

C. DHARUMAN
DIRECTOR (EVALUATION)



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान
NATIONAL INSTITUTE OF OPEN SCHOOLING
(An Autonomous Body Under Department of School
Education and Literacy, MHRD, Govt. of India)
A-24-25, Institutional Area, NH-24, Sector-62,
NOIDA-201309, Distt. - Gautam Buddha Nagar (U.P.)

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No.F-5-33/2011/NIOS/Eval/Coord
Dated: 16-10-2012

**All the Centre Superintendent of Examination Centers
Fixed for Vocational Examination of NIOS
Being held in October/November-2012**

**Subject: Arrangement of Post Offices for booking of sensitive material
beyond working hours- NIOS exams (October/November - 2012)**

Dear Sir/Madam,

It is informed that NIOS has made arrangement with the Department of Posts for booking of sensitive material pertaining to October/November-2012, Vocational examination by the NIOS examination Centers with the Post Offices beyond working hours.

A copy of the list of designated Post Offices alongwith instructions issued by the Department of Post in this regard is enclosed for your information and necessary action.

You are advised to contact the SSPOs/SPOs alongwith the copy of the above said instruction for necessary arrangement. A copy of the date sheet, indicating the dates on which the post office officials are required to wait for your Answer Books parcel, may please be provided to them.

Yours faithfully,


(C.Dharuman)
Director (Eval.)

Encl: As above

MOST IMMEDIATE

Ministry of Communications & IT
Department of Posts
Business Development & Marketing Directorate
5th Floor, Dak Bhawan, New Delhi-110116

No. 51-53/03-BD&MD

Dated 11-10-2012

To

All Heads of Circles
(Except Delhi)

Sub: Booking of Sensitive Examination Material by National Institute of Open Schooling (NIOS).

National Institute of Open Schooling has informed that they are going to book Sensitive Examination Material from different centres in India in connection with NIOS Vocational Examinations to be held from 26th October, 2012 as per the schedule enclosed. The Institute has requested to provide the Speed Post facility for the earmarked post offices/Areas for the booking of answer sheets from the various centres throughout India after the examination is over.

It has been decided to provide Speed Post facility for the post offices/Areas mentioned in the enclosure and to make arrangement for opening of post offices for these areas beyond the normal working hours in order to facilitate booking of the examination material. The Circle will take following action in this regard for the booking of examination material after the examination and its smooth dispatch immediately.

2. Arrangement of post offices/Areas mentioned in the enclosure will be made for opening of post offices for at least three hours after the examination is over i.e. up to 20.30 hours or till they receive the material from Examination Centre(s) concerned for the booking and dispatch of examination material. The status of the office where arrangements are to be made should not be less than Double Handed Delivery Departmental Post Office. Arrangement so made be intimated to BD & M Directorate.

Concerned SSPOs / SPOs will work as coordinating officer. The centre Supervisor of National Institute of Open Schooling should liaison with concerned SSPOs/SPOs if required.

3. The examination material will be booked under Insured Speed Post for Rs. 1000/- (Rupees one thousand only) in each case. Post offices where Speed Post facility is not available will also book the examination material under Insured Speed Post and send the Speed Post Bags to the nearest National Speed Post Centre for its onward dispatch to destination.

4. The concerned SSPOs/SPOs will make special arrangement for dispatch of the Speed Post Bags immediately by the first available outlet. If no immediate is possible the bags should be kept under safe custody till next available outlet. All precautions may be taken for the safe custody of the material.

5. The actual tariff against the booking of Insured Speed Post article will be realized by the booking offices at the time of booking itself.

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6. The National Institute of Open Schooling has agreed to make payment of extra expenditure for making special arrangement in this regard. All the concerned will keep the record of the expenditure such as OTA paid to the staff, payment of special transport arrangement for dispatch of speed post bags and other miscellaneous charges as per actual cost incurred for these arrangements. **The consolidated account of the expenditure in this regard may be submitted to Chief PMG Delhi Circle, by each circle immediately after the examination is over under intimation to this office.**

7. Delhi Circle will consolidate details of the expenditure received from the circles for making extra arrangement within 15 days after the examination is over and forward it to National Institute of Open Schooling in consolidated manner for realization of total amount immediately.

