National Institute of Open Schooling (NIOS)
Secondary
Worksheet-17
L-17 INTRODUCTION TO TALLY

1. Naman wants to install Tally. ERP 9 software on his computer. Suggest him the basic hardware requirements to run Tally.ERP 9 on a computer system.

2. What do you understand by Tally ERP 9?

3. "Tally is accounting software that is designed to integrate and automate all your business transactions". With reference to this statement, explain the various features of Tally.

4. Explain the steps to be followed to open Tally ERP 9 software?

5. Mr. Ravi has successfully installed Tally ERP 9 in his computer. Suggest him the steps to be followed for opening a company in Tally ERP 9.

6. What is the use of security control in Tally?

7. Discuss the various options available under the heading 'Company Info' in Tally.

8. Elaborate the various short keys in Tally that can save our time.

9. In what ways can we maintain accounts in Tally?

10. Is the backup/restore facility available in Tally? Comment on it.