Universities. The matter has been brought to the notice of all Universities in the country for their appropriate action.

Kindly write to us in case of any difficulty by the students; we would approach the Universities accordingly.

Thanking you,

Yours faithfully.

**Sd/-
(K. C. Kalra)**



भारतीय भेषजी परिषद् (भेषजी अधिनियम, 1948 के अंतर्गत स्थापित) PHARMACY COUNCIL OF INDIA (CONSTITUTED UNDER THE PHARMACY ACT, 1948)

तार Telegram :	'फार्मकाउंसिल' 'FARMCOUNCIL'	संयुक्त परिषद् भवन	Combined Councils' Building
दूरभाष Telephone :	23239184, 23231348	कोटला रोड	Kotla Road
फैक्स Fax :	011-23239184	ऐवान-ए-गालिब मार्ग	Aiwan-E-Ghalib Marg
ई-मेल E-Mail :	pci@ndb.vsnl.net.in	पोस्ट बॉक्स नं. 7020	Post Box No. 7020
वेबसाइट Website :	www.pci.nic.in	नई दिल्ली - 110002	New Delhi - 110002

By-hand+E-mail

Ref.No.14-2/2015-PCI (A)
14-55/2014-PCI

116017-18

10 JUL 2015

श्री. Satish Kumar
Under Secretary
Ministry of Health & Family Welfare
Deptt. Of Health & Family Welfare
AHS Section, Nirman Bhawan
New Delhi-108

Sub: Eligibility of NIOS learners for admission to pharmacy courses.

Ref: Your letter No.V.13025/01/2013-PMS dt.12.6.2015

Sir

With reference to the subject cited above, it is informed that the above cited issue was considered by the 97th Central Council of the PCI in its meeting held in June, 2015 and decision is as under-

“The Council’s earlier decision on NIOS was reviewed. Keeping in view the larger interest of the country where thrust is given to skill development, the Council considered the issue of students who have passed from Open School system for admission to pharmacy courses. The Council reviewed its policy with the condition that quality assurance in the standards of education should be maintained by all stakeholders and if necessary evolve a mechanism for the same such as the conduct of an exit examination after the completion of the D.Pharm course and before the registration of the candidate as a pharmacist under the Pharmacy Act and approved that a student who has passed from Open School education system of the Central Govt. / State Govts. institutions be made eligible for admission to pharmacy courses as per the concerned Education Regulations.

It was further decided that an exit examination for the purpose of registration as a pharmacist will be in respect of all D.Pharm pass out students.”

As regards inserting a sunset clause in the Education Regulations, 1991, it has been decided by the Council-

- a) to initiate steps for phasing out the diploma course in pharmacy by 2020.
- b) no new D.Pharm course be given permission from 2017-2018 academic session.

Yours faithfully

(ARCHANA MUDGAL)
Registrar-cum-Secretary

भारतीय आयुर्विज्ञान परिषद्
Board of Governors in Super-session of
MEDICAL COUNCIL OF INDIA

No. MCI-34(1)/(UG)(Gen.)/2012-Med./129570

Dated : 14.09.12

Dr. Sanyam Bhardwaj,
Director (Student Support Services),
National Institute Of Open Schooling,
A-24-25, Institutional Area, N.H.24,
Sector – 62, Noida – 201 309,
District: Gautam Budha Natgar (UP)

Ref.: Letter No. Director (SSS)/PA/MCI/2012/37, dated 28.05.2012.

Subject: Clarification regarding Equivalence of NIOS certificates – regarding.

Sir,

Please refer above captioned letters on the subject noted above.

In this connection, this is to inform that the matter with regard to acceptance of NIOS certificates for evaluating eligibility of students seeking admission in MBBS course has been considered by the Board of Governors at its meeting held on 13.08.2012. The Board of Governors decided as under:-

“The Board of Governors considered the agenda note and noted the contents of the letter received from the Director, National Institute of Open Schooling dated 28.05.2012 and thereafter decided that since the regulations do not specify as to qualification granted by particular Board will be recognized, therefore, if the requirement of Graduate Medical Education regulations regarding eligibility criteria for admission to MBBS course are fulfilled by the students appearing in 10+2 examination conducted by the National Institute of Open Schooling they may be considered eligible for admission to MBBS course.”

Yours faithfully,

Sd/-
(Prof. Sanjay Shrivastava)
Secretary

List of Recognised Boards of Secondary and Senior Secondary Education

As per available information, Boards are established by:

(i) An Act of Central/State Government, (ii) A Gazette Notification of Central/State Government, (iii) Executive orders issued by Central/State Government.

