

## **Certificate in Basic Computing (608)**

For a batch size of 20 students, the following requirements and tools are required:

### **Hardware Requirement :**

- Ten computers (Pentium IV) with at least one CD writer
- One Printer Inkjet or Laser Jet
- Internet connection
- UPS

### **Software Requirement :** Licensed version s of following Software

- MS Office, Windows 98/XP or higher version
- Antivirus

**Qualification of Faculty:** Following qualification is desirable for the faculty taking theory or practical class:

BCA/PGDCA/A level from DOEACC from any recognized University or institute

**Or**

Graduate with Certificate in Computer Applications (CCA) from NIOS

**Batch size :** A center will admit 20 students in a batch and maximum intake will be 5 batch.

**Size of class room :** The institute should have two class rooms one for practical and one for theory. Rooms should be well ventilated and properly lighted. The size of practical room should be 225sq. feet and theory room should be 200 sq. feet.

## **Certificate Course in Music (609)**

### Requirement of Equipment (Musical Instrument)

#### **Essential**

- Harmonium
- Tanpura
- Tabla

#### **Desirable**

- Tabla Electronic
- Tanpura Electronic
- Tabla manul
- Tabla player

(Part time/once in a month having a minimum qualification of four year Diploma Course)

### **Qualifications of the Teaching Staff**

**Essential :** Master Degree in Music

**Desirable :** Should have working knowledge in Computer

### **Other Requirements**

- Separate room Proper seating arrangement on floor carpet/mat
- Electricity
- Proper ventilation system
- Reference Books in this field (minimum 10 )

### **General Requirements**

- Class room to accommodate a batch size of about 10 students
- Maximum no. of Batches is 4
- Black/White Board (which is available)
- Computer with Multimedia preferably with internet connection and speakers
- Audio cassette player.

## PLUMBING (611)

The institution having the following requisite infrastructure, may apply for accreditation:

**Class Room :** Class room for 25 students (Minimum area 225 sq. ft.) should have proper ventilation, well-illuminated black board/white board and availability of adequate furniture and sealing fans.

**Lab cum Workshop :** The workshop size for 25 students should be at least 25ft. x 20 ft. with adequate lighting and exhaust & sealing Fans. The workshop should have the following Tool/ Equipments/Apparatus or material for Practical Training:

### List of tools and equipment's

| Sl. no | Tools                   | Quantity      | Sl. no | Tools                             | Quantity         |
|--------|-------------------------|---------------|--------|-----------------------------------|------------------|
| 1.     | W.C. (Indian type)      | 02            | 15.    | Brass Bib Cock                    | 02               |
| 2.     | W.C. (European Type)    | 02            | 16.    | Brass stop Cock                   | 05               |
| 3.     | L.L. cistern            | 02            | 17.    | Plastic Taps                      | 05               |
| 4.     | H.L cistern             | 02            | 18.    | H.D.P. Pile fitting (assorted)    | 05               |
| 5.     | Automatic cistern       | 02            | 19.    | Electric Heater for PVC Pipe      | 02               |
| 6.     | Urinal Basin            | 05            | 20.    | Brass Tap + Chrome Plated         | 05 each          |
| 7.     | Wash Basin              | 02            | 21.    | P.V.C. Cistern                    | 2                |
| 8.     | Sink                    | 02            | 22.    | Sink steel (with drawing board)   | 01               |
| 9.     | C.I. Trap (Nahani) +P+Q | 05<br>(1+2+2) | 23.    | Traps PVC                         | 05               |
| 10.    | Check Valve ½"          | 05            | 24.    | Pipe Rendi                        | 2 each           |
| 11.    | Ferrule ½"=1"           | 05            | 25.    | Threading Die set                 | 2 sets           |
| 12.    | Flush pipe              | 02            | 26.    | Pipe                              | 2 nos.           |
| 13.    | G. I. Bend + Socket     | 05(each)      | 27.    | Pipe cutter 1 ½ " 1",<br>¾ " , ½" | 2 nos.<br>(each) |
| 14.    | Grating + ELL 180       | 02            | 28.    | Hack San from 18"                 | 2 nos.           |