8. There should not be any incidence of refusal to accept the examination material beyond the normal working hours on the ground that there is no information in this regard, as happened in past.

9. List of Post Offices / Areas for which arrangements are to be made for opening of post offices for booking and dispatch of examination material for the examination to be held from 26th October, 2012 is enclosed along with the schedule for the examination for ready reference.

Receipt of this letter may be acknowledged to the undersigned BD&M Directorate, 5th Floor, Dak Bhawan, New Delhi-110116.


(C. Karuppasamy)
Assistant Director(BD&MD)

Copy to:

1. ✓ Shri C. Dharuman, Director(Evaluation), National Institute of Open Schooling, A-24 - 25, Institutional Area, NH-24, Sector-62, Noida w.r.t. his letter No. F- 5-33/2012/NIOS/Eval/Cord Dated 09-10-2012 for information and issuing instructions to Centre Supervisors to contact the SSPOs / SPOs along with the copy of this letter for necessary arrangements.

2. Director (Mails & SP), Delhi Circle for coordinating the operations and taking necessary actions for consolidation of expenditure for extra arrangements received from the circles and its transmission to National Institute of Open Schooling in consolidated manner for realization of total amount. The details of the amount so realized may be communicated to BD&M Directorate within one month after the examination is over.


(C. Karuppasamy)
Assistant Director(BD&MD)

List of vocational Post Office required to be opened beyond Office hours in connection with NIOS Examination to be held in October/November 2012

REGION 1 : BHOPAL

STATE 1. : MADHYA PRADESH

Sl. No.	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1.	Bhopal (Local By Hand)	Bhopal	462016
2.	City Post Office Chhatarpur Chhatrasal Chowk	Chhatarpur	471001
3.	Post Office Harrai , Chhindwara	Chhindwara	480224
4.	General Post Office, Chhindwara	Chhindwara	480001
5.	Head Post Office, Ghoda Choupati Dhar	Dhar	454001
6.	Post Office, Railway Station, Gwalior	Gwalior	474011
7.	City Head Post Office, M.G.Road, Indore	Indore	452002
8.	Head Post Office Near Telecom Office	Itarsi	461111
9.	Post Office Jonsganj Jabalpur	Jabalpur	482001
10.	Head Post Office, Ratlam	Ratlam	457001
11.	Post Office Barhula	Rewa	486001
12.	Post Office, Gopal Ganj	Sagar	470001
13.	Head Post Office, Satna	Satna	485001
14.	Head Post Office, Shahdol	Shahdol	484001
15.	Post Office Sarangpur, Rajgarh	Rajgarh	465697
16.	Post Office, Tikamgarh	Tikamgarh	472001
17.	Gernal Post Office Dewas Gate	ujjain	456010

STATE 2. : CHHATISGARH

Sl. No.	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1.	Post Office, Nutan Chowk, Bhilai-3,	Durg	490021
2.	Main Post Office Jaistambha Chowk Raipur	Raipur	492001
3.	Head Post Office, Ambikapur, Distt. Surguja	Surguja	497001

Region : 2 :- Hyderabad**State: -(i)- Andhra Pradesh**

SL	Name of the Post Office	Districts	Pin Code
1	Main Post Office, Ongole	Prakasam	523001

Region-3 – Kolkata**State (i): West Bengal**

S. No.	Post Office	District	Pin Code
1	ASANSOL HEAD POST OFFICE ASANSOL DIVISION, WEST BENGAL	BURDWAN	713301
2	GORA BAZAR DUM DUM POST OFFICE DUM DUM, KOLKATA	KOLKATA	700028
3	G.P.O. SILIGURI, DISTT. DARJEELING WEST BENGAL	DARJEELING	734001
4	P.O. REGENT PARK, KOLKATA	KOLKATA	700040

Region- 4- Patna**State (i):- Bihar**

S. No.	Post Office	District	Pin Code
1	POST OFFICE, FORBESGANJ	ARARIA	854318
2	HEAD G.P.O, BEGUSARAI	BEGUSARAI	851101
3	HEAD POST OFFICE, ARA NAWADA STATION ROAD	BHOJPUR	802301
4	POST OFFICE, LAL BAGH, DARBHANGA	DARBHANGA	846004
5	POST OFFICE, KESHRAWN, KESHRAWN (GORAUL)	MUZAFFARPUR	844118
6	POST OFFICE, ANISABAD, PATNA	PATNA	800002

