



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान
National Institute of Open Schooling (NIOS)

आईएसओ 9001: 2015 प्रमाणित ISO 9001:2015 Certified

(स्कूल शिक्षा और साक्षरता विभाग, शिक्षा मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्था)
(An autonomous Institution under Deptt. of School Education and Literacy, Ministry of Education, Govt. of India)

ए-24-25, इंस्टीट्यूशनल एरिया, सेक्टर-62, नोएडा-201309 (उ.प्र.)
A-24-25, Institutional Area, Sector 62, NOIDA-201309 (U.P.)

**Re-advertisement for the engagement of Senior Executive Officer
(Bhartiya Gyan Parampara) on contractual basis**

The National Institute of Open Schooling is an autonomous Institution under the Ministry of Education, Government of India. NIOS invites application purely on contractual basis for engaging one **Senior Executive Officer (Bhartiya Gyan Parampara)** for a period of one year.

The qualification, experience, emoluments, age, roles & responsibilities and other details of the position are annexed herewith.

Interested and eligible candidates may apply online at NIOS website www.nios.ac.in/vacancy from **24th February, 2022 to 16th March, 2022.**

Applicants who had applied in response to the earlier advertisement issued on 15 January, 2022 with fee need not apply again.

Secretary



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A-24-25, Institutional Area, Sector-62, NOIDA, Uttar Pradesh - 201309

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The qualifications, experience, emoluments, age, roles and responsibilities and other details of the position are as under:

S. No.	Name of the Position	Emolument (Consolidated) (per month)	No. of Position
1.	Senior Executive Officer (Bhartiya Gyan Parampara)	₹ 36,300/-	01 (One)

Senior Executive Officer (Bhartiya Gyan Parampara)

Qualification, Experience, Roles and Responsibilities:

1. Essential:

- Master's degree in Sanskrit/Acharya from a recognized university in India/Abroad with at least 55% marks or its equivalent grade.
- Working knowledge of Computer Operations.
- Working knowledge of Sanskrit, English and Hindi.

2. Experience:

- Two years of teaching experience in academic institute preferably in schools/ educational institute.
- One year experience in translation of courses to different languages.

Age: Below 63 years

3. Roles and Responsibilities:

- Development and translation of Self Learning Material.
- Development of Question Bank for ODES.
- Development of MOOCs.
- Live telecast of Audio/Video Programmes.
- Promotion of IKT courses

Other Terms and Conditions:

- The position is purely on contractual basis and can be extended on mutual consent. The candidate engaged will have to execute an agreement with NIOS, renewable on the basis of satisfactory performance.
- The candidate engaged to this position shall not be part of the regular cadre nor would any special preferential treatment be given to such contractual staff in the matter of recruitment to regular post.

3. The candidate engaged shall have no vested right prior to and after the completion of the contract period to ask for regularization/absorption in NIOS.
4. During the contract, if required, the contractual staff will have to proceed to any part of India and will perform such duties as may be assigned to him/her in connection with the work of NIOS.

How to apply:

1. Candidates to visit **www.nios.ac.in/vacancy** and follow the instructions given on the website. Candidates should have valid e-mail ID and Mobile Number.
2. **Submission of online application form will commence from 24th February, 2022. The last date for online application is 16th March, 2022.**
3. The candidates are required to pay an application fee of Rs. 250/- (including online transaction fee) through the prescribed link at online application. No fee is required to be paid by candidates belonging to SC, ST and PwD categories. Once the fee is deposited, the same shall not be refunded under any circumstances.
4. The online application can be filled up using NIOS website before the last date of submission, after which the link will be disabled. The candidates are strictly advised to apply online well in time, without waiting for the last date of submission of online application. **No offline application form will be accepted by NIOS.**
5. Candidates need to fill the form online carefully and upload his/her photograph, signature and other self attested certificates of educational qualifications and work experience, etc.
6. Upon successful filling up of form and uploading the documents, candidates should note the reference number displayed on the screen for future reference.
7. The applications would be screened and shortlisted candidates will be called for the virtual interview/personal interview.
8. The candidates shortlisted for virtual interview/personal interview will be informed through **email only**. No other communication will be sent to the candidate.
9. For any query, please contact recruitmentcell@nios.ac.in.
10. The selected candidates may be required to join immediately.
11. Candidates are advised to visit NIOS website regularly for notices/information. Corrigendum/Extension/Updates, etc., if any, shall be published in NIOS website only.

Secretary