

Certificate Course in Gramsakhhi & Gram Sahyogini - (401- 404) & (405-408)

Requirements for registration of an institution as AVI for NIOS courses of Gramsakhhi and Sahyogini.

- Formal structure of organization (Society/Trust/Diocese)
- Duration of existence
- Areas of work
- Location of field work (urban/rural/accessibility)
- Managerial body
- Funding structure
- Language in which work has been undertaken
- Training structure (Premises/equipment)
- Staff expertise attuned to the content and form of training developed by FRCH for the NIOS
- Provide quality based hands-on clinical training
- Availability of field area for demonstration to trainees
- Availability and easy accessibility of supportive medical services up to a hospital with broad based medical, surgical and investigational facilities. Being a medical programme dealing with patients, it must comply with minimum medico-legal requirements. A senior medical person must take responsibility for quality of teaching, evaluation and functioning of the trainees.
- Designated medically qualified senior level personnel must take responsibility for assurance of competency of the paramedical trainees and institutional functionaries.
- Ability to undertake evaluation of the regional trainees.
- Capacity and willingness to undertake all administrative responsibilities connected with the NIOS. The administrative responsibilities include logistics of training and transport, correspondence and networking, housekeeping and overall supervision of training centre, security and overseeing of accounts. Administrative supporting staff to include a) book-keeper/Accountant b) Secretary/Computer Operator c) Driver, d) cleaners/cooks etc.
- Willingness to undertake training of all local and regional trainees irrespective of class caste and creed/religion.
- Commitment to help in further dissemination of the concept of community based healthcare.
- Agreeable for inspection by the nodal AVI(FRCH) prior to recognition and at predetermined intervals after registration of institution as AVI.

2. Training Infrastructure

- Premises:**
- Minimum of 4,000 Sq. Ft.
 - Residential accommodation for 25-30 trainees
 - Lecture Room with suitable and adequate light, ventilation and sitting facilities
 - Library – Documentation Centre
 - Dining Room – Kitchen
 - Room for simple pathology tests
- Equipment**
- Blackboards/Flip Charts
 - Projection facilities (OHP/Slide/LCD)
 - Still/Video Camera
 - Tape Recorder (s)
 - Computer(s)
 - Anatomical Model (s)
 - Basic Microscope and Sample preparation material
 - Stethoscopes
 - B.P. Machines
 - Thermometers
 - Pathology kits for testing of haemoglobin, pregnancy, blood grouping, urine sugar, albumin, blood smears for malaria, sputum collection for TB diagnosis

3. Qualification of Training Staff

One Coordinator:

Comprising of a senior person with medical / non-medical background and over 10 years experience in the field of health. The Coordinator's role will be to oversee and take responsibility for content and form of training, its internal and external evaluation, networking and reporting.

Medical Trainers (At least 2):

Minimum qualification MBBS / BAMS for doctors, B. Sc (Nursing) for Nurse Trainers with at least 3 years experience in the field.

Non-Medical Trainers (At least 2):

Basic Degree / Diploma in Education, Home Science, Sociology, Anthropology, Social Work, Psychology, Agriculture, Natural Sciences are preferred with at least 3 years experience in the field.

Field-level Trainers (At least 4):

- Basic Certificate / Diploma in any of the above
- More than 3 years experience in grassroots level health work
- Certification as 'Sahyogini' (with additional 1 year experience) by the NIOS
- Certification from any other recognized Institution along with experience in the field.

Essential

- Demonstrate to FRCH who is the primary AVI for the courses, her/his ability to train in social and technical aspects of the Gramshakhi and also the 'Sahyogini' courses of the NIOS including training in undertaking and passing of examination.
- The training team should be interdisciplinary with inclusion of trainers from all categories. At least one-third of the trainers should be women.
- Good communication skills in appropriate language are required for all trainers.
- The trainer is expected to impart training in several areas beyond the medical purview like social, cultural, economic problems which impinge considerably on the life of people at the village level.

4. Batch Size - 25 Minimum

II Criteria guiding selection of organizations that have demand for trainees

- Stability (minimum 5years) and track record of organization
- Managerial body and staff structure of organization
- Area of work
- Description of future work in health expected from trainees
- Commitment of support and monitor the trainees
- Ability to provide reliable medical referrals
- Willingness to serve as demonstration centres if required in the future

III Essential Criteria for intake of trainees

- 5th standard pass. This should be confirmed with a school leaving certificate
- Trainee must have organizational umbrella for undertaking of work and commitment for supervision, monitoring and referrals
- The organization must be vetted by the AVI before agreeing to the intake of its trainees. FRCH is ready to help any AVI in the vetting process.
- Preferably over 18 years of age. Younger candidates may be considered under special circumstances
- The trainee must have organizational, community and family support

IV FRCH's suggestions for Quality Maintenance in Training

- Frequent monitoring of AVIs and their trainers through on-site visits
- AVI to monitor and get feedback of organizations from whom trainees have been derived
- Periodic survey of module content
- Possible inclusions in future for continuing education of trainees