7	HEAD POST OFFICE, SAMASTIPUR	SAMASTIPUR	848101
8	POST OFFICE, HARDIA, SIWAN	SIWAN	841226
9	HEAD POST OFFICE, BHAGALPUR	BHAGALPUR	812001
10	HEAD POST OFFICE, BETTIAH, WEST CHAMPARAN	BETTIAH	845438
11	MAIN POST OFFICE, BISTUPUR, JAMSHEDPUR	EAST SINGHBHUM	831001
12	POST OFFICE, REHLA	PALAMU,	822124
13	G.P.O. RANCHI	RANCHI	834001
14	HEAD POST OFFICE, KATIHAR	KATIHAR	854105

Region- 5- Vishakhapatnam

State(i):- Andhra Pradesh

S. No	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	POST MASTER, AKKAYYAPALEM	VISAKHAPATNAM	530016

Region-6 – Allahabad

State (i): Uttar Pradesh

S. No.	Post Office	District	Pin Code
1	POST OFFICE SIKANDARA NEAR KAMYA HOSPITAL	AGRA	282007
2	MAIN POST OFFICE, NEAR TASVEER MAHAL KACHERY ROAD	ALIGARH	202001
3	POST OFFICE, PHAPHAMAU	ALLAHABAD	211013
4	POST OFFICE, SILAUNDHI, MEZA	ALLAHABAD	212301
5	POST OFFICE, SADAR	AZAMGARH	276001

6	HEAD POST OFFICE, CIVIL LINES	BAREILLY	243001
7	HEAD POST OFFICE, PURANI BASTI	BASTI	272002
8	HEAD POST OFFICE, CIVIL LINES	FAIZABAD	224001
9	HEAD POST OFFICE	GORAKHPUR	273001
10	POST OFFICE, DILDAR NAGAR	GHAZIPUR	231326
11	HEAD POST OFFICE	HATHRAS	204101
12	HEAD POST OFFICE, SAURIKH	KANNAUJ	209728
13	POST OFFICE, ALIGANJ NEAR NIRALA CROSSING	LUCKNOW	226024
14	HEAD POST OFFICE, VRINDAVAN	MATHURA	281121
15	HEAD POST OFFICE	PILIBHIT	262001
16	POST OFFICE , RANIGANJ AJAGARA	PRATAPGARH	230144
17	POST OFFICE, KASAYAN KALA	SONBHADRA	231216
18	HEAD POST OFFICE	SHAHJAHANPUR	242001
19	POST OFFICE	UNNAO	209801
20	POST OFFICE, B H U	VARANASI	221005

Region-7 – Gandhi Nagar**State (i): Gujrat**

S. No.	Post Office	District	Pin Code
1	Postmaster,Harni Post Office, P & T Colony,Opp Airport,Harni Road,	Baroda	390022
2	Postmaster, Post Office, ONGC Nagar	Surat	394518

Region- 8- Bhuwneshwar**State(i):- Odisha**

S. No	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	GPO, BUXI BAZAR, PS-MARKAT NAGAR, SEC-7, CDA	Cuttack	753001
2	HPO- ROURKELA, POLICE STATION : SECTOR- 7ROURKELA	Sundargarh	769001
3	Sub Post Office At/PO- Khariar Road, PS- Jonk Police Station,Dist Nuapada,	Nuapada	766104

Region- 9- Dehradun**State (i):- Uttarakhand**

S. No	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	POST OFFICE, KARANPRAYAG	CHAMOLI	246444
2	G.P.O, CLOCK TOWER	DEHRADUN	248001
3	POST OFFICE, BHARAKATIYA	PITHORAGARH	262520
4	HEAD POST OFFICE, NEAR ROADWAYS	BUS STATION HALDWANI, NAINITAL	263139