**Physical Facilities :** The institution should have the Facilities for Drinking water, Bathrooms & Toilets.

**Library :** Library should have a minimum 20 books/articles/magazines etc. related subject.

**Faculty & Supporting Staff:**

| <b>Faculty &amp; Supporting Staff</b> | <b>Educational/Professional Qualification</b>  | <b>No.</b> |
|---------------------------------------|--|------------|
| Coordinator                           | Degree/Diploma in appropriate branch with 5 years experience                                   | 01         |
| Instructor                            | Diploma in Mechanical Engineering of ITI certificate in plumbing trade with 2 years experience | 02         |
| Receptionist cum clerk                | Relevant to job  | 01         |

**Batch size** - Maximum 20 students in one batch.

**Note :** An institution can run Maximum 2 batches for this course.

## BEAUTY CULTURE (612)

1. The institute should have a well equipped laboratory with provision of running water both hot and cold.
2. The instructors should have a diploma in Beauty Culture and Basic/Advance from NCVT or a Beauticians Diploma of repute with two year experience.
3. There should also be provision for power backup in case of power failure.
4. 2 class rooms of 14 feet x12 feet size, one with black board

For a batch size of 20 students, following equipment's are required

### List of tools and equipment's

| Tools  | Quantity | Tools                                       | Quantity |
|--|----------|---|----------|
| Manicure set (Wooden scrapper, metal scrapper, pedicure, hand stone, Pumice stone, big toe nail cutter, cuticle clipper) | 2        | Scalp steamer                               | 1        |
| Pedicure set   | 2        | Hair cutting scissors                       | 3        |
| Manicure Bowl  | 4        | Razor/clipper                               | 1        |
| Pedicure Bowl  | 4        | Hair dusting Brushes                        | 2        |
| Pedicure Chowkie   | 2        | Electric roller set                         | 1        |
| Waxing knife/spatula   | 3        | Curling rod                                 | 1        |
| Wax heater   | 2        | Spray bottles                               | 3        |
| Eye brow shaping scissors/tweezers   | 6        | Hair dryer                                  | 2        |
| Bleaching Brush  | 2        | Neck cape                                   | 2        |
| Vapozone / Steamers  | 2        | hot plate                                   | 1        |
| Skin Vention Machine   | 1        | Set of hair brushes ( roll on, vent brushes | 2        |
| Infra-red Lamp   | 1        | Styling chair                               | 1        |
| Looking glass with counter to accommodate 10 trainees  |          | Facial bed                                  | 1        |
| Make-up Brushes (set of 8 brushes)   | 2        | Shampoo chair                               | 1        |
| Neck cut basin   | 1        | Manicure stool                              | 2        |
| Vibrator   | 1        | Manicure table                              | 2        |

## **Certificate in Desktop Publishing (613)**

For a batch size of 20 students, the following requirements and tools are required:

### **Hardware Requirement :**

- Ten computers (Pentium IV) with at least one CD writer
- One Printer Inkjet or Laser Jet
- Internet connection
- Scanner and UPS

### **Software Requirement :** Licensed version s of following Software

- PageMaker, PhotoShop, and CorelDraw (latest version)
- Windows 98 or higher version
- Antivirus

**Qualification of Faculty: Qualification of Faculty:** At least one permanent faculty is required for taking theory as well as practical class. Following is the essential qualification for the faculty.

PGDCA/Graduate with Diploma in Desktop Publishing or equivalent with one-year experience from any Recognized University.

**Batch size :** A center will admit 20 students in a batch and maximum intake will be 2 batch.

**Size of class room :** The institute should have two class rooms one for practical and one for theory. Rooms should be well ventilated and properly lighted. The size of practical room should be 225sq. feet and theory room should be 200 sq. feet.

