



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान  
NATIONAL INSTITUTE OF OPEN SCHOOLING

आईएसओ 9001 : 2008 प्रमाणित/ISO 9001 : 2008 Certified

(स्कूल शिक्षा और साक्षरता विभाग, मा.सं.वि.मं., भारत सरकार के अंतर्गत एक स्वायत्त संस्था)  
(An Autonomous Institution Under Deptt. of School Education and Literacy, M.H.R.D., Govt. of India)

F-62-146/2013/NIOS/1646/231

05 December, 2016

**OFFICE ORDER - 407/2016**

**Subject: Payment to Suppliers, Employees, Consultant, Experts etc. through e-Payment.**

Government of India, Department of Expenditure, Ministry of Finance vide O.M. No. F. No. 25(30)/E. Coord/2016 dated 1<sup>st</sup> December 2016 has issued instructions to all the Ministries and its Departments to encourage their employees to make use of Debit Cards for personal related transactions instead of cash.


Further O/o Controller General of Accounts, Department of Expenditure, Ministry of Finance Govt. of India vide O.M.No.F.No.3 (2)(1)/2016/R&P Rules/Amendment/649 dated 5<sup>th</sup> December 2016 has also issued instructions with regard to payment to Suppliers/ vendors etc, to lower the threshold limit to Rs.5000/- instead of existing limit of Rs.10000/- with immediate effect.

NIOS has already issued instructions vide Office OrderNo.241/2015 (F.No.62-146/2013/NIOS/1646/207) dated 16<sup>th</sup> October 2015 with regard to payment of vendors/ suppliers, employees, experts etc. through electronic transfer i.e. RTGS/NEFT.

All Heads of Departments/Regional Directors/Divisions/ Branch/ Units are once again requested to ensure that all accounting transactions regarding payment to Vendors/ Contractors/AI/AVI/ Employees/ Staff/ Consultants/ Experts etc. should be made through RTGS/NEFT (e-payment) only. As far as possible, transactions in cash be avoided.

The above instructions be followed in letter and spirit so as to attain complete digitisation of Government payments.

This issues with the approval of the Competent Authority.

  
(C. DHARAMAN)  
SECRETARY

**Distribution:**

1. All Heads of the Department, NIOS
2. Assistant Director (CMO), NIOS for kind information of Chairman, NIOS
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4. All the Regional Directors, NIOS Regional Centres.
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6. All Officers at the level of Section Officer and above.

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