State (2):- Western U.P

S. No	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	POST OFFICE, KHEKRA	BAGHPAT	250101
2	HEAD POST OFFICE, MOHALLA KOT AMROHA	J.P. NAGAR	244221
3	POST OFFICE, GHANTAGHAR MEERUT CITY	MEERUT	250002

4	HEAD POST OFFICE, OPP- JAIL	MORADABAD	244001
5	POST OFFICE, SHIV CHOCK	MUZAFFARNAGAR	251001
6	POST OFFICE, SADHOLI HARIA	SAHARANPUR	247001

Region- 10- Guwahati

State(i):- Assam

S. No	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	HEAD POST OFFICE, SADARGHAT, SILCHAR, CACHAR	SILCHAR,	788001
2	HOJAI POST OFFICE , SHIVBARI ROAD NEAR HOJAI POLICE STATION	NAGAON	782435

Region- 11: Chandigarh

STATE 1. : HARYANA

S. No	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	PO, SADAR BAZAR, AMBALA CANTT.	AMBALA	133001
2	MAIN POST OFFICE, MODEL TOWN	FATEHABAD	125050
3	HPO, HISAR	HISAR	125001
4	HPO, ROHTAK	ROHTAK	124001
5	HPO, GEETA BHAWAN ROAD	SONEPAT	131001
6	GPO, CIRCULAR ROAD	REWARI	123401
7	HPO, SIRSA	SIRSA	125055

STATE 2. : HIMACHAL PARDESH

S. No	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	HPO, NEAR ST. LUKE SCHOOL	SOLAN	173212
2	HPO, HAMIRPUR	HAMIRPUR	177001
3	POST OFFICE, YOL CANTT.	KANGRA	176052
4	POST OFFICE, NURPUR	KANGRA	176202
5	POST OFFICE, PALAMPUR	KANGRA	176061
6	GENERAL POST OFFICE, DHALPUR	KULLU	175101
7	SUB POST OFFICE, RAJGARH	SIRMOUR	173101
8	POST OFFICE, SAROL	CHAMBA	176310
9	POST OFFICE, MEHATPUR	UNA	174315

STATE 3. : JAMMU & KASHMIR

S. No	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	GPO Srinagar	Srinagar	190001

STATE 4. : PUNJAB

S. No	NAME OF THE POST OFFICE	DISTRICT	PIN CODE
1	GPO, AMRITSAR	AMRITSAR	143001
2	POST OFFICE, FEROZEPUR CANTT.	FEROZEPUR	152001
3	GENERAL POST OFFICE, BATALA	GURDASPUR	143505
4	POST OFFICE, HAQIQAT ROAD	JALANDHAR	144005
5	POST OFFICE, BASTI JODHEWAL	LUDHIANA	141003
6	POST OFFICE, MOGA	MOGA	142001
7	POST OFFICE, PATIALA	PATIALA	147001
8	HPO, HOSHIARPUR	HOSHIARPUR	146001

Region-12- Delhi**State- (i) Haryana**

S. No.	Post Office	District	Pin Code
1	Main Post Office, Gurgaon	Gurgaon	122001

Region-13- Bangalore**State- (i) Karnataka**

S. No.	Post Office	District	Pin Code
1	THE POST OFFICE, 100 FEET ROAD, NEAR AXIS BANK INDIRA NAGAR	BANGALORE	560038
2	HEAD POST OFFICE	BIDAR	585401
3	POST OFFICE, SARASWATHPUR	Dharwad	580002

Region- 14- Pune**State (i): Maharashtra**

S. No.	Post Office	District	Pin Code
1	POST MASTER, BALLARPUR POST OFFICE EXTN COUNTER BILT,	CHANDRAPUR	442901
2	POST MASTER, HEAD POST OFFICE GONDIA	GONDIA	441911
3	POST MASTER, MUMBAI CENTRAL POST OFFICE, BELASIS ROAD, MUMBAI CENTRAL	MUMBAI	400008
4	POST MASTER, PABAL POST OFFICE AT/PO PABAL, TAL. SHIRUR	PUNE	412403

5	POST MASTER, BRANCH POST OFFICE CHIKHALGAON, TAL. DAPOLI,	RATNAGIRI	415712
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Region-15- Kochi

State-(i)- Kerala

S. No.	Post Office	District	Pin Code
1	GENERAL POST OFFICE	TRIVANDRUM	695001
2	KOLLAM	KOLLAM	691001
3	PUNALUR	PATHANAMTHITTA	691305
4	IDUKKI COLONY PO	IDUKKI	685602
5	KAYAMKULAM	ALAPUZHA	690502
6	KURAVILANGAD	KOTTAYAM	686633
7	KODUNGALLUR	THRISSUR	680664
8	KALLEKULANGARA	PALAKKAD	678009
9	UPHILL	MALAPPURAM	676505
10	MARIKUNNU	CALICUT	673012
11	KANNUR	KANNUR	670001
12	KASARGOD	KASARGOD	671121

State- (ii) – Tamilnadu

S. No.	Post Office	District	Pin Code
1	ADYAR POST OFFICE	CHENNAI	600020
2	GANDHIGRAM	DINDIGUL	624302
3	KUTTALAM	NAGAI	609801
4	SIVAGANGAI	SIVAGANGAI	630561
5	PALAVAKAM	THIRUVALLUR	602028
6	MADURANTHAKAM	CHENNAI	603306
7	HEAD POST OFFICE	KARUR	639001
8	KARUNGAL	KANYAKUMARI	629157

Region-16- Jaipur

State-(i)- Rajasthan

S. No.	Post Office	District	Pin Code
1	GENERAL POST OFFICE, GANDHI CHOK, SARDAR SHAHR	CHURU	0
2	GENERAL POST OFFICE, KISHANGARH-BASS	ALWAR	0
3	GENERAL POST OFFICE, ADARSH NAGAR	AJMER	0
4	GENERAL POST OFFICE, ASIND	BHILWARA	0
5	GENERAL POST OFFICE, DEEG	BHARATPUR	0

6	GENERAL POST OFFICE, LUNKARANSAR	BIKANER	0
7	MAIN POST OFFICE	DHOLPUR	0
8	GENERAL POST OFFICE, SANGARIA	HANUMANGARH	0
9	GENERAL POST OFFICE, NAWALGARH	JHUNJHUNU	0
10	GENERAL POST OFFICE, JHOTWARA	JAIPUR	0
11	GENERAL POST OFFICE, BASSI	JAIPUR	0
12	GPO, SANGANER	JAIPUR	0
13	GENERAL POST OFFICE, ADARSH NAGAR POST OFFICE	JAIPUR	0
14	HEAD POST OFFICE	JODHPUR	0
15	GENERAL POST OFFICE, VIRAMDEV CHOUK	JALORE	0
16	MAIN POST OFFICE	JHALAWAR	0
17	GENERAL POST OFFICE, DADABARI	KOTA	0
18	MAIN POST OFFICE	NAGOUR	0
19	GENERAL POST OFFICE, KUCHAMANCITY	NAGOUR	0
20	MAIN PSOT OFFICE, SURATGARH	SRI GANGANAGAR	0
21	GPO, MAIN TOWN	SWAIMADHOPUR	0
22	MAIN POST OFFICE, SHASTRI CIRCLE	UDAIPUR	0
23	GENERAL POST OFFICE, MOUNT ABU	SIROHI	307501
24	GENERAL POST OFFICE, BHADESAR POST OFFICE	CHITTORGARH	0
25	GENERAL POST OFFICE, MANPUR	DAUSA	0
26	GENERAL POST OFFICE, VILLAGE POST OFFICE, NARULI DANG	KARAULI	0
27	SUB. POST OFFICE, LAKHERI	LAKHERI, BUNDI	0
28	HEAD POST OFFICE, DEOGARH, IN FRONT OF NAGAR PALIKA	RAJSAMAND	0
29	HEAD POST OFFICE	ALWAR	0
30	GENERAL POST OFFICE	PRATAPGARH	0
31	GENERAL POST OFFICE, RAMSEN MUNGRA, BALOTRA	BARMER	0
32	GENERAL POST OFFICE, SUMERPUR	PALI	0
33	GENERAL POST OFFICE, GPO, INDIRA CIRCLE	BANSWARA	0
34	MAIN POST OFFICE	SIKAR	0
35	GENERAL POST OFFICE, CITY ROAD, MADANGANJ	AJMER	0