## CERTIFICATE COURSE IN YOG (614)

The institutions should have the following infrastructure, may apply for accreditation:

### Basic Infrastructure

1. **Class Room:** Classroom for 25 students Minimum Size - 600 Sq. Ft. should have a black board/white board preferably well ventilated and illuminated and also with availability of adequate furniture.
2. **Hall or Open Ground:** The Hall size should be at least 900 Ft./30 ft. x 30 ft. and should be well ventilated, illuminated and possess adequate furniture.
3. **Physical Facilities:** The institutions should have the facilities for Drinking water, Bathrooms & Toilets (Ladies & Gents separately)
4. **Requirements of Tools/Equipments/Apparatus or material for Practical Training:** The Institute should have the following Tools/Equipments/Apparatus or requirements of material for Practical Training -

| S. No. | Tools/Equipments/Apparatus or requirements of material for Practical Training                | Remarks     |
|--------|--|-------------|
| 1      | Colored television (Medium size)   | 01          |
| 2      | Computer (P-4) with printer (desirable laser)  | 01          |
| 3      | VCD  | 01          |
| 4      | PA System (Optional for rural areas)   | 01          |
| 5      | Facility for Yogasans, Pranayam, shatkarm i.e. Mats/Sheet Jaineti Lota, Sutra Neti, Jag etc. | As required |

5. **Library :** Library should have a minimum 20 books/articles/magazines etc. related subject.
6. **Faculty & Supporting Staff:**

| Faculty & Supporting Staff        | Educational/Professional Qualification                 | No. |
|-----------------------------------|--|-----|
| Coordinator                       | Graduate   | 01  |
| Instructor for theory & practical | (Certificate/Diploma in Yog from reputed institutions) | 02  |
| Receptionist cum clerk            | Relevant to job  | 01  |
| Assistant                         | Relevant to job  | 01  |

**Batch size** - Maximum 25 students in one batch.

**Note :** An institution can run Maximum 4 batches for this course.

## Security Services (615)

The institution having the following requisite infrastructure, may apply for accreditation:

**Class Room :** Class room for 25 students (Minimum area 225 sq. ft.) should have proper ventilation, well-illuminated black board/white board and availability of adequate furniture and sealing fans.

**Lab cum Workshop :** The workshop size for 25 students should be at least 25ft. x 20 ft. with adequate lighting and exhaust & sealing Fans. The workshop should have the following Tool/ Equipments/ Apparatus or material for Practical Training:

### List of tools and equipment's

| Sl. no | Tools  | Quantity    | Sl. no | Tools   | Quantity            |
|--------|--|-------------|--------|---|---------------------|
| 1.     | Security Guard level - 1   | 1           | 10.    | First Aid Box - containing essential medicines for first aid.   | 2                   |
| 2.     | Computer   | 1           | 11.    | A National flag post to celebrate national ceremonies 26 <sup>th</sup> Jan and 15 <sup>th</sup> Aug. to generate sense of patriotism amongst the candidates | 1                   |
| 3.     | Metal Detector   | 1           |        |   |                     |
| 4.     | Guard monitoring system  | 1           |        |   |                     |
| 5.     | Sirens   | 1           |        |   |                     |
| 6.     | Search light   | 1           |        |   |                     |
| 7.     | Lethal weapons   | 1           |        |   |                     |
| 8.     | Fire Fighting Equipment (1- All types of fire extinguisher for fighting against fire type "A" to "E"   |             | 12.    | Poster on security, Traffic rules and fire fighting.  | Two on each subject |
| 9.     | Manual Fire Fighting Equipments at Fire Point<br>Water Buckets<br>Sand Buckets<br>Fire Buckets<br>Fire Hock<br>Hammer<br>Nails<br>Rope<br>Gainte & Belcha one each | 2 nos. each | 13.    | Sign Board of Institute properly fixed/displayed  | One                 |

**Physical Facilities:** The institutions should have the facilities for Drinking water, Bathrooms & Toilets (Ladies & Gents separately)

