



NATIONAL INSTITUTE OF OPEN SCHOOLING

(DEPARTMENT OF STUDENT SUPPORT SERVICES)

A-24/25, Institutional Area, Sector-62,
NOIDA, U. P.

NO.26.3/2014/NIOS/SSS/PA

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OFFICE ORDER-6/2014

STANDARD OPERATING PROCEDURES FOR TRANSFER OF CREDIT

The National Institute of Open Schooling (NIOS) offers Transfer of Credit (TOC) facilities to the ex-students of NIOS and of certain other Boards of School Education. The other Boards are those that have signed Memorandum of Understanding with NIOS to verify the correctness of the marks/ results of the students. Those who wish to avail the facility of Transfer of Credit in the NIOS as they could not qualify in Secondary/ Senior Secondary examination from their parent Boards are requested to go through these guidelines. The facility of TOC is given in all the four streams under which admissions are made in NIOS. The list of such Boards is at **Annexure-I**.

The Standard Operating Procedures (SOP) to implement the scheme of "Transfer of Credit" are as follows:

1. Eligibility

(a) Ex-Students of NIOS

Ex-Secondary/Senior Secondary students of NIOS, who have completed their validity period of five years of admission but could not complete the Course, are eligible to take re-admission in NIOS. The credit of the subjects passed (maximum four subjects) in the previous admission will be transferred to the fresh admission, if these subjects are passed during the last ten years. Please note that the Re-admission is not allowed to the students of NIOS whose admission is still valid meaning thereby that five years validity period has not yet been completed.

(b) Ex-Students of other Boards

Ex-Secondary/Senior Secondary students of other Boards (Annexure-I), who have passed in at least one subject but have not qualified in the course, can get their credit transferred. Credit transfer up to two subjects is provided with the condition that these subjects are passed in the last five years. The credits will be given only in those subjects, which are included in NIOS scheme of studies as per the scheme of examination.