The following Boards have been established as per details given below :

Code No.	Name of the Board	Code No.	Name of the Board
01.	ANDHRA PRADESH	09.	JAMMU & KASHMIR
0101	Andhra Pradesh Board of Intermediate Education, Vijayawada	0701	J&K State Board of School Education, Jammu
0102	Andhra Pradesh Board of Secondary Education, Vijayawada	0702	J&K State Open School, Srinagar
0103	Andhra Pradesh Open School Society	10.	JHARKHAND
02.	ASSAM	2601	Jharkhand Academic Council, Ranchi
0201	Assam Higher Secondary Education Council, Bamunimaidan, Guwahati	11.	KARNATAKA
0202	Assam Board of Secondary Education, Guwahati	0801	Karnataka Board of the Pre-University Education, Bangalore
0203	Asam Higher Secondary Education Council, Assam State Open School Bamunimaidan, Guwahati	0802	Karnataka Secondary Education Examination Borad, Bangalore
03.	BIHAR	0803	Karnataka Open School, J.S.S. Maha Vidya Peeth, Mysore
0301	Bihar Intermediate Education Council, Patna	12.	KERALA
0302	Bihar School Examination Board, Patna	0901	Kerala Board of Public Examinations, Pareeksha Bhawan, Thiruvananthapuram
0303	Bihar Sanskrit Shiksha Board, Patna	0902	Kerala Board of Higher Secondary Education, Thiruvananthapuram
0304	Bihar Board of Open Schooling & Examination, Patna	0903	Kerala State Open School, Thiruvananthapuram
04.	CHHATISGARH	13.	MAHARASHTRA
2901	Chhatisgarh Board of Secondary Education, Raipur	1101	Maharashtra State Board of Secondary and Higher Secondary Education, Pune
2902	Chhatisgarh Board of Secondary Education & State Open School, Raipur	14.	MADHYA PRADESH
2903	Chhattisgarh Madarsa Board, Chattisgarh	1001	Madhya Pradesh Board of Secondary Education, Bhopal
05.	GOA	1002	M.P. State Open School, Bhopal
2801	Goa Board of Secondary & Higher Secondary Education, Goa	1003	Madhya Pradesh Madarsa Board, Madhya Pradesh
06.	GUJARAT	15.	MANIPUR
0401	Gujarat Secondary & Higher Secondary Education Board, Gandhi Nagar	1201	Manipur Council of Higher Secondary Education, Imphal
0402	Gujarat State Open School, Gandhinagar, Gujarat	1202	Manipur Board of Secondary Education, Imphal
07.	HARYANA	16.	MEGHALAYA
0501	Haryana Board of School Education, Hansi Road, Bhiwani	1301	Meghalaya Board of School Education, Meghalaya
0502	Haryana Open School, Bhiwani	17.	MIZORAM
08.	HIMACHAL PRADESH	3001	Mizoram Board of School Education Chaltlan, Aizawl
0601	Himachal Pradesh Board of School Education, Dharamshala	18.	NAGALAND
0602	Himachal Pradesh State Open School, Dharamsala, Kangra	1401	Nagaland Board of School Education, Kohima
		19.	ODISHA
		1501	Odisha Council of Higher Secondary Education Bhubaneswar
		1502	Odisha Board of Secondary Education, Cuttack

- 20. PUNJAB**
1601 Punjab School Education Board, Mohali
- 21. RAJASTHAN**
1701 Rajasthan Board of Secondary Education, Ajmer
1702 Rajasthan State Open School, Jaipur
- 22. TAMILNADU**
1901 Tamil Nadu Board of Secondary Education, Chennai
1902 Tamil Nadu Board of Higher Secondary Education, Chennai
1903 Tamil Nadu State Open School, Chennai
- 23. TELANGANA**
4701 Telangana Board of Secondary Education, Hyderabad
4702 Telangana Board of International Education, Hyderabad
4703 Telangana Open School Society, Hyderabad
- 24. TRIPURA**
2001 Tripura Board of Secondary Education, Agartala, Tripura West
- 25. UTTAR PRADESH**
2101 U.P. Board of High School & Intermediate Education, Allahabad
2102 Board of Madrasa Education, Uttar Pradesh
- 26. UTTARAKHAND**
3401 Uttarakhand Vidhyaleye Shiksha Parishad (UBSE), Ramnagar, Nanital.
- 27. WEST BENGAL**
2201 West Bengal Board of Secondary Education, Calcutta
2202 West Bengal Council of Higher Secondary Education, Calcutta
2203 West Bengal Council for Rabindra Open Schooling
2204 West Bengal Board of Madrasa Education

- 28. ALL INDIA BOARDS**
9901 National Institute of Open Schooling (formerly National Open School), New Delhi
9902 Central Board of Secondary Education, Delhi
9903 Council for Indian School Certificate Examinations, New Delhi

OTHER INSTITUTES RECOGNISED FOR SECONDARY/ SENIOR SECONDARY LEVEL

- 9801 Rashtriya Sanskrit Sansthan, New Delhi.
9802 Gurukul Kangri Vishwavidyalaya, Haridwar,
9803 Directorate of Army Education, New Delhi.
9804 Aligarh Muslim University, Aligarh.
9805 Jamia Millia Hamdard University.
9806 Banasthali Vidyapith, Banasthali, Rajasthan
9807 Jamia Millia Islamia, New Delhi.
9808 IGCSE Programme from University of Cambridge (International Exam)
five passes with grade A, B, C, D & E.
9809 International Baccalaureate - Asia Pacific
9810 Sampurnanand Sanskrit Vishwavidyalaya, Varanasi (Poorva Madhyama Examination)

9999 Any recognised Board of foreign countries

For learners who possess a High School/Secondary Certificate from any Foreign Board/University and take admission in Senior Secondary course of NIOS are required to attach a certificate from Association of Indian Universities (AIU) to the effect that the examination passed is equivalent to the Indian High School/ Secondary Examination.