**Library :** Library should have a minimum 20 books/articles/magazines etc. related subject.

**Faculty & Supporting Staff:**

| <b>Faculty &amp; Supporting Staff</b> | <b>Educational/Professional Qualification</b> | <b>No.</b> |
|---------------------------------------|---|------------|
| Coordinator                           | Graduate                                      | 01         |
| Instructor                            | Ex - Army JCO                                 | 01         |
| Receptionist cum clerk                | Graduation must have computer background      | 01         |

**Batch size** - Maximum 25 students in one batch.

**Note :** An institution can run Maximum 4 batches for this course.

## Computer Hardware Assembly and Maintenance (Code : 616)

For a batch size of 20 students, the following requirements and tools are required:

### Hardware Requirement :

- Ten computers(Pentium IV) with at least one CD writer
- One Printer Inkjet or 1 Laser Jet
- Five sets of non functional components of computers
- Assembly tool kits
- Two multimeters(One Analog and one Digital)
- Internet connection
- First Aid box and UPS

### Software Requirement : Licensed versions of following software

- Windows 98 or higher version,
- Software of Troubleshooting,
- Anti Virus, MS Office package

**Qualification of Faculty :** At least one permanent faculty is required for taking theory as well as practical class. Following is the essential qualification for the faculty:

B.Sc. electronic/Graduate with Diploma in Hardware Maintenance or equivalent with one-year experience from any recognized university or institute.

**Batch size :** A center will admit 10 students in a batch and maximum intake will 3 batches.

**Space requirements :** The institute should have two class rooms one for practical and one for theory. Rooms should be well ventilated and properly lighted. The size of practical room should be 225sq. feet and theory room should be 200 sq. feet.

**Jeevan Vigyan**  
**(Course Code - 617)**

**1. Faculty**

- a) Co-ordinator - Head of the Institution/Head of the Department with at least Graduation degree in Science
- b) Instructor-At least one person having Degree/Diploma in Life Sciences or Yog from the Recognized University/Institution with at least 2 years continuous experience of such training for a batch size of 30 candidates.

**2. Training Tools**

**A. Essential**

- a) Model
- b) Audio-Video Cassettes/CDs
- c) Tape Recorder/VCD/CD Player/Multi Media
- d) Charts / Slides / Transparencies based on Life Sciences

**B. Desirable**

- a) Overhead Projector/LCD

**3. Space**

- a) Meditation Hall - A peaceful/Pollution free Hall for atleast 30 people seating arrangement.

**4. Asana/Carpet**

- a) Board (Black / White / Green)
- b) Chair, Table, Lecture Stand, Mike Set

## Certificate Course in Vermicomposting (621)

The institution having the following requisite infrastructure, may apply for accreditation:

**Class Room :** Class room for 30 students (Minimum area 250 sq. ft.) should have proper ventilation, well-illuminated black board/white board and availability of adequate furniture and ceiling fans.

**Lab cum Workshop :** The workshop size for 30 students should be at least 25ft. x 20 ft. with adequate lighting and exhaust & ceiling Fans. The workshop should have the following Tool/ Equipments/ Apparatus or material for Practical Training:

### List of tools and equipment

|  |             |   |                   |
|--|-------------|---|-------------------|
| Spade  | 05          | Mixing Machine  | 01                |
| Belcha   | 04          | Pouch sealing machine   | 01                |
| Water sprayer  | 02          | Bag sealing Machine   | 01                |
| Thermometer  | 02          | Gunny bags  |                   |
| Sieve (4' X 3')  | 02          | (As per requirement)  |                   |
| Microscope   | 01          | PH meter  | 01                |
| Soil testing kit   | 02          | PH indicator stripes  | 02                |
| Chemical Balance   | 01          |   | pkts.             |
| <u>Raw material</u><br>(Biodegradable biomass/ Agricultural waste/ Fruit waste/ vegetable waste/ kitchen waste) for vermicomposting to be available at center. | As required | Spots related to vermi-technology<br>Culture of earthworm (Eisenia foetida) | 10<br>As required |

- Composting beds
- Permanent Production Shed size 30 ft. X 20 ft. should be available for practical training.

**Physical Facilities:** The institutions should have the facilities for Drinking water, Bathrooms & Toilets (Ladies & Gents separately)

**Library :** Library should have a minimum 20 books/articles/magazines etc. related subject.

**Faculty & Supporting Staff:**

| Faculty & Supporting Staff | Educational/Professional Qualification   | No. |
|----------------------------|--|-----|
| Coordinator                | Graduate   | 01  |
| Instructor                 | B.Sc. Ag. or B.sc. - Botany from recognized University with Diploma/certificate in vermicomposting with 2 years experience | 02  |
| Lab incharge/Lab assistant | 10 <sup>th</sup> class pass preferably locally trained person in Mushroom Production                                       | 01  |
| Receptionist cum clerk     | Relevant to job  | 01  |
| Assistant                  | Relevant to job  | 01  |

**Batch size** - Maximum 30students in one batch.

Note : Institute can run maximum 2 batches of this course

## Certificate in Web Designing (622)

For a batch size of 10 students, the following requirements and tools are required:

### Hardware Requirement :

- 10 Computers (Pentium IV) having 256MB RAM and 40 GB HDD, with multimedia features and at least one CD writer
- Internet connection
- Printer Inkjet or 1 Laser Jet
- Scanner
- UPS

### Software Requirement : Licensed versions of following software

- Windows 2000?XP or higher version,
- Flash, Macro media Dream weaver
- Photoshop (latest Version) and MS-Office
- Anti Virus

**Qualification of Faculty :** At least one permanent faculty is required for taking theory as well as practical class. Following is the essential qualification for the faculty:

BCA/Diploma in IT/PGDCA or equivalent with one-year experience

MCA/B.Tech from any recognized university or institute

**Batch size :** A center will admit 10 students in a batch and maximum intake will 2 batches.

**Space requirements :** The institute should have two class rooms one for practical and one for theory. Rooms should be well ventilated and properly lighted. The size of practical room should be 225sq. feet and theory room should be 200 sq. feet.

## FIRE PREVENTION & INDUSTRIAL SAFETY (626)

The institution having the following requisite infrastructure, may apply for accreditation:

**Class Room :** Minimum size 600 sq/ ft. preferably well ventilated and illuminated with bench and desk.

**Exhibit:** Minimum Size - 600 Sq. Ft. Preferably Display racks etc. well ventilated and illuminated)

**Field:** Field should have capacity to accommodate minimum 50 students for P. T. Practical Training etc.

- Fixed system
- Portable system
- Small gears
- Other

### List of Tools/Equipment required for Practical/Training

| S. No. | Name of the Equipment  | S. No. | Name of the Equipment                                     |
|--------|--|--------|---|
| 1.     | Co2 Extinguishers  | 23.    | New Light Nozzle (Fog Type)                               |
| 2.     | Water Co2 Extinguishers  | 24.    | Male o Male Adopter                                       |
| 3.     | Mechanical Foam Extinguishers                                  | 25.    | Suction Adopter   |
| 4.     | 5 Kg. Pressurized DCP Extinguishers                            | 26.    | Dividing Breaching Collecting Breaching                   |
| 5.     | 10 Kg. DCP Extinguishers                                       | 27.    | Two way collecting wade                                   |
| 6.     | ABC Type Dry Chemical Powder Fire Extinguished stored pressure | 28.    | Suction Coupling  |
| 7.     | Co2 Gas cartridges   | 29.    | Metal Strainer  |
| 8.     | Fire Trays (instantaneous)                                     | 30.    | Basket Strainer   |
| 9.     | Male Coupling (instantaneous)                                  | 31.    | Suction Wrench (Universal)                                |
| 10.    | Female coupling (instantaneous)                                | 32.    | Suction Wrench (Conventional)                             |
| 11.    | Nozzle   | 33.    | Rubber Line Hose  |
| 12.    | Short Branch (copper)  | 34.    | Reinforce Rubber Line Hose                                |
| 13.    | Short Branch (Brass Metal)                                     | 35.    | Suction Pipe 4  |
| 14.    | Long Ordinary Branch   | 36.    | Suction pipe (PVC) 3 diameter                             |
| 15.    | London Pattern Hand Control Branch                             | 37.    | B.A. Set Cylinders  |
| 16.    | Triple Purpose branch  | 38.    | Fire Switch Alarm with hammer                             |
| 17.    | Ordinary Hand Control Branch (Copper)                          | 39.    | Bolt Cutter   |
| 18.    | Fog Branch   | 40.    | Large Axe, Ordinary Axe                                   |
| 19.    | Diffuser Branch  | 41.    | Firemen Axe (Wodoen)                                      |
| 20.    | Revolving Branch   | 42.    | Firemen Axe (Insulated Rubber Volt testing 2000 to 25000) |
| 21.    | (Mayur) waster Cutter  | 43.    | Gum Boot  |
| 22.    | Fast Active Nozzle (Fog Type)                                  | 44.    | Salvage Sheet   |

|     |  |     |  |
|-----|--|-----|--|
| 45. | Life Jacket                            | 70  | Pickup tube  |
| 46. | Life Boa                               | 71. | Connecting tube  |
| 47. | Rubber Gloves                          | 72. | Safety Helmet  |
| 48. | Asbestos Gloves                        | 73. | Shovel   |
| 49. | Ear Mutt                               | 74. | Spade  |
| 50. | Hopper                                 | 75. | Tagari   |
| 51. | Hammer                                 | 76. | Crow bar   |
| 52. | Mattock                                | 77. | Fire Bucket  |
| 53. | Oxi-Jinger (cat style)                 | 78. | First Aid Box  |
| 54  | Wrench (related to Extinguisher tools) | 79. | Manual Call Point  |
| 55. | Rope ladder                            | 80. | Mechanical Foam 20 kg. jerry   |
| 56. | 35" feet Aluminum extension Ladder     | 81. | DCP powder   |
| 57. | Synthetic Rope                         | 82. | Aluminum Fire suti   |
| 58. | Manila Rope                            | 83. | Overall (Dangri)   |
| 59. | Wire Rope (Metal)                      | 84. | Smoke Detector   |
| 60. | Safety Belt (Harness)                  | 85. | Fire Alam Control Panel  |
| 61. | Net (for rescue)                       | 86. | Smoke Chamber  |
| 62. | Nep Senk tank                          | 87. | Drill Tower (Multistoried<br>Tower (Multistoried for Rescue<br>work) |
| 63. | Low Pressure Applicator Branch         | 88. | Fire Hydrants (Water Source)   |
| 64. | F.B. 2 Branch                          | 89. | Sprinkler  |
| 65. | F.B. 5 x Branch                        | 90. | Hand Control Siren   |
| 66. | F.B. 10 Branch                         | 91. | Trailer Pump   |
| 67. | F.B. 10 with pickup tube Branch        | 92. | Hose reel, Hose & one Hose box                                       |
| 68. | M.F.G 5 Branch                         | 93. | Fire Foam Tender   |
| 69. | Inline Inductor (for foam making)      |     |  |

**Physical Facilities:** The institutions should have the facilities for Drinking water, Bathrooms & Toilets (Ladies & Gents separately)

**Library :** Library should have a minimum 20 books/articles/magazines etc. related subject.

**Faculty & Supporting Staff:**

| Faculty & Supporting Staff      | Educational/Professional Qualification                       | No. |
|---------------------------------|--|-----|
| Coordinator                     | Degree/Diploma in appropriate Branch with 5 years experience | 01  |
| Instructor (theory)             | Diploma in Fire engineering                                  | 02  |
| Instructor (practical training) | Or<br>Fireman certificate course with 5 years experience)    |     |
| Receptionist cum clerk          | Relevant to job  | 01  |

**Batch size** – Maximum 25 students in one batch.

Note : Institute can run maximum 2 batches of this course

### Embroider (628)

- The Teacher/Instructor should be B.Sc. Home Science or have at least Diploma in Embroidery from an Institute of reputed or from the ITI along with one years experience.
- Lecture room cum Lab size : 22' x 20' will black/white board
- One computer with CD ROM and speakers
- Internet facility (desirable)

#### Non -Consumable

| S. No. | Item  | Quantity  |
|--------|---|-----------|
| 1.     | Table with Padded top 8 ft. x 6 ft*         | 1         |
| 2.     | Table with Felt top 8 ft. x 6 ft*           | 1         |
| 3.     | Table with Wooden top 8 ft. x 6 ft*         | 2         |
| 4.     | Tracing Table with Glass top 12 ft. x 1 ft* | 1         |
| 5.     | Black Board top 6 ft. x 4 ft* / white       | 1         |
| 6.     | Instructor Table                            | 1         |
| 7.     | Instructor Chair                            | 1         |
| 8.     | Steel Almirah                               | 1         |
| 9.     | Stools for tables                           | 35        |
| 10.    | Wooden Embroidery frames                    | 10        |
| 11.    | Embroidery scissors                         | 2         |
| 12.    | Fabric Shears (Scissors)                    | 2         |
| 13.    | Pinking Scissors                            | 1         |
| 14.    | Electric Iron                               | 1         |
| 15.    | Inches Tape                                 | 2         |
| 16.    | Thread cutter                               | 1 number  |
| 17.    | Design Books                                | 6 numbers |

All consumables are to be brought in by the student

Consumable :

| S. No. | Item                   | Quantity          |
|--------|------------------------|-------------------|
| 1.     | Sewing kits box        | 1 number          |
| 2.     | Embroidery Hoop (Ring) | 2 size ( 4" & 7") |
| 3.     | Embroider yarn Skeins  | As per            |

|     |  | requirement          |
|-----|--|----------------------|
| 4.  | Thimble  | 1 number             |
| 5.  | Seam ripper  | 1 Number             |
| 6.  | Tracing Wheel  | 1 number             |
| 7.  | Thread cutter  | 1 number             |
| 8.  | Inches Tape  | 1 number             |
| 9.  | Tapestry Needle  | 2 number             |
| 10. | Round Eye Needle   | 2 number             |
| 11. | Crewel needles/long Eye Needle   | 2 number             |
| 12. | All Pins   | 1 box                |
| 13. | Tailor's Chalk   | 2 colours            |
| 14. | Pinking scissors   | 1 numbers            |
| 15. | Embroider Scissors (Small pointed scissors)  | 1 numbers            |
| 16. | Fabric shears (scissor)  | 1 number             |
| 17. | Fabir  | As per requirement   |
| 18. | Rules/Scale  | 1 numbers            |
| 19. | Pencil - Dressmaker Pencil, HB 2 B, 6B, 8B   | 1 each               |
| 20. | Eraser   | 1 number             |
| 21. | Sharpener  | 1 number             |
| 22. | Paints <ul style="list-style-type: none"> <li>- Lemon Yellow no. 236</li> <li>- Poster red no. 347</li> <li>- Cobalt blue no. 056</li> </ul> | 1 Pot each<br>"<br>" |
| 23. | Brushes - nos. 0,2,4,6,8,10  | 1 each               |
| 24. | Pallet   | 1 number             |
| 25. | Rag/Blotting paper   | 1 each               |
| 26. | Tracing paper  | 6 sheets             |
| 27. | Carbon papers - black, blue, white/yellow  | 2 sheets each        |
|     |  |                      |
| 28. | Brown paper for drafting   | 3 sheets             |
| 29. | Practical File preferably with cartridge sheets<br>* the number of the needle will depend on the quality of the fabric                       | 2